

Full council, exc. for Worsham (who called Mac in afternoon), Achor, Boyle, and Kincheloe, plus 17 residents, 2 guests.

Minutes, Clifton Town Council Meeting, Tuesday, January 4, 1977

The January Town Council meeting was called to order and the minutes were read and accepted as corrected. (Corrections: Dave Bean pointed out that he had corrected the charges made by Dr. Glover regarding drug arrests, I. D.'S being checked, and ~~that~~ drunkenness.) The Treasurer's report was accepted as read.

1. Mac read Mr. Calderone's resignation as Building Inspector as of January 9th. Mac said that we have not made a formal request to the County to ask them to resume the inspections, and that the County Executive's decision would be based on the action of the County Board of Supervisors. A formal letter would have to be sent to Jack Herrity to be presented to the Board of Supervisors. Mr. Cooper did indicate to the County Executive that he would have no objection to resuming County inspections. We have two alternatives: to request the County to resume inspections, or to advertise for a new building inspector. The amount of money coming in has not been equal to that expended for the building inspector. Dave Bean pointed out that two permits which might have made a considerable difference financially were the Mullins' and the one for the Hotel, which were held up by the Board of Supervisors for sewer approval. Mac said that for the Town's protection, we should take action soon. We should try to develop an arrangement with the County that we should be informed as to permits issued and action being taken, if they resume inspections. A discussion followed reiterating the reasons for originally hiring an inspector of our own. Pat Layden said he would favor taking whatever steps are necessary to get the County to resume inspections. It was stated that property owners should have a say regarding the problems which might prevent a permit from being issued. It was also indicated that permits approved by the Council in the past and then sent to the County were usually approved. Will said that the resolution should be very carefully worded. He felt that our areas of concern might be pointed out in a cover letter, not in the resolution. He said that we should basically ask the County to finish the permits which Mr. Calderone didn't take on, and that they take over the permits still outstanding so that no permits are left incomplete. Hugh moved that we return to the County Inspection services. Motion was seconded and approved. The resolution will be written by Will to be presented to the County. Copy of resolution and letter to County attached.

2. Planning Commission report re: Nickum rezoning request. The Planning commission needs a statement of intent for use and a plat from Nickum. They hadn't received them by the Council meeting. This is to be placed on the February agenda.

3. Action on Oddfellows Hall Report. Mac said that he had talked to Reverend Gray, who felt that time is running a little thin, and that he is losing church members because of a lack of parking. Mac said that he won't support the Town operating with a deficit budget. If we are to sell the present Town Hall, we will have to hold a public hearing to discuss the project. There was some thought voiced that possibly the CBA might finance the move of the building to either Town or CBA property. Will said that before he would support our acquisition of the Hall, he would like to see a comprehensive plan showing the use of the building, access and parking, the exterior of it, and who would use it, etc. He felt that this is important before acquiring the building. Will moved that we graciously refuse the Reverend Gray's kind offer, explaining that the Town just is not in a position to accept the building at this time. Mac seconded the motion, and the vote was 2 to 2, so Mac voted in favor of the motion, to break the tie. (Boyle and Layden against, Mahoney, Bernardin, McIntyre for). Upon a question from the floor, it was stated that there are no provisions for public parking in town, and that State laws provide for no parking on public streets.

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The suggestion was made from the floor that no cars be permitted to park on either of the Town properties.

The two public hearings for Jan. 11th and the 18th were announced. Then Mr. Pitkin suggested that all the streets in Clifton be posted with No Parking signs. Pat Layden said that his Parking Committee has had no comment from citizens on placement of no parking signs. Mac and Pat will get together with Captain Wingo and Mr. Cruise of the highway department to get their opinions as to wise placement of no parking signs. Mr. Pitkin asked for the name of the property owner adjacent to the CBA lot.

The motion to adjourn as then enthusiastically seconded and approved.

Respectfully submitted,

Louise F. Achor, Clerk

Attachments

Date: _____

Approved: _____

Minutes - Public Hearing - January 18, 1977

Subject: Alleged Public Nuisance of Buckleys' Inn

Councilmen in attendance: Boyle, Layden, McIntyre, Worsham (Absent: Mahoney on doctor's orders, and Bernardin); approximately 50 people there, about half residents;

The ground rules were laid down, as soon as the Public Hearing was called to order, on Tuesday evening, January 18, 1977, at 8 p.m. in the Clifton Fire Hall. All those who had signed up to speak either for or against the Petition of Nuisance; speakers were asked to limit their remarks to 10 minutes, then all speakers were sworn in to tell the truth. They were also told that there would be no cross examination from either side. The Petition of Complaint was then read (which was presented at the December, 1976, Council meeting. Mac then stated that this meeting was a fact-finding meeting. That at a subsequent meeting of the Council a decision would be made, and that proper notice of that meeting would be given to Buckleys' Inn.

Bob Thomas, representing Dave Bean, asked if any member of the Council or family of a Council member had signed the petition; he said that if so, it would be a conflict of interest. He also questioned if the Council had a quorum. Suzie Worsham's husband had signed the petition. Mac felt that a quorum was present and that Suzie could sit on the Council and listen to the testimony. Suzie stated that she could make up her own mind on the matter and not be influenced by Travis.

SPEAKERS FOR THE COMPLAINT

1. Barry Schneiderman, Chapel Street, Clifton

He stated that those who signed the petition felt that there is a definite threat to the town through Buckleys' Inn. He stated that they believe that the use that the Buckleys' Inn is presently being put to is totally inappropriate and totally contrary to the plan as originally presented to the Town Council. He stated that there is an ever present parking problem. Vehicle counts made have shown as many as 180 cars parked on Town streets, with only 10 being residents' cars. He said that the traffic congestion has to be seen to be believed. This is a marked change in the town. There have been incidents of trespassing by patrons of Buckleys' Inn, and patrons have parked on residents' lawns; patrons have blocked entrances to residents' homes.

He stated there was a problem of noise. Amplified music is a violation to the Town's Noise ordinance and to the County's Noise Ordinance. Around the first of October, the Inn began promoting live musical entertainment rather than the food. He then read from the early Buckleys' Inn promotional material, which emphasized the quiet charm of a small country town; he also quoted the October 1974 CRA Newsletter, describing the opening of a Country Inn. He then read an ad run by Buckleys' Inn in the Uniform Times, advertising Clifton Rock music and bluegrass music and Clifton Hussies - to show the contrast of advertising when they first opened and this last ad, which appeared in October of 1976. He told of the Southern Railway trains having to stop because of cars parked too close to the track. He stated that he has had to call the police on at least 6 occasions to have illegally parked cars towed away. He charged any opponent of the complaint to prove that the Inn has not changed in its use. He referred to the article in the Washington Post of December , 1976, which indicated the problems the town was having with Buckleys' Inn. He then read his petition to the ABC Board to request an investigation towards whether or not Buckleys' Inn has complied with the ABC rules and regulations. He alluded to his letter to Mr. Hofferaman, but Mr. Thomas objected, saying that it was inappropriate to the hearing. Barry said that a later speaker would address the lack of compliance with Building Inspections. He said that they estimate more than 200 people occupy the building at certain times.

2. Wayne Nickum - Main Street, Clifton

Wayne read from the report he had submitted to the Town Council at its December, 1976, meeting. He stated that he had contacted Fairfax County Police, asking for an arrest record or activity in the Town of Clifton, and he read the statistics he received from the Police Department. Report is either attached or in Public Hearing file.

3. Jim Hricko - 7150 Main Street, Clifton

He feels that he is probably the closest to the source of the annoyance. He read a copy of his letter to Mr. Hofferaman, explaining his feelings on the subject. He indicated that the nature of the use of the Inn has changed since the fall. He has had to call the police on numerous occasions. He indicated that he and Wayne Nickum had the Fire Department to check Chapel Street one evening, and that the Fire Department said that a truck couldn't get through. He said that on December 10th a half hour melee ensued until the police arrived.

Regarding Building Inspections, the Inn has never had a final building inspection. He read a letter from Claude Cooper with the County who said that their records indicated that the final inspections had never been made. Jim indicated that section 120.2 of the BOCA Code indicates that a building shall not be occupied until the final inspection has been made. He feels that private interests are being run roughshod by the Inn. Because of the Town's size and the layout of the town, no live entertainment should be allowed in this small town. Copy attached.

Mac intervened here to state that he had sent letters to the Fire Marshall, the Health Inspector, and our Town Building Inspector, asking their investigation of the Inn. The Fire Marshall replied that the posting of occupancy should be accomplished as soon as the Town gets a new building inspector. They also need a certificate of the flameproofing of the draperies; the Inn should remove materials hung between rooms; and need to

Mr. Calderone's letter said that he had no jurisdiction over the alleged Public Nuisance. There has as yet been no reply from the Health Inspector.

4. Dr. William L. Glover - 12809 Great Oak Lane, Clifton

(Dr. Glover was sworn in, as he had arrived after the others were sworn in). He spoke to the Fire Marshall, who felt that matters should be brought out that were not on the report received by the Council. The Inn does not in any way approach coming up to Code. The construction is quite flammable and would have a high probability of spreading fire to other structures if it were to catch on fire. Regarding use, he said just being used as a restaurant would be somewhat less a problem than being used by people milling around and drinking. A fire is almost certain to result under these latter circumstances. He is concerned that the capacity (max. 150) is not posted. There is a possibility that there have been in excess of 200 people at a time in the inn, and this constitutes a severe fire hazard.

5. Calvin Cox - 12801 Ford Lane, Clifton

He feels that the management of the Inn shows a total lack of concern for the town. On November 17, two trains came to a complete halt, due to cars being parked so close to the tracks. Southern has since put up barriers to prevent a recurrence. He also stated that intoxicated people are being served, which is a direct violation of the ABC Law.

The question was raised regarding cross examination. Mac indicated that a determination would be made on the factual material presented. A question from the floor asked if statements of opinion or sentiments were appropriate. Jim Kincheloe said that in a Public Hearing, evidence which is factual, hearsay and private opinion were all admissible.

6. Ken Buckley - Chapel Road, Clifton

He said that every other business has to submit a copy of their signs they plan to use to the Town Council for approval on appropriateness. Buckleys' Inn has not done this. It is also illegal to post signs on telephone poles. He said a lot of employees might be concerned about losing their . His wife used to work at the Inn, and to get her money owed her by the Inn, they had to go through the Wage and Price Control Board. Mac indicated that he didn't feel that this wage problem was appropriate on the nuisance factor. Ken said that for those businesses in town which operate during the day, there doesn't seem to be a problem with parking. The restaurant has turned into a last chance saloon. He said that people are concerned about the problems as the weather gets warmer.

7. Marguerite Buckley - Chapel Road, Clifton

She stated that she has seen drinks ordered and paid for which were not rung up on the register at the bar. She also stopped in for dessert between 9 and 9:30, was told that she couldn't get food at that hour. People from the Inn have parked in their driveway, blocking both their cars, and she has even seen cars parked on Ayres Square. When walking through the streets in town at night, she has been bothered by the patrons on the streets.

8. Torsten Rothman - 12746 Chapel Street, Clifton

On those nights when live entertainment was being offered, he has had cars illegally parking on his lawn and rather large numbers of beer cans on lawns the next day. He also indicated, in his letter to the ARC Board, that access for emergency vehicles to buildings on Chapel Street was blocked. He found, too, that in spite of the Inn's closing time as 2 a.m., the kitchen closes at 9 p.m. See letter attached.

9. Travis Worsham - 7153 Main Street, Clifton

He said that he had personally witnessed on five occasions men too drunk to walk without help coming from the Inn. This is a hazard to him and his family and neighbors, who drive on these roads. People parking in front of his house has caused him great inconvenience, especially on Wednesday nights and weekends. He posted a No Parking sign on his gate which was stolen the first night. He said that Buckleys' Inn is not operating as a Country Inn. He supported it strongly in the past, but he now feels it is a real Public Nuisance.

10. Bob Achor - 12702 Chapel Road, Clifton

He stated that he and his family loved the quiet country village, where they've lived for almost 7 years, and he respects what Dave Bean has done with the property. He said that aside from the added clutter around town, the fact that he can't get out his front gate, has to police his driveway, and other inconveniences, he can't understand the apparent lack of concern for the citizens' of the town, exhibited by Dave and Donna. He said that he had served on a parking committee and they tried to find some meeting of the minds. He said that he has a vested interest here, and fears the values of property will decline if Buckleys' Inn continues as it is presently going. He felt

that the management appears not to be particularly concerned. The Inn was started with one purpose in mind, but now operates under another. It is affecting the use of his property.

11. Mary Lou Hopkins - 12821 Chestnut Street, Clifton

She indicated surprise that no one had yet hit on the problem of the kids on the streets this summer. There will be a real possibility of kids getting hit by cars. She's also concerned about teenagers going into the Inn. She went into the Inn on a night they were offering live entertainment, and she said there was such a mass of people all around the front door, blocking all entrances she could see, sitting on the stairway. If a fire had occurred, there would have been no way a lot of those people could have escaped. She's really concerned that the kids may look to the Inn as a haven. She also stated that she felt that the blame for the problems with the Inn needs to be shared with the Town Council and the people of the Town, who were so very enthusiastic for the Inn to open.

SPEAKERS AGAINST THE COMPLAINT

1. Judy Setian - 14457 St. Germaine Drive, Centreville

She said that she had been a waitress for 8 months, and that her pay checks have put her through graduate school. She has been there on nights which were slow and those which were not. Every one is carded at the door; if someone seems to be intoxicated at the door, they aren't let in. She said that she used to work at the Fire House with the teen center, and that Townspeople had picked up their kids from the center in a drunk-while-intoxicated state, and drove them home, spinning their wheels.

2. David Jones - 7549 Clifton Road, Clifton

He has worked at Buckleys' since November. Many rules have been enforced. All the employees have been asked to park in the Bean's garden. Everyone who works there enjoys it. Also, the people who patronize the Inn enjoy it. When queried on the specific changes he had observed, he stated that the door checks have been improved, they watch the number of seats which are occupied, serving drinks only to those who are seated, that they do not serve those under age, and that announcements are made asking patrons to leave quietly at closing time.

3. Julie Musson - 4015 Majestic Lane, Fairfax

She has observed a number of changes when the crowds increased. After the kitchen is closed, chile and sandwiches are served. They've posted signs to be quiet when departing.

4. Rich Vendig, Mgr. - 2774 North Washington, Arlington

He indicated that the majority of complaints really concern him, as he has been manager during the time under general complaint. He said it boils down to two types of problems - those things which go on inside the Inn, and those which go on outside the Inn. They've done everything they could from within to make a conscientious effort to improve things. He highly resented being accused of murderous intent, stating that such an accusation was inflammatory and false. He said that employee meetings have been held. He also said that he wasn't sure how many of the comments were warranted, although he feels that many of the complaints are well founded. They have done the very, very best they can. He is aware of the harrassment to residents by the parking problem. He also stated that there is live entertainment ever-

He added that the music is softer and quieter.

He explained that the ad in the Unicorn Times was designed to bolster the liquor sales. That food sales have not declined but have grown in the time in question. He questioned whether Mr. Hricko knows for sure that the people he thought he saw smoking pot were in fact doing so. He stated that they employ someone to pick up beer cans and that they will do their best in the future.

5. Donna Bean - Chapel Street, Clifton

Summarized from prepared statement: Buckleys' Inn has taken a number of steps to respond to expressed concerns of the Clifton community: They posted No Parking and Tow Zone signs on Chapel Street, Chapel Road, and by the Store and for Ford Lane, trying to leave the streets clear for emergency vehicles. They also used the lot next to the Gunnery for parking. As a result, the number of illegally parked cars has been reduced. Signs have been posted within the inn for patrons to be quiet upon departure from the Inn. They have moved the music to the back room to try to make it quieter - if it is still too noisy, please notify them. She said that additional litter receptacles have been placed near the Inn, and that the Staff has been assigned to cleaning the area surrounding the Inn, the Town Square, the Railroad property and parts of Main Street. They have encouraged more food business by reduced prices on new menus. Buckleys' is now participating in the National and Metro Dining Clubs, which offers up to 50% discount on entrees. She said they try to implement suggestions from residents.

She indicated that Buckleys' Inn has participated in community affairs by hosting bake sales and car washes for local youth fund-raising activities; that the staff maintains, weeds, and plants Ayres Square; that 20% of the gross luncheon revenues were donated to the Women's Club the day of the Homes Tour; that their parking space next the railroad was donated to the CBA for flea market on Clifton Day; that numerous tours of Buckleys' have been given elementary school children because of the building being a county landmark; that the staff participated in the Blood Drive for John McCormack, a student at Clifton Elem. School. And that the Inn is currently developing a good citizenship contest at the Clifton Elementary School.

Mac indicated that approval for parking on the lot next to the Gunnery was removed on December 23, see John Martin's letter to Dave Bean, attached. Responding to the question, what kind of character does the Inn have, Donna said it can be many things to many people. They didn't want a dress code at the beginning. They have never intentionally served a minor, or anyone already under the influence of anything. It takes time to refine some of the problems. In July a law was passed along stand-up drinking. But Buckleys' insists all drinkers be seated. Those who won't abide by such rules are not welcome at the Inn.

6. Dave Bean - Chapel Street, Clifton

Dave indicated that the worst night, November 24, 1976, was a combination of Buckleys' Inn and an SYA Awards night at the Fire Hall (He quoted an article from the Dec. 2 Fairfax Globe, p. 12, re: SYA Awards night). He is currently negotiating with the Southern Railway to acquire additional parking spaces. Due to a complaint of a Clifton resident, Southern put up a fence, which further aggravates the parking problem (the complaint re: cars parked too close to the tracks). He also indicated that Mr. Cox had discussed the purchase of Buckleys' Inn with him and had also discussed it with Mr. Vendig. He stated that Mr. Cox has been involved with The Apple Pie restaurant and JJ's. He's also told Mr. Cox that he doesn't want him in the Inn. Mac asked Dave if he had received the papers he had requested prior to the hearing, from the Council. Dave replied that he had every reason to believe he had.

Mac stated further that every piece which was put in the record was made available to Dave Bean.

Dave continued that the County did not make the final inspection. The engineers for the building signed the building off. He also said the State Fire Marshall and State Health Department had signed off the building and that they had approved the premises. He stated further that they have had four recent inspections from the fire marshall's office, and each correction called for has been made.

After a 10-minute break, the following four speakers were heard from:

1. William Clifton Pitkin, Chapel Road, Clifton

The Buckleys' Inn has made tremendous business for the town, which has been a nice addition to the town. Parking for the Inn is bad, and is worse for Mr. Lee's store. The Town of Clifton does not maintain the streets in Clifton. He felt that gripes about parking should go to Fairfax rather than Clifton. He has written a letter to Richmond regarding parking on the streets, and will bring his answer to the Mayor.

2. Don Stoops - 6501 Clifton Road, Clifton

He and his family moved into the Clifton area when houses in Clifton were boarded up. His parents go to church in town but they wouldn't think of coming into town at night. Regarding the building inspections, he indicated that the building is a fire trap; that it has no UL labels on kitchen equipment, it has no fire stats,

3. Pam Bateman - 12704 Chapel Road, Clifton

She said that when she first moved in in October, she could hear the music nightly, but that now since they've moved it to the back room, she can't hear it at all. She used to hear the help leaving around 2:30 - 3 a.m., but since they're now parking at the Beans, she no longer hears them. She has noticed a change in the character of the clientele recently. She finds them more docile, she can get seated, and finds that the character has changed a lot.

4. Rick Dygve - 722 Dell Avenue, Clifton

He stated that he has frequented the Inn and listened to Dave Lambourne, with a couple of friends in particular. As his friend has just come back into the Clifton area after an absence of a number of months, he just couldn't believe the change in the clientele at the Inn. He said that you can possibly appeal to both the older, eating crowd and the younger, drinking crowd at the same time. He said he observed a car parked in the exact middle of Ayres Square one night. He said that on the occasions when the dining room was really full of diners, we never heard complaints from the townspeople regarding parking problems. And that the dining room drew people from the area. But with this present element at the Inn, the former dining crowd just doesn't come any more.

Schneiderman summation:

Barry pointed out that the people who spoke to support the nuisance complaint all were Clifton residents. He pointed out that Mr. Vendig had stated that they've made their best possible effort to improve things. We still have a problem! The use of the Inn has drastically changed in the last few months. The community activities pointed out by Donna Bean took place for the most part some time ago and that no community activities are taking place now. We might ban live entertainment after 10 p.m., and possibly ban the bar after 10 p.m. The Town clearly has a right to act on Section 4 of the Town's ordinances - it is up to the Town Council to abate this nuisance.

Thomas summation:

He feels that there is antagonism in the statements presented here tonight, regrets that no positive comments to make improvements at the Inn were offered. He asked the Town Council to step in as a body to ask the Southern Railroad to help with the parking problem. Any building has a problem with the people who use it. He also asked the Council to have the police arrest statistics verified by Captain King, for the Fairfax police realize that Buckleys' Inn is cooperating with them. He was sure that Buckleys' would support tow-away zones. We should ask ourselves how we can make this viable in an evenhanded way. Buckleys' is trying and has made a positive effort to solve some of the problems as all have. He wished to be on record as indicating that bias on the Council may be present; questioned whether a quorum was present; and that he had understood that cross examination would be allowed.

AGENDA - January Town Council Meeting

Tuesday, January 4, 1977

8 p.m.

McIntyre
Bernardin
Boyle
Layden
Mahoney
Worsham

1. Building Inspector - to renew or not
2. Report, Planning Commission re: Nickum rezoning request
3. Action on Oddfellows Hall report
4. Complaint - Unsightly cars parked upon Town Hall property
5. Public Hearing Reminder:
 - a. January 11 - Charter changes and Zoning and Flood Plain ordinances
 - b. January 18 - Nuisance complaint re: Buckleys' Inn

Achor
Boyle
Kincheloe
Post Office
Store

Posted, Store and Post Office, 12/29/76

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The motion to adjourn as then enthusiastically seconded and approved.

Respectfully submitted,

Louise F. Achor, Clerk

Attachments

Date: _____

Approved: _____



January 10, 1977

Mr. Jack Herrity, Chairman
Fairfax County Board of Supervisors
Fairfax, Virginia 22030

Dear Mr. Herrity:

At the Town Council meeting on January 4, 1977, the Town Council, Town of Clifton, Virginia, passed the enclosed resolution.

As the Board is aware, the Town of Clifton established its own office of inspection on December 2, 1976, and hired its own building inspector. The Town's contract with the inspector expired on January 3, 1977.

The Townpeople and Town Council have thoroughly discussed the option of continuing our own inspection service or requesting the County to resume providing this service to the Town of Clifton.

In the light of an awareness of the expertise in the several inspection fields involved in inspection under the RMA code and the high regard expressed by the great majority of the Townpeople for the personnel in the County's Inspection Department, it is our desire to again enjoy the benefits of service from the County of Fairfax as soon as possible.

If the Board of Supervisors approves this request by the Town of Clifton, the Mayor has been empowered by the Town Council to meet with the appropriate County officials and discuss details regarding any formal agreement that may be required.

Sincerely,

M. P. McIntyre, Mayor
Town of Clifton

MFM:la

Enclosure

cc to Travesty
Fennino
Cooper

TOWN OF CLIFTON, VIRGINIA

Resolution

January 5, 1977

Resolution - Solicitation of comments - Proposed reversion to previous policy of utilization of Fairfax County Services in inspection, administration, and permit issuance for all matters governed by the Virginia Statewide BOCA Code in the Town of Clifton.

Whereas, the Town of Clifton adopted the Uniform Statewide BOCA Code on December 2, 1975, and set up its own office of inspection, and

Whereas, the Town Council at an open council meeting on January 4, 1977, solicited comments from the townspeople present on the desirability of continuing our own inspection operation or requesting Fairfax County to resume its former position in providing services to the Town of Clifton,

Whereas, let the official record show that those citizens present and wishing to comment were heard,

Now, Therefore, be it resolved by the Town Council of the Town of Clifton, (1) that the County of Fairfax resume inspection, administration, and permit issuance for all matters governed by the Virginia Statewide Uniform BOCA Code within the Town of Clifton, and (2) that the Mayor, Wynor F. McIntyre, be hereby empowered to formally request the County of Fairfax to so resume service and provide the County with whatever documents and evidence the County may require.

January 10, 1977

Mr. William Pitkin
Clifton, Virginia 22024

Dear Mr. Pitkin:

As you know, at the January Town Council meeting, it was resolved that cars not be permitted to park regularly on the Town Hall property.

Therefore, we formally request you to move the family cars from that property.

Thank you for your cooperation in this matter.

Sincerely,

Mynor F. McIntyre, Mayor
Town of Clifton

MPM:la

Legal Notices

NOTICE OF PUBLIC HEARING TOWN OF CLIFTON

A Public Hearing will be held in the Town of Clifton on Tuesday, January 18, 1977, at 8 p.m. at the Clifton Fire Hall, for the purpose of discussing the alleged nuisance of the Buckleys Inn. All interested citizens are urged to attend.

By authority of Louise F. Achor
Clerk
Town of Clifton

1-6-77; 1-13-77(2t)FD

PUBLIC HEARING

Notice is hereby given that the City Council of the City of Fairfax, Virginia, at its regular meeting on Tuesday, January 18, 1977, at 8:00 p.m. in Council Chambers at City Hall, will hold a public hearing to consider the adoption of the following:

A PROPOSED ORDINANCE to increase the sewer service rate for residential and commercial consumers from 80.5 to 152 percent of the computed water service rate, effective February 1, 1977.

A PROPOSED ORDINANCE to increase the present sewer connection fees and frontage charges by 100 percent, effective February 1, 1977. (A detailed schedule of these charges is available in the offices of the Director of Water and Sewer Services or City Clerk.)

All interested parties are invited to attend this public hearing and express their views. Copies of the proposed ordinances are available in the office of the City Clerk.

Dorothy L. Wilkins
City Clerk

1-13(1t)FA

PUBLIC NOTICE

All businesses, professions and occupations subject to Business Privilege Tax by the State of Fairfax County, Virginia, are hereby notified that the deadline for filing their returns is January 15, 1977.

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See page 5

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by Frank Green

A two-hour-long armed confrontation between police and a 24-year-old Fairfax man threatening suicide ended Friday night when the man surrendered to police at his Pinewood Plaza apartment.

The incident, according to Fairfax County police

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by Margo Kline

An elusive young man with a Richmond mailing address is suing Fairfax County police for recovery of \$27,000 in cash found recently in a county motel room.

Thomas Tucker filed suit Jan. 7 to recover the cash, which police are holding because it was turned over to them by a man who said he did maintenance at the motel.

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School Closing Debated

by Jean Geddes

After a three-hour public hearing on the school board's recommendation to renovate Madison Element

School in Falls Church city council Monday

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Willard Bernardin
7151 Main Street
Clifton, Virginia 22024
(703) 830-3060

Meeting 3/1/77
PMA

Mayer Mynor McIntire
Chestnut St.
Clifton, Va. 22024

2/27/77

Dear Mac;

As you and I discussed today,
I have decided to resign from the Town
Council effective today. Please accept
this letter as a formal resignation.

I apologize for leaving the Council,
yourself and the citizens in the middle
of the term, but our complicated personal
and business circumstances require
me to leave at this time.

Thank for your help and I trust
you will all do well the many things
that still need to be done.

Sincerely
Will Bernardin

Willard Bernardin
7151 Main Street
Clifton, Virginia 22024
(703) 830-3060

Pinky Achon

12/2/76

Dear Pinky,

Suzie may have called you but if not
here I am.

Would you please go through the minutes
of the Council in the 1960 - 1965 period to see
if there is anything there about the zoning on
what is now the Worsham home. It would
have been rezoned commercial. This is important
to the Worshams. It needn't be done by this
meeting but certainly in December.

Also put the matter on the January
agenda so the Council can determine
what the zoning is or extend her temporary
permit.

To help in this matter if you have any
ideas or who ~~stated~~ might have some information
on this, please pursue them.

Thank you.

Will

January 31, 1977

File

Mr. Minor McIntyre
Mayor, Town of Clifton
Chestnut Street
Clifton, Va. 22024

Dear Mayor McIntyre:

On Wednesday, January 19, 1977, the Clifton Betterment Association (CBA) voted unanimously to accept the building known as the Oddfellow's Hall offered by the Second Baptist Church of Clifton.

The CBA would like the permission of the Town Council to move the Oddfellow's Hall to a site that will be mutually agreed upon by the Town Council and the CBA on the "Children's Playground" recently purchased by the Town of Clifton. If the Town Council approves such an action, the CBA will offer the following conditions:

1. The CBA will bear the cost of moving the building from its present location to a site on the playground and providing a foundation for the building.
2. The CBA will lend \$5,000, interest free, to the Town of Clifton for restoration of the building.
3. The CBA will donate funds from future Clifton Day proceeds for restoration of the building.
4. Restoration and management of the Oddfellow's Hall be controlled by a committee composed of two people appointed by the Town Council, two people elected by the CBA and non-voting advisors appointed by the SYA, the Women's Club, the Lyon's Club, and other local groups.
5. Use of the building will be controlled by the Town Council.
6. The CBA proposes that the first floor of the Oddfellow's Hall be used as a museum and the second floor be used as a meeting place for existing town organizations.
7. No parking will be allowed on the grounds of the park.

If the Town Council will act favorably on this request, the CBA will be expedient in moving the building.

Sincerely,

Richard Dygve
President, CBA

cc: Will Bernardin
Hugh Boyle
Pat Layton
John Mahoney
Suzi Worsham
Rev. Clarence Gray

January 12, 1977

Mr. Lewis H. Hughes
Post Office Box 27412
Richmond
Virginia 23269

Dear Mr. Hughes:

I am in receipt of your name, which was sent to me in Mr. Vern L. Hill's letter of December 10, 1976, regarding the taxes to be levied on certain mobile homes.

As Treasurer for the Town of Clifton, I would be the appropriate person to whom any revenues should be sent, if any are forthcoming for Clifton.

Sincerely yours,

Frances Boyle, Treasurer
(Mrs. Hugh)

FB:la

January 12, 1977

Mr. T. J. Rothrock
P. O. Box 325
Fairfax, Virginia 22030

Dear Mr. Rothrock:

Last night the Clifton Town Council held its advertised Public Hearing to discuss, among other things, several proposed Charter changes.

There was free and open discussion, and no objections were raised by townspeople present.

Therefore, we request that you pursue passage of appropriate legislation to enact these changes.

Sincerely yours,

M. F. McIntyre, Mayor
Town of Clifton

MPM:la

Joanne Spevacek
9810 Lake Point Dr.
Burke, Va. 22015

1 Seven hundred eighty-one D 5/5/76 CMC C 7/15/76 las

2 A BILL to amend and reenact § 3, as amended, of Chapter 186
3 of the Acts of Assembly of 1938 which provided a
4 charter for the town of Clifton in the county of
5 Fairfax, relating to election of a mayor and
6 councilmen.

7 Be it enacted by the General Assembly of Virginia:

8 1. That § 3, as amended, of Chapter 186 of the Acts of
9 Assembly of 1938, is amended and reenacted as follows;

10 § 3. (a) Government of said town shall be vested in a
11 town council, which shall be composed of a mayor and five
12 councilmen, who shall be residents and qualified voters in
13 said town and whose qualifications to hold office,
14 respectively, shall be the same as required of persons to
15 vote and hold office under the Constitution and laws of the
16 Commonwealth of Virginia. The mayor shall preside at all
17 meetings of the council and in the absence of the mayor, one
18 of the members of the council, to be chosen by the members
19 present, shall act as mayor pro tempore and shall be clothed
20 with all the powers of the regularly chosen mayor during the
21 latter's absence from the meeting.

22 (b) The mayor and five councilmen shall be elected on
23 ~~the second first Tuesday in June May, 1938~~
24 ~~and thirty-eight of every even-numbered year~~, and every
25 two years thereafter, and shall hold office for two years
26 from the first day of ~~September July~~ next succeeding their
27 election, and shall continue in office until their

1 successors have qualified.

2 (c) The officers aforesaid shall qualify by taking the
3 necessary oaths of office on or before the first day of
4 ~~September~~ JULY next succeeding the election, and shall
5 enter upon the duties of their office on the first day of
6 ~~September~~ JULY next succeeding their election, and shall
7 continue in office until their successors have qualified.

8 (d) The council shall appoint a clerk and a town
9 sergeant, and if they deem it advisable a deputy town
10 sergeant and also a town treasurer and such other officers
11 as the council may deem necessary and proper, all of whom
12 shall hold office at and during the pleasure of the council,
13 and the said officers shall qualify and execute bond in the
14 manner prescribed by resolution of the council, and the
15 council shall have power to fill the vacancy in any of these
16 offices, and in any other municipal office created by death,
17 resignation, removal or otherwise. The same person may be
18 appointed town clerk and town treasurer.

19 (e) The appointment of all election officials and the
20 conduct of all elections for public office shall be pursuant
21 to and in accordance with the provisions of general law.

22 (f) The town council may fine its members for
23 disorderly behavior, and may, with the concurrence of
24 two-thirds of all members elected, and after due notice,
25 expel a member.

26 (m) There shall be an annual meeting of the town
27 council on the first Tuesday of ~~September~~ JULY in each
28 year, at which time the town sergeant and treasurer shall

1 make their annual settlements with the council, and at the
2 annual meeting next succeeding a town election the new
3 council shall organize and elect a town clerk, a town
4 sergeant, a deputy town sergeant if they deem it advisable,
5 and a town treasurer and such other officers as the town
6 council may deem necessary and proper.

7 (n) There shall be such other regular and special
8 meetings of the town council as the by-laws may prescribe,
9 and at all meetings, four members of the council, of whom
10 the mayor may be one, shall constitute a quorum for the
11 transaction of all business.

12 (o) A vacancy in the office of mayor or councilman
13 shall be filled within thirty days, from the electors of the
14 town, for the unexpired term, by a majority vote of the
15 remaining members of the council, provided, however, that a
16 vacancy in the office of mayor may be filled from their own
17 body by the council.

18 2. That an emergency exists and this act is in force
19 from its passage.

20

#

January 20, 1977

Miss Mary Elizabeth Holbein
Assistant Director
Department of Housing and Community Development
Fairfax County
Fairfax, Virginia 22030

Dear Miss Holbein:

At the Public Hearing held on January 11, 1977, the Clifton Town Council authorized the mayor to sign the cooperative agreement with Fairfax County for the town's participation in the Housing and Community Development Act of 1974.

Enclosed is a photostat of the notice of Public Hearing which appeared in the Fairfax Globe on December 30, 1976, and January 6, 1977.

Sincerely yours,

Louise F. Achor, Clerk
(Mrs. Robert F.)
Town of Clifton

LFA

Enclosure

MINUTES - PUBLIC HEARING - January 11, 1977

A Public Hearing, called for the purpose of discussing charter changes and possible participation in the Housing and Community development Act of 1974 and Chapters 9 (Zoning) and 10 (Flood Plain Control) of the Clifton Ordinances, was called to order at 8 p.m. on Tuesday, January 11, 1977,, in the Clifton Fire House.

1. The proposed Charter changes were discussed. The change of date for Town Elections is required to bring the Charter into compliance with the State law. There was no objection to this change.
2. The change to facilitate the new Council, bringing them into power in July instead of September, was also discussed, and there was no objection to this change. The clerk was directed to notify Mr. Rothrock that a Public Hearing was held and no objections were raised, and to urge him to make the proper Charter changes for us.
3. The Zoning Ordinance was then discussed in careful detail. It was pointed out that the Historic Boundaries or boundary still need(s) to be drawn or superimposed on the official Town Zoning Map, which was turned over to the Clerk to be added to the official Town records.

Passage of the Zoning Ordinance will probably be discussed at the February Council meeting.

4. There was a motion to defer discussion on the Flood Plain Use Ordinance until the County brings its own similar measure up to date. We will, of course, have to hold a Public Hearing on this when the time comes.
5. There was a brief discussion as to the advisability of entering into an agreement with the County to participate in the Housing and Community Development Act of 1974, to possibly get funds to improve our drainage and gutters in town. It was made very clear that we could later decide not to go along with the measure, if we found that there were unattractive strings attached by the County. There was a motion made to take the first steps in this direction. Motion approved.

There being no further discussion, the meeting was adjourned.

Respectfully submitted,

Louise F. Achor, Clerk
Clifton Town Council

nan

by Daniel Smith
Chairman

12-30-76;1-6-77(2t)VC

NOTICE OF PUBLIC
HEARING

TOWN OF CLIFTON

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A Public Hearing will be held
in the Town of Clifton on Tues-
day, January 11, 1977, at 8 p.m.
at the Clifton Fire Hall, for the
following purposes:

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1. To consider the proposed Zon-
ing and Flood Plain Control Or-
dinances, Chapters 9 & 10 of the
Clifton Ordinances;

2. To discuss a proposed Charter
change re: date of Town Elec-
tions (to comply with State
law).

3. To discuss a proposed Charter
change re: date of installation of
newly elected Mayor and Coun-
cil members.

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4. To consider possible par-
ticipation in Community
Development Act of 1974
(Fedgov).

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By authority of Louise F. Achon
Clerk
Town of Clifton

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Lewis Gardner, 46, at his

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Bingo Held in Fairfax

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the bingo operations are in
compliance with the law.
Some of the larger
operations may take more
time to review," Horan
stated.

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ks," said

He added that most of
the county's bingo
operations would be looked
at in at least a cursory
manner.

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At issue is bingo
operations' compliance with
three basic provisions of the
1975 bingo law which, ac-
cording to Horan, require
that:

- No officer or other per-
son related to an organiza-

See page 11

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CERTIFICATE OF PROOF OF PUBLICATION

in the

Fairfax Globe

3847 Pickett Rd., Fairfax, Va. 22030

Published weekly at Fairfax Virginia

I hereby certify that the attached advertisement re: PH 1/11/77 8:00 p. m.

was published in the Fairfax Globe for two (2)

successive weeks, commencing with the issue of December 30, 1976

Phyllis J. Fair
Bookkeeper

TOWN OF CLIFTON, VIRGINIA

RESOLUTION

January 11, 1977

Resolution - Solicitation of Comments - Proposed participation with Fairfax County and proposed fund expenditures - Housing and Community Development Act of 1974 - Cooperation Agreement.

WHEREAS, the Town of Clifton is considering entering into a cooperation agreement with Fairfax County for the purpose of submitting a grant application under the Housing and Community Development Act of 1974; and

WHEREAS, it is the purpose of this public hearing to solicit comments from the public on the proposed participation with Fairfax County and if the Town Council determines to participate with the County then additional comments on the proposed fund expenditures; and

WHEREAS, let the official record show that those citizens appearing and wishing to comment were heard.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Clifton that the cooperation agreement which is attached is hereby approved and the decision to participate with Fairfax County in the above is hereby approved.

This is to certify that this is a true and accurate copy of Resolution entitled, "Solicitation of Comments - Proposed Participation with Fairfax County and proposed fund expenditures - Housing and Community Development Act of 1974 - Cooperation Agreement," as it was approved by the Town Council, the Town of Clifton on January 11, 1977.

Louise F. Achor
Louise F. Achor, Town Clerk

January 12, 1977

Mr. Jack Herrity, Chairman
Fairfax County Board of Supervisors
Fairfax, Virginia 22030

Dear Jack:

We are enclosing a copy of our resolution and a letter to Mr. Gurski of the Planning Commission for your information.

We would certainly appreciate whatever support you can give us in this endeavor.

Sincerely yours,

Mynor F. McIntyre, Mayor
Town of Clifton

MPM:la

January 12, 1977

Mr. Edward Gurski, Chairman
Fairfax County Planning Commission
Fairfax, Virginia 22030

Dear Mr. Gurski:

The Town Council of the Town of Clifton unanimously passed a resolution to enter into a cooperative agreement with Fairfax County, to participate in the Housing and Community Development Act of 1974. However, since this action took place on January 11, 1977, following an advertised public hearing, time has not been sufficient to permit a definitive program for presentation.

It is earnestly requested that the Town of Clifton be granted a reservation within the Local Option program under the Housing and Community Development Act of 1974.

Sincerely,

Mynor F. McIntyre, Mayor
Town of Clifton

MFM:la

cc to Board of Supervisors, Fairfax County
Dept. of Housing and Community Development

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AGENDA - MARCH TOWN COUNCIL MEETING

Tuesday, March 1, 1977

8 p.m., Clifton Fire Hall

1. Report on Buckleys' Inn
2. CBA request to move Oddfellows' Hall
3. Report on County Inspection Service
4. Parking Committee Report

5. Telephone Co. franchise

Posted, Store and Post Office, 2/22/77

McIntyre
Bernardin
Boyle
Layden
Mahoney
Worsham

Achor
Boyle
Kincheloe
Post Office
Store

Minutes, Clifton Town Council Meeting, Tuesday, February 1, 1977

The February Town Council Meeting was called to order. Motions to waive the reading of the previous meeting and the Treasurer's report were seconded and passed.

1. Review of Zoning Ordinance. A lengthy discussion ensued regarding section 9 (4), regarding retaining walls. Jim Kincheloe said that we should have guidelines in the ordinances before restricting retaining walls. There was also a long discussion as to whether or not Council could grant variances, as they have done in the past; and a discussion on use and occupancy permits. It was decided that the Planning Commission would fill the reserve section with information on both use and occupancy. There was a motion to accept the Zoning Ordinance as corrected. Motion approved.

2. CBA presentation on Oddfellows Hall. Letter attached. Rick Dygve talked to Reverend Gray, who has been offered \$2,000 for the building. Rick reported that the Women's Club is probably interested in using the bottom part of the building as a museum. One thought voiced was that moving the Oddfellows Hall to the present playground, as CBA has proposed in its letter, is that it would create additional parking problems. There was a suggestion to move the building to the CBA lot instead of the town lot. The Town was asked if it would oppose placing the building on the CBA lot. It was also stated that there seems to be a general resurgence of interest in using the building as a museum. Wayne indicated that the building would be a gift to the town, but that it (the trust) to the town would be dissolved if the CBA dissolved. Pat Layden said he was concerned about the money for restoration, probably in the neighborhood of \$25,000. He asked if the building would meet the fire codes, etc. The question was also raised whether the restoration could be done and then the specification of "no parking" be made. There was a motion to reject the proposal. Motion approved. It was added, however, that the Council truly appreciates all the time and effort which went into the generous offer of the CBA, and Mac thanked Rick Dygve for the presentation.

3. Buckleys' Inn. Mac announced that Council's findings and report will be given at the March meeting. They stated that a special meeting might be held. However, Council is awaiting the delivery of the Court Reporter's report on the Public Hearing, so that each member of the Council can review it. Dave Bean announced that the management of the Inn has been changed.

There was a motion to adjourn. Motion approved.

Respectfully submitted,

Louise F. Achor, Clerk

Attachment

Date: _____

Approved: _____



THE TOWN OF
Clifton

CLIFTON, VIRGINIA 22024

March 15, 1977

Dear Clifton Resident:

It is time to purchase your town license plates for 1977.

The fee for license plates for cars and trucks is \$15.00.
The fee for motorcycles and scooters is \$10.00.

On the following three consecutive Saturday mornings, I shall be at the Firehouse between 10 a.m. and noon:

Saturday, March 19th
Saturday, March 26th
Saturday, April 2nd

I would appreciate your getting your plates during those times. However, the plates will also be available from my home at 12702 Chapel Road (next door to Antiques of Clifton), and I will generally be available on Monday and Tuesday evenings between 7:30 and 10 p.m. Please use my kitchen door off the patio. In any event, please call first: 631-1081.

You will need these items in order to be issued your license plates:

1. Driver's license
2. Vehicle Registration card
3. Cash or check

By law, your license plates must be displayed on April 15th. On May 1, names of those vehicle owners who have not purchased license plates (and who do not have a Fairfax County Sticker displayed) will be turned over to the Fairfax County Police Department. Please don't make this necessary.

Thank you.

Sincerely yours,

Louise F. Achor

Louise F. Achor
Town Clerk

Full council exc. for Bernardin(resigned), Boyle, Kincheloe, R. Achor,
23 citizens

Minutes for March 1, 1977, Town Council Meeting

The March Clifton Town Council meeting was called to order on Tuesday, March 1, 1977, at 8 p.m. The minutes of the February meeting were read and accepted as read. The Treasurer's report was approved as read.

1. Mac read Will Bernardin's letter of resignation, dated February 27. Council will appoint a replacement to fill the vacancy before the April meeting. Anyone interested should contact Mac or one of the Council members.
2. Mac read a letter from the County, dated February 24th, regarding the County's resumption of building inspections. A resolution, dated February 14, 1977, was enclosed (resolution of the Board of Supervisors). Copy of letter and resolution attached. A motion was made and seconded to adopt the applicable sections of the Fairfax County Code. Discussion followed regarding those portions of the County Code included in the Board of Supervisor's resolution which had not been part of the Council's resolution of January 5, 1977. Will's summation to Mac (prior to his resignation) indicated that he felt there were no basic changes in the intent, in as much as these applicable codes had been enforced previously by both State and County. Motion to adopt these proposals was approved.
3. Mac reported that he had received a call from the C&P Telephone Company business office regarding renewal of the franchise granted by the Town. To meet formal state requirements, the Town must seek and advertize bids over a period of four weeks. C&P will bear this cost and will pay \$100.00 for the successful bid. Someone raised the question as to whether or not the telephone company should apply for a business license in the town. The question was also applicable to Prince William Electric Company too. A motion to advertise the bids was approved.
4. Parking Committee Report. Mac and Pat Layden met with Chief Wingo and Mr. Cruise of the State Highway Department. It had been proposed that the highway department make a survey of the Town, in order to establish where "No Parking" signs should be posted. However, the highway department doesn't do this. They indicated that if the Town will formulate a plan, they will review it and cooperate in implementing it. There was considerable discussion regarding types of signs and placement and existing laws regarding towing. Pat suggested that the Town hold off until further study by local citizens could be made. Earl Lee suggested with continuing development in the Clifton area, problems will likely increase, thereby necessitating the establishment of a long-range permanent parking plan.
5. CBA Request for Permit to Move Oddfellows Hall. The CBA requested a permit from the Town to enable it to move the Oddfellows Hall to its lot on Chapel Road. Council indicated that it would be disposed to issue a permit before its April meeting provided timely receipt of information relating to location, Certificate of Appropriateness, compliance with Town Zoning Ordinance, sewer availability, etc., so that the Council members could review the material.
6. Planning Commission Report re: Nickum rezoning request. Jim Hricko read the recommendation of the Commission, copy of which is attached, that the request for rezoning be denied but that a use permit be granted for use as an antique shop. Wayne questioned whether a public hearing would be necessary for any rezoning. Jim Kincheloe said that a public hearing should be held by the Planning Commission so that the rights of adjoining property owners would be protected. Mac indicated that a joint public hearing would be held, as soon as possible.

7. Carolyn Rothman requested that property owners be made to remove the refuse behind the Pink House, next to the Hotel, the Parker-Smith property, and at the "Blacksmith Shop", adjacent to the Rothman's. Can these property owners be fined? Should letters be written from Council to the property owners?

8. Buckleys' Inn Findings. Mac read the Notice to Abate Nuisance, copy attached, prepared by Council. The Notice provides for 60 days in which the owners of the Inn may comply with the recommendations made therein. Copies of the notice are to be delivered to the Town Sergeant, County of Fairfax Building Inspector, and owners of Buckleys' Inn properties. Dave Bean questioned what specific items are included in the Nuisance Notice under state code. Mac indicated that he would discuss questions or objections with Dave privately. Mr. Hofferma^{for}n asked and received his copy of the Notice. Calvin Cox suggested that a copy of the notice be sent to the ABC Board. It was decided that this latter suggestion be discussed with Jim Kincheloe. The motion to approve this Notice to Abate Nuisance was passed unanimously.

9. There was a motion to adjourn. Motion approved.

Respectfully submitted,

Louise F. Achor
Clerk
Clifton Town Council

DATE:

April

Approved:

Mayor & McJury

Achor

AGENDA - MARCH TOWN COUNCIL MEETING

Tuesday, March 1, 1977

8 p.m., Clifton Fire Hall

McIntyre
Bernardin
Boyle
Layden
Mahoney
Worsham

1. Report on Buckleys' Inn
✓2. CBA request to move Oddfellows' Hall
✓3. Report on County Inspection Service
✓4. Parking Committee Report + discussion of
Parking Violation in front of Town Hall
✓5. Planning Commission Report re: Nickerson
Posted, Store and Post Office, 2/22/77

Achor
Boyle
Kincheloe
Post Office
Store

Due bills?



COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX
4100 CHAIN BRIDGE ROAD
FAIRFAX, VIRGINIA 22030



February 24, 1977

691-2746

Mayor M. F. McIntyre
Town of Clifton
12801 Chestnut Street
Clifton, Virginia 22024

Subject: Inspections in the Town of Clifton

Dear Mayor McIntyre:

On February 14, 1977, the Board of Supervisors passed a resolution authorizing the Department of Environmental Management to perform inspections within the Town of Clifton. Attached is a copy of the resolution.

The County resolution indicates that the Clifton Town Council will satisfy the applicability of certain County ordinances within the Town. We would appreciate a copy of the resolution when it is adopted.

I have asked the Director of Inspection Services to work with the Town in establishing administrative procedures to implement the Board of Supervisors' resolution. He and his staff will be working with you on most issues of joint concern. However, if I can be of service, please call on me.

Yours truly,

D. E. Strickhouser, P. E.
Acting Director
Environmental Management

DES/nas
attachment

cc: Samuel A. Finz, Deputy County Executive
for Planning and Development
Ted Wessel, Executive Assistant
Office of the County Executive
Division of Administrative Services

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Room of the Massey Building at Fairfax, Virginia, on Monday, February 14, 1977, at which meeting a quorum was present and voting, the following resolution was adopted:

WHEREAS, the County of Fairfax, Virginia (the "County") has been granted by the Commonwealth the authority to adopt and enforce such measures as it may deem expedient to secure and promote the health, safety and general welfare of its inhabitants, Va. Code § 15.1-510, et al; and

WHEREAS, the County has adopted and enforces such measures in accordance with the authority granted it by the Code of Virginia; and

WHEREAS, the Virginia Uniform Statewide Building Code ("VUSBC") charges the County and its Department of Environmental Management with the administration and enforcement of that Code (Va. Code, Title 36, Chapter 6; Va. Code § 36-105; VUSBC § 107.0); and

WHEREAS, the Town by resolution adopted January 5, 1977, authorized the County to administer and enforce the VUSBC within the Town; and

WHEREAS, the Town of Clifton, Virginia (the "Town") has agreed to ratify by resolution the applicability of the following chapters of the 1961 and 1976 Codes of the County of Fairfax ("CCF") within the Town:

1. Health Menaces, Chapter 15A, 1961 CCF.
2. Minimum Housing Hygiene Standards, Chapter 15B, 1961 CCF.
3. Minimum Private School and Day Care Facility Standards, Chapter 15C, 1961 CCF.
4. Swimming, Wading and Spray Pools, Chapter 24, 1961 CCF.
5. Sewers and Sewage Disposals, Chapter 22, 1961 CCF.
6. Barbering and Cosmetology, Chapter 22, 1976 CCF.
7. Food and Food Service Establishments, Chapter 43, 1976 CCF.
8. Building and Home Improvement, Chapter 61, 1976 CCF.
9. Fire Prevention, Chapter 62, 1976 CCF.
10. Excavation and Utility Line Installation, Chapter 61, 1976 CCF.
11. Mechanical Provisions, Chapter 64, 1976 CCF.
12. Plumbing and Gas Provisions, Chapter 65, 1976 CCF.
13. Electrical Provisions, Chapter 66, 1976 CCF.
14. Water Supply, Chapter 70, 1976 CCF.

WHEREAS, the Town has requested that the County reiterate herein the County's authority to administer and enforce said chapters of the 1961 and 1976 Codes of the County of Fairfax, Virginia within the Town,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia this 14th day of February, 1977 that:

1. The County, its designated agents and employees, shall administer and enforce in the Town the Virginia Statewide Building Code and the chapters of the CCF recited hereinabove.

2. The County shall not issue a building permit for activities to be undertaken within the Town unless the applicant therefor has received certification from the Town Council that the submitted plans comply with the duly adopted Town restoration and zoning ordinances.

3. This resolution shall be effective upon enactment.

A Copy - Teste:

Ethel Wilcox Register
Ethel Wilcox Register
Clerk to the Board

March 9, 1977

Mr. W. H. Gausman, Investigator
Department of Alcoholic Beverage Control
2901 Hermitage Road
P. O. Box 470
Alexandria, Virginia 22313

Dear Mr. Gausman:

Enclosed is a copy of the "Notice to Abate Nuisance", which was presented and approved by the Clifton Town Council at its monthly meeting on March 1, 1977.

This is in response to your request of March 4, 1977. We hope this will prove helpful in your investigation of the matter.

Sincerely yours,

Mynor F. McIntyre
Mayor

MFM:la

Enclosure

PLANNING COMMISSION REPORT

Re: Nickum re-zoning request

James Hricko
Bob Achor
Hugh Boyle
Barry Schneiderman
Carl Mullins

On Nov. 11, 1976, Wayne and Donna Nickum requested from the Town Council a re-zoning of their lot, number 57, at 7156 Main St., from residential to commercial to permit usage as an antique shop in addition to its use as a residence.

At the same time a request was made for a use permit to use a garage to be constructed as an antique shop.

On Dec. 9, the request was forwarded to the Planning Commission for its recommendations. On Dec. 28 the Commission met to consider the requests and decided that it needed a more detailed statement of intent insofar as the type of operation, hours, etc.

On Jan. 31, 1977 Mr. Nickum submitted this information to the Commission and on Feb. 28 the Commission met again to consider the requests.

Its recommendations are as follows:

The Planning Commission recommends unanimously against the re-zoning of the above lot from residential to commercial. The Commission feels that because the lot is surrounded by residentially zoned properties and that there are presently no commercially zoned lots south of Chapel Rd. That a spot commercial zone would be inappropriate.

In reaching this decision the Commission considered very carefully the future implications that commercial zone might have in this location. It reached the conclusion that while the Nickums' proposed operation would not create an intensive use, a commercial re-zoning would establish the property as commercial in nature thereby opening the door for future commercial usage not necessarily as well-intentioned or as appropriate as that proposed at this time.

Also, since the owners' letter of intent states that the proposed use would occupy only up to 30% commercial usage with the balance used as residential, the use would clearly be incidental to the use of the lot for dwelling purposes.

Therefore, the Commission recommends unanimously to approve a use permit for use of the garage as an antique shop in a residential zone as allowed by Section 9-4 of the Clifton Zoning Ordinance.

Furthermore, due to the small scale of the operation and the limited hours, Thursday through Sunday and by appointment, the Commission feels that no off-street parking need be provided. However, should the occasion arise, the owner has stated that parking is available on the existing antique shop lot.

Also, it is recommended that appropriate on-site merchandise loading and unloading be provided in such manner so as not to cause hardship on the adjacent property owners.

Respectfully submitted:

James Hricko, director

Clifton Copy
Meeting
2/1/77 *RAN*

NOTICE TO ABATE NUISANCE

Pursuant to a complaint that was filed with the Clifton Town Clerk on December 7, 1976 alleging the existence of a public nuisance at the Buckley's Inn in Buckley's Store Building located at 7145 Main Street, Clifton, Virginia; and subsequent to a full and fair public hearing which was held on January 18, 1977 the Clifton Town Council finds that it has probable cause to determine and does therefore feel that a "Public Nuisance" does in fact exist within its Corporate Limits;

Therefore, pursuant to the power vested in the Town of Clifton under the Clifton Town Charter and according to the powers vested in the municipality by the Code of Virginia as amended, and especially sections 4 and 5 of the Charter and § 15.1-14 (5) of the Code, the Clifton Town Council hereby gives notice to and requests that the owners, occupiers, and tenants of the Buckley's Inn and the Buckley's Store Building abate the following nuisances within 60 days from this date;

1. Excessive risk to the health, safety, and welfare of the Clifton Town residents and the visitors and occupants of the above-mentioned restaurant and building with respect to potential fire hazards and overcrowding during hours of operation.
2. The excessive volume of noise and amplified music that is generated from within the confines of the Buckley's Inn during its operating hours.
3. The lack of adequate off-street parking that is sufficient to accommodate the patrons of the Buckley's Inn and the visitors of the Buckley's Store Building.

The Clifton Town Council will consider the appropriate action and remedies necessary to effectuate abatement of what it deems is a public nuisance if the above-mentioned abuses are not eliminated within 60 days and if the following are not produced before the Clifton Town Council within the same period of time;

1. A showing of full compliance with the structural and operational requirements for doing business within Fairfax County, Virginia, which requirements have been set forth by the Fairfax County Fire Prevention Code as administered by the Fairfax County Fire Marshall's office.
2. A showing of full compliance with the Virginia Uniform Statewide Building Code by obtaining all final inspections required by and through the Fairfax County Government.
3. A showing that adequate off-street parking has been secured to sufficiently accommodate all persons using the Buckley's Inn and the Buckley's Store Building; and a showing that said persons will be sufficiently encouraged to use these facilities, in order to relieve congestion along the Town's streets and to eliminate potential traffic hazards which endanger the health, safety, and welfare of people within the Town.

If the above-mentioned matters are not corrected by the owners, occupiers, and tenants of the Buckley's Inn and the Buckley's Store Building within 60 days of today's date the Clifton Town Council will make efforts to effectuate the remedies authorized it by the

applicable subsections of Chapter 5 Sections 4 and 5 of the Ordinances of the Town of Clifton as well as any and all remedies available to it within the Code of Virginia as amended.

By _____
Mayor of Town of Clifton, Virginia

SEAL

ATTEST:

Town Clerk

*Passed Town Council Meeting
3/1/77*

NOTICE TO ABATE NUISANCE

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1. A showing of full compliance with the structural and operational requirements for doing business within Fairfax County, Virginia, which requirements have been set forth by the Fairfax County Fire Prevention Code as administered by the Fairfax County Fire Marshall's office.
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applicable subsections of Chapter 5 Sections 4 and 5 of the Ordinances of the Town of Clifton as well as any and all remedies available to it within the Code of Virginia as amended.

By Mayor F. McIntyre
Mayor of Town of Clifton, Virginia

L. M. Boyle Jr.
John E. Mahoney
Suzanne W. Worsham

SEAL

ATTEST:

Barbara F. Ocker
Town Clerk

March 2, 1977

Patrick S. Caplen

Minutes for March 1, 1977, Town Council Meeting

The March Clifton Town Council meeting was called to order on Tuesday, March 1, 1977, at 8 p.m. The minutes of the February meeting were read and accepted as read. The Treasurer's report was approved as read.

1. Mac read Will Bernardin's letter of resignation, dated February 27. Council will appoint a replacement to fill the vacancy before the April meeting. Anyone interested should contact Mac or one of the Council members.
2. Mac read a letter from the County, dated February 24th, regarding the County's resumption of building inspections. A resolution, dated February 14, 1977, was enclosed (resolution of the Board of Supervisors). Copy of letter and resolution attached. A motion was made and seconded to adopt the applicable sections of the Fairfax County Code. Discussion followed regarding those portions of the County Code included in the Board of Supervisor's resolution which had not been part of the Council's resolution of January 5, 1977. Will's summation to Mac (prior to his resignation) indicated that he felt there were no basic changes in the intent, in as much as these applicable codes had been enforced previously by both State and County. Motion to adopt these proposals was approved.
3. Mac reported that he had received a call from the C&P Telephone Company business office regarding renewal of the franchise granted by the Town. To meet normal state requirements, the Town must seek and advertize bids over a period of four weeks. C&P will bear this cost and will pay \$100.00 for the successful bid. Someone raised the question as to whether or not the telephone company should apply for a business license in the town. The question was also applicable to Prince William Electric Company too. A motion to advertise the bids was approved.
4. Parking Committee Report. Mac and Pat Layden met with Chief Wingo and Mr. Cruise of the State Highway Department. It had been proposed that the highway department make a survey of the Town, in order to establish where "No Parking" signs should be posted. However, the highway department doesn't do this. They indicated that if the Town will formulate a plan, they will review it and cooperate in implementing it. There was considerable discussion regarding types of signs and placement and existing laws regarding towing. Pat suggested that the Town hold off until further study by local citizens could be made. Earl Lee suggested with continuing development in the Clifton area, problems will likely increase, thereby necessitating the establishment of a long-range permanent parking plan.
5. CBA Request for Permit to Move Oddfellows Hall. The CBA requested a permit from the Town to enable it to move the Oddfellows Hall to its lot on Chapel Road. Council indicated that it would be disposed to issue a permit before its April meeting provided timely receipt of information relating to location, Certificate of Appropriateness, compliance with Town Zoning Ordinance, sewer availability, etc., so that the Council members could review the material.
6. Planning Commission Report re: Nickum rezoning request. Jim Hricko read the recommendation of the Commission, copy of which is attached, that the request for rezoning be denied but that a use permit be granted for use as an antique shop. Wayne questioned whether a public hearing would be necessary for any rezoning. Jim Kincheloe said that a public hearing should be held by the Planning Commission so that the rights of adjoining property owners would be protected. Mac indicated that a joint public hearing would be held as soon as possible.

7. Carolyn Rothman requested that property owners be made to remove the refuse behind the Pink House, next to the Hotel, the Parker-Smith property, and at the "Blacksmith Shop", adjacent to the Rothman's. Can these property owners be fined? Should letters be written from Council to the property owners?

8. Buckleys' Inn Findings. Mac read the Notice to Abate Nuisance, copy attached, prepared by Council. The Notice provides for 60 days in which the owners of the Inn may comply with the recommendations made therein. Copies of the notice are to be delivered to the Town Sergeant, County of Fairfax Building Inspector, and owners of Buckleys' Inn properties. Dave Bean questioned what specific items are included in the Nuisance Notice under state code. Mac indicated that he would discuss questions or objections with Dave privately. Mr. Hoffer^{for}man asked and received his copy of the Notice. Calvin Cox suggested that a copy of the notice be sent to the ABC Board. It was decided that this latter suggestion be discussed with Jim Kincheloe. The motion to approve this Notice to Abate Nuisance was passed unanimously.

9. There was a motion to adjourn. Motion approved.

Respectfully submitted,

Louise F. Achor
Clerk
Clifton Town Council

DATE: _____ Approved: _____

Full council, exc. Bernardin (who resigned), Achor, Boyle, Kincheloe, 15 residents

Minutes for April 5, 1977, Clifton Town Council Meeting

The April Clifton Town Council meeting was called to order on Tuesday, April 5, 1977, at 8 p.m. The minutes were approved as read. The Treasurer's report was given and approved as read.

1. Mac announced that a business license was sent to the Telephone company and has forwarded on to their office in Richmond.
2. A preliminary inspection of Buckleys' Inn has been made but no report was available by Council meeting.
3. Council appointed Wayne Nickum to fill Will Bernardin's unexpired term on the Council. The clerk was directed to write Wayne a formal letter, enabling him to be sworn in as soon as possible. (Wayne had already told Mac that he would be unable to attend the April meeting.)
4. Council and the Planning Commission will hold a Joint Public Hearing on Monday, May 2nd, at 7:30 p.m., to discuss the Flood Plain Control Ordinance and the Nickum rezoning request. Following the public hearing will be the monthly May Council meeting. Appropriate notice is to appear in the Globe, and sent to adjoining property owners (adjoining Nickum property).
5. Discussion re: recreation at the Firehall: Mac outlined the three options:
1) Continue as usual; 2) Close down for 4-6 months and start back again; and
3) Close down permanently. These options were presented by the Recreation Dept., who will abide by the decision of the Town Council as to what they want. The Recreation Department has received letters from both the Fire Captain and the Clifton Area Woman's Club regarding desired changes; the former wishing to limit use by the Recreation Department to Friday nights; the Woman's Club wishing to close it down permanently. Mac reported on damage to the roof, necessitating repairs twice; gathering outside the building. He said that at the last Recreation Center the record showed 53 kids there with Clifton addresses, only 2-3 of them residents of the town itself. The ages allowed are Jr. high through high school, and the Department of Recreation provides the Supervisor. Pat Layden suggested that the program be closed down and if, in six months, anyone shows an interest in restarting it, they should contact the Town. John Mahoney then suggested that it be closed for six months and then opened 1 night a week on good behavior and if this latter condition is violated, closing it down permanently. The thought was expressed that if activities are disruptive in the community or damaging to property, then close it down permanently. John Mahoney moved to close it down for six months, effective June 1, and see what kind of interest there is in reopening it at that time. Motion was seconded and approved. A letter is to go to Marie Travesky and to the Department of Recreation informing them of Council's action. The letter is also to request the Recreation department to inform the people in the Clifton area of this fact, so that parents involved can be apprised.
6. There was a question about the advisability of the town going to stickers on plates as opposed to the Town metal tags. It was explained that there has been a general feeling of preference for the tags over the stickers, and that the price for the stickers was almost as high as for the metal tags.
7. No information re: Oddfellows Hall proving permit has been received from CBA.
8. A motion to adjourn was promptly approved.

Respectfully submitted,

Louise F. Achor, Clerk

AGENDA - CLIFTON TOWN COUNCIL

Tuesday, April 5, 1977

8 p.m., Clifton Fire Hall

1. Announcement of Appointment of Council Member to replace Bernardin
2. Announcement of date of Joint Public Hearing re: Nickum rezoning and Flood Plain Ordinance
3. Discussion re: Use of Firehall by Recreation Department

Posted, Post Office and Store, 3/29/77

McIntyre
Boyle
Layden
Mahoney
Worsham

Achor
Boyle
Kincheloe
Post Office
Store

Full council, exc. Bernardin (who resigned), Achor, Boyle, Kincheloe, 15 residents

Minutes for April 5, 1977, Clifton Town Council Meeting

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2. A preliminary inspection of Buckleys' Inn has been made but no report was available by Council meeting.
3. Council appointed Wayne Nickum to fill Will Bernardin's unexpired term on the Council. The clerk was directed to write Wayne a formal letter, enabling him to be sworn in as soon as possible. (Wayne had already told Mac that he would be unable to attend the April meeting.)
4. Council and the Planning Commission will hold a Joint Public Hearing on Monday, May 2nd, at 7:30 p.m., to discuss the Flood Plain Control Ordinance and the Nickum rezoning request. Following the public hearing will be the monthly May Council meeting. Appropriate notice is to appear in the Globe, and sent to adjoining property owners (adjoining Nickum property).
5. Discussion re: recreation at the Firehall: Mac outlined the three options:
1) Continue as usual; 2) Close down for 4-6 months and start back again; and
3) Close down permanently. These options were presented by the Recreation Dept., who will abide by the decision of the Town Council as to what they want. The Recreation Department has received letters from both the Fire Captain and the Clifton Area Woman's Club regarding desired changes; the former wishing to limit use by the Recreation Department to Friday nights; the Woman's Club wishing to close it down permanently. Mac reported on damage to the roof, necessitating repairs twice; gathering outside the building. He said that at the last Recreation Center the record showed 53 kids there with Clifton addresses, only 2-3 of them residents of the town itself. The ages allowed are Jr. high through high school, and the Department of Recreation provides the Supervisor. Pat Layden suggested that the program be closed down and if, in six months, anyone shows an interest in restarting it, they should contact the Town. John Mahoney then suggested that it be closed for six months and then opened 1 night a week on good behavior and if this latter condition is violated, closing it down permanently. The thought was expressed that if activities are disruptive in the community or damaging to property, then close it down permanently. John Mahoney moved to close it down for six months, effective June 1, and see what kind of interest there is in reopening it at that time. Motion was seconded and approved. A letter is to go to Marie Travesky and to the Department of Recreation informing them of Council's action. The letter is also to request the Recreation department to inform the people in the Clifton area of this fact, so that parents involved can be apprised.
6. There was a question about the advisability of the town going to stickers on plates as opposed to the Town metal tags. It was explained that there has been a general feeling of preference for the tags over the stickers, and that the price for the stickers was almost as high as for the metal tags.
7. A motion to adjourn was promptly approved.

Respectfully submitted,

Louise F. Achor, Clerk

DATE: _____

Approved: _____

April 14, 1977

Director
Department of Recreation
Fairfax County
Massey Building
Fairfax, Virginia 22030

Dear Sir:

At its regular meeting on April 5, 1977, the Clifton Town Council resolved to request the Department of Recreation to close the recreation facility held in the Clifton Firehouse, for a period of six months, effective June 1, 1977.

At the conclusion of the six months period, consideration will be given to resuming recreational activities, dependent upon the degree of interest shown by Clifton area residents.

Notification of persons affected of the cessation of recreation activities rests with your department. Thank you.

Sincerely yours,

Mynor F. McIntyre

MFM:la

cc to Marie Travesky

THE TOWN OF CLIFTON

CLIFTON, VIRGINIA

April 11, 1977

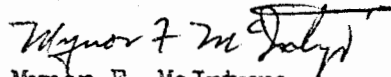
Mr. Wayne H. Nickum
7156 Main Street
Clifton
Virginia 22024

Dear Wayne:

At the April 5, 1977, Town Council meeting, you were appointed to fill the unexpired term of councilman Willard Bernardin, who, as you know, has just resigned his seat.

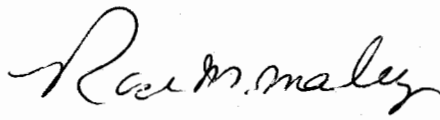
Welcome aboard!

Sincerely yours,


Mynor F. McIntyre
Mayor

MFH:la

4-22-77 oatl taken


R. M. Maley
Deputy Clerk

April 11, 1977

Mr. Wayne H. Nickum
7156 Main Street
Clifton
Virginia 22024

Dear Wayne:

At the April 5, 1977, Town Council meeting, you were appointed to fill the unexpired term of councilman Willard Bernardin, who, as you know, has just resigned his seat.

Welcome aboard!

Sincerely yours,

Mynor F. McIntyre
Mayor

MFM:la

April 11, 1977

Mr. Wayne H. Nickum
7156 Main Street
Clifton
Virginia 22024

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Welcome aboard!

Sincerely yours,

Mynor F. McIntyre
Mayor

NFM:la

April 11, 1977

Miss Mary Crowley
Legal Department
Fairfax Globe
3847 Pickett Road
Fairfax, Virginia 22030

Dear Miss Crowley:

Enclosed is an announcement which we would like you to run two consecutive weeks in the Fairfax Globe, appearing in the issues which are dated April 21st and 28th, 1977.

If you have any questions or I have left off something, please give me a call: 631-1081.

The billing can be to the Town of Clifton, care of Mrs. Hugh Boyle, Clifton, Virginia, 22024. Thank you.

Sincerely yours,

Louise F. Ashor
(Mrs. Robert F.)
Clerk, Town of Clifton

LFA

Enclosure

April 11, 1977

Miss Mary Crowley
Legal Department
Fairfax Globe
3847 Pickett Road
Fairfax, Virginia 22030

Dear Miss Crowley:

Enclosed is an announcement which we would like you to run two consecutive weeks in the Fairfax Globe, appearing in the issues which are dated April 21st and 28th, 1977.

If you have any questions or I have left off something, please give me a call: 631-1081.

The billing can be to the Town of Clifton, care of Mrs. Hugh Boyle, Clifton, Virginia, 22024. Thank you.

Sincerely yours,

Louise F. Ashor
(Mrs. Robert F.)
Clerk, Town of Clifton

LFA

Enclosure

Mac

Minutes for Public Hearing and May Clifton Town Council Meeting
Monday, May 2, 1977

The Joint Public Hearing for consideration of the Flood Plain Control Ordinance and the Nickum rezoning request was held by the Clifton Town Council and the Planning Commission on Monday, May 2, 1977, at 7:30 p.m. in the Clifton Fire Hall. Notice of the hearing had been duly published in the Fairfax Globe the two weeks preceding.

Mac read the Flood Plain Control Ordinance. There was some discussion over minor points, and some wording was changed and some definitions added. See copy attached for approved changes.

Mac then read an explanatory letter from Wayne Nickum, supporting his request for the rezoning of his property at 7156 Main Street. He then read the Planning Commission report. Wayne also explained that the building had operated in previous times as a commercial establishment.

The May, 1977, Clifton Town Council meeting was called to order at 8 p.m. The minutes of the April meeting were read and accepted as corrected. The Treasurer's report was approved as read.

1. Pinkie Achor reported on an interview which she had had with "Horsy" Dyer, regarding the closing of the recreation hall facilities. She reported that he was argumentative, had been drinking beer, and that at the close of the interview, he had issued a veiled threat to houses in town, if the facilities were indeed closed. She added that threats of egging her house had been overheard on the school bus. She asked that this be made part of Council's record.

2. There was a motion to pass the Flood Plain Control Ordinance, with the corrections as indicated on the enclosed copy. Motion approved.

3. There was a motion to approve Wayne Nickum's rezoning request. The motion was defeated by a 2-1 vote, with Nickum abstaining.

4. There was a motion to approve Wayne Nickum's request for a use permit for construction of a garage to be used as an antique shop. Motion approved, with Nickum abstaining.

5. Request from Buckleys' Inn and Gallery to approve signs for each. Request was tabled until the June meeting for two reasons: 1) Dave Bean had forgotten to bring the drawings to be approved; and 2) question was raised as to whether the Gallery is a new business.

6. CBA asked that the town establish an official Town Clean Up Day, and Council designated Saturday, May 14th, as the day, with raindate for Saturday, May 21st. All citizens are urged to participate.

7. Re: Oddfellows Hall - Rev. Gray wants the building moved this month, Margo Buckley reported. Mac agreed to approach Prince William Elect. Company to see if they would move the necessary wires for free. The CBA will need to fill out an application for a Certificate of Appropriateness and provide for Council a plat showing the location on the property. Then when Council approves these things, CBA will have to obtain the proper permits from the County.

8. At the June meeting, there will be a proposal for an amendment to the present Zoning Ordinance to prohibit any business in town from operating between the hours of 11 p.m. and 6 a.m.

9. The question was raised by Town citizens concerning businesses in town which have or have not filed for their business license. Neither Buckleys' Inn, nor Dave Bean, attorney, nor the Gallery have filed. Billing can only be made after businesses have filed. Neither the Prince William Elect. Company nor C & P Telephone Company have filed.

10. The Charter change which we requested Del. Rothrock to make for us was passed, Mac announced. This enables a newly elected Council to begin the first Tuesday in July, rather than waiting until September, in an election year.

11. Buckleys' Inn Nuisance findings - Mac read a letter from Dave Bean, requesting a 45-day extension for the Inn. He (Mac) talked with Mr. Cooper from the County, and as of last Friday, April 29, 1977, the Inn had not shown full compliance with either the Fire prevention items or the BOCA codes. There has been no evidence of the Inn providing adequate off-street parking for its customers. The Fire Marshall can decide whether to keep the Inn open or closed, due to Fire Code violations. Mr. Cooper will next issue notice of violations.

In answer to a question, Dave Bean announced that the Inn has to pass monthly inspections from the Health Department, and that they have done this with no problem.

There were complaints from citizens about the continued loud music. Various citizens said they believed Council has a responsibility to the citizens to come up with a strong plan of action, to uphold their notice to abate nuisance, and indicated keen disappointment that Council had no plan to announce at the meeting. Mac said he would meet with the Council to determine what action can be taken, which will be announced at the June meeting.

Dave Bean's request for the 45-day extension was denied unanimously. Jim Hricko asked that Council issue a statement indicating that Buckleys' Inn has not shown compliance in the various areas. Council approved the following statement:

"At the May 2, 1977, Town Council Meeting, The Clifton Town Council stated that to date, Buckleys' Inn had shown no evidence of compliance with the various items as set forth in the Notice to Abate Nuisance, which notice was delivered to Dave Bean and to Mr. Hofferaman, lessee and owner of the building respectively, at the March, 1977, Town Council Meeting."

12. Harry Lindsay, from the C & P Telephone Company, announced that the C & P Telephone Company had placed the proper Legal Notice in the Fairfax Globe, inviting bids for the telephone franchise for the town. We have received no other bids. Mr. Lindsay presented the agreement from the company for a 40-year franchise in the town, allowing the company to set poles and install conduits within the town, and presented the Town with a \$100 check, which, he told us, is the traditional fee throughout the State. A motion to accept the bid and the check was approved. Signed copies of the agreement and the Town's Business License section of the ordinances will be delivered to the telephone company before the end of the week.

A motion to adjourn was approved.

Respectfully submitted,

Louise F. Achor, Clerk
Clifton Town Council

DATE: _____

Approved: _____

Minutes for Public Hearing and May Clifton Town Council Meeting
Monday, May 2, 1977

The Joint Public Hearing for consideration of the Flood Plain Control Ordinance and the Nickum rezoning request was held by the Clifton Town Council and the Planning Commission on Monday, May 2, 1977, at 7:30 p.m. in the Clifton Fire Hall. Notice of the hearing had been duly published in the Fairfax Globe the two weeks preceding.

Mac read the Flood Plain Control Ordinance. There was some discussion over minor points, and some wording was changed and some definitions added. See copy attached for approved changes.

Mac then read an explanatory letter from Wayne Nickum, supporting his request for the rezoning of his property at 7156 Main Street. He then read the Planning Commission report. Wayne also explained that the building had operated in previous times as a commercial establishment.

The May, 1977, Clifton Town Council meeting was called to order at 8 p.m. The minutes of the April meeting were read and accepted as corrected. The Treasurer's report was approved as read.

1. Pinkie Achor reported on an interview which she had had with "Horsy" Dyer, regarding the closing of the recreation hall facilities. She reported that he was argumentative, had been drinking beer, and that at the close of the interview, he had issued a veiled threat to houses in town, if the facilities were indeed closed. She added that threats of egging her house had been overheard on the school bus. She asked that this be made part of Council's record.
2. There was a motion to pass the Flood Plain Control Ordinance, with the corrections as indicated on the enclosed copy. Motion approved.
3. There was a motion to approve Wayne Nickum's rezoning request. The motion was defeated by a 2-1 vote, with Nickum abstaining.
4. There was a motion to approve Wayne Nickum's request for a use permit for construction of a garage to be used as an antique shop. Motion approved, with Nickum abstaining.
5. Request from Buckleys' Inn and Gallery to approve signs for each. Request was tabled until the June meeting for two reasons: 1) Dave Bean had forgotten to bring the drawings to be approved; and 2) question was raised as to whether the Gallery is a new business.
6. CBA asked that the town establish an official Town Clean Up Day, and Council designated Saturday, May 14th, as the day, with raindate for Saturday, May 21st. All citizens are urged to participate.
7. Re: Oddfellows Hall - Rev. Gray wants the building moved this month, Margo Buckley reported. Mac agreed to approach Prince William Elect. Company to see if they would move the necessary wires for free. The CBA will need to fill out an application for a Certificate of Appropriateness and provide for Council a plat showing the location on the property. Then when Council approves these things, CBA will have to obtain the proper permits from the County.
8. At the June meeting, there will be a proposal for an amendment to the present Zoning Ordinance to prohibit any business in town from operating between the hours of 11 p.m. and 6 a.m.
9. The question was raised by Town citizens concerning businesses in town which have or have not filed for their business license. Neither Buckleys' Inn, nor Dave Bean, attorney, nor the Gallery have filed. Billing can only be made after businesses have filed. Neither the Prince William Elect. Company nor C & P Telephone Company have filed.

10. The Charter change which we requested Del. Rothrock to make for us was passed, Mac announced. This enables a newly elected Council to begin the first Tuesday in July, rather than waiting until September, in an election year.

11. Buckleys' Inn Nuisance findings - Mac read a letter from Dave Bean, requesting a 45-day extension for the Inn. He (Mac) talked with Mr. Cooper from the County, and as of last Friday, April 29, 1977, the Inn had not shown full compliance with either the Fire prevention items or the BOCA codes. There has been no evidence of the Inn providing adequate off-street parking for its customers. The Fire Marshall can decide whether to keep the Inn open or closed, due to Fire Code violations. Mr. Cooper will next issue notice of violations.

In answer to a question, Dave Bean announced that the Inn has to pass monthly inspections from the Health Department, and that they have done this with no problem.

There were complaints from citizens about the continued loud music. Various citizens said they believed Council has a responsibility to the citizens to come up with a strong plan of action, to uphold their notice to abate nuisance, and indicated keen disappointment that Council had no plan to announce at the meeting. Mac said he would meet with the Council to determine what action can be taken, which will be announced at the June meeting.

Dave Beans request for the 45-day extension was denied unanimously *with waynes abstention.* Jim Hricko asked that Council issue a statement indicating that Buckleys' Inn has not shown compliance in the various areas. Council approved the following statement:

"At the May 2, 1977, Town Council Meeting, The Clifton Town Council stated that to date, Buckleys' Inn had shown no evidence of compliance with the various items as set forth in the Notice to Abate Nuisance, which notice was delivered to Dave Bean and to Mr. Hofferaman, lessee and owner of the building respectively, at the March, 1977, Town Council Meeting."

12. Harry Lindsay, from the C & P Telephone Company, announced that the C & P Telephone Company had placed the proper Legal Notice in the Fairfax Globe, inviting bids for the telephone franchise for the town. We have received no other bids. Mr. Lindsay presented the agreement from the company for a 40-year franchise in the town, allowing the company to set poles and install conduits within the town, and presented the Town with a \$100 check, which, he told us, is the traditional fee throughout the State. A motion to accept the bid and the check was approved. Signed copies of the agreement and the Town's Business License section of the ordinances will be delivered to the telephone company before the end of the week.

A motion to adjourn was approved.

Respectfully submitted,

Louise F. Achor, Clerk
Clifton Town Council

DATE: 6/7/77

Approved: _____

License Plate Receipts - turned in to F. Boyle
on 5/2/77, p. 1

Cash \$100.00

100.00

Checks:

Crawley, 4/1/77 #314	30.00
Longobean, 4/7/77 #1129	15.00
Cox, 4/11/77 #962	15.00
Schneiderman, 4/11/77 #628	30.00
Idwell, 4/11/77 #1121	30.00
Mullins, 4/11/77 #	45.00
Nickum, 4/12/77 #1971	30.00
Allen, 4/12/77 #5701	30.00
Boyle, 4/12/77 #557	45.00
Sprase, 4/12/77 #1791	30.00
Smith, 4/12/77 #203	30.00
Aples, 4/12/77 #234	15.00
Rock, 4/12/77 #782	30.00
Herring, 4/12/77 #1564	30.00
Edwards, 4/12/77 #2796	30.00
Idwell, 4/13/77 #1125	15.00
McIntyre, 4/14/77 #1819	15.00

465.00 cont. to p. 2
465.00

License Plate Receipts - p. 2

5/2/77

Balance car.

Cash

100.00

Checks

465.00

Checks - cont.

Reaser, 4/15/77, #1216

15.00

(Michael) Pitken, 4/15/77, #505

15.00

Pitken, 4/15/77, #783

15.00

Lee, 4/15/77, #375

45.00

Cox, 4/16/77, #

15.00

Ballard, 4/16/77, #1595

30.00

Hickox, 4/22/77, #723

15.00

Moran, 4/23/77, #157

45.00

195.00

195.00

\$760.00

Dygve, 5/2/77, #1199

30.00

\$790.00

Hopper, 5/2/77, #1019

30.00

\$820.00

Money turned in for license Plates

Cash - 131.00 (1 motorcycle, 1 Transfer
8 tags)

Checks (18)

3/19 - Mahoney	30.00
3/19 - Rothman	15.00
3/19 - Ricci	15.00
3/19 - Buckley	15.00
3/18 - Norris	15.00
3/26 - Holmes	30.00
3/25 - Clemons	30.00
3/26 - Barley	45.00
3/26 - Cornell	45.00
4/2 White	30.00
4/2 Norris	15.00
4/1 Brill	45.00
4/2 Buckley	30.00
4/2 Smith	30.00
4/2 Franca	30.00
4/2 Barrett	45.00
4/2 Hayden	30.00
4/2 Bernardini	30.00
	<u>\$ 525.00</u>

131.00 - cash
\$ 656.00 total turned in
4/5/77



COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX

4100 CHAIN BRIDGE ROAD
FAIRFAX, VIRGINIA 22030



Fairfax County Police Department
West Springfield District Station
6140 Rolling Road
Springfield, Virginia
May 12, 1977

Ms. Louise F. Achor
Town Clerk
Clifton, Virginia

Dear Ms. Achor:

Thank you for writing in regard to the unlicensed vehicles located in the Town of Clifton. As you may recall from our previous conversation, the County Police are empowered to enforce State laws within Clifton. We do not, however, have the authority to enforce the town ordinances. Such enforcement would fall within the purview of the Town Sergeant or other designated town officials.

Please be assured of our continued assistance and cooperation in regards to matters of mutual concern.

Sincerely yours,

Edward W. Wingo, Captain
Commander
West Springfield District Station

EWV/jm

CLIFTON TOWN COUNCIL AGENDA

Tuesday, June 7, 1977

8 p.m., Clifton Firehall

1. Request for signs for Buckleys' Inn and Gallery - Bean
2. Universal Life Church, Signs
3. Addition to Zoning Ordinance, limiting hours of operation - Nickum
4. Council action: Buckleys' Inn

Posted Post Office, Store, 5/31/77

McIntyre
Boyle
Layden
Mahoney
Nickum
Worsham

Achor
Boyle
Kincheloe
Post Office
Store

~~Disapproved~~
M J M J P, Mayor

5/2/77

Dear Mayor M. J. P. &
Town Council:

Due to the fact that various subcontractors have not performed as agreed & some other reasons, Buckley Inc Ltd hereby requests a 45 day extension within which to correct conditions that the Town Council deems necessary, according to Notice given to Buckley Inc Ltd approximately 59 days ago.

Also, as between the Landlord and Buckley there is some conflict as to who is responsible for what. Please clarify this if you could.

The above request should not be deemed an admission that Buckley Inc Ltd agrees with the findings factual or legal - made previously by the Council but rather an effort to ameliorate a mutual concern.

Thank you
Dan M. Bean, President
Buckley Inc Ltd

May 9, 1977

Captain Edward Wingo
Station Commander
West Springfield Station
6140 Rolling Road
Springfield, Virginia 22152

Dear Captain Wingo:

The enclosed letter was sent out to residents of the Town of Clifton, and again as a reminder to those residents who had still not acquired their tags, prior to May 1, 1977.

As we still have several unlicensed cars within the town, I am including below the names of such owners/and/or descriptions of cars still unlicensed to the best of my knowledge.

We would appreciate your department taking whatever action you normally take to bring these vehicles into compliance with the law. The following vehicles are as yet unlicensed by the town and show no County sticker:

1. White Chevrolet, 1965 4-dr. sedan, State license number GRC-292, belonging to William C. Pitkin, 12637 Chapel Road, Clifton. The car is usually parked just off Water Street, around the corner from the Pitkin house.
2. Medium blue 4-dr. Station Wagon, Chevrolet "Townsmen", with white top, State license number GR3-312, belonging to either David H. N. Bean or his wife, Donna Mae Bean, 12752 Chapel Road, Clifton.
3. Dark green 4-dr. Ambassador sedan, State license Number GPJ-765, parked in front of "Universal Life Church", 12714 Chestnut Street, Clifton.
4. Dodge Coronet, sedan, no state license tag, parked immediately adjacent to 12714 Chestnut Street, in a state of disrepair. The residents have been apprised that the presence of the car is in violation of both County and Town ordinances. If you can effect the removal of this eyesore, we would be grateful.
5. One other matter: Our Town Tag No. 78 was issued to Michael and William C. Pitkin to be displayed on a 1971 Ford Convertible. Tonight I noticed that it was displayed on what appears to be a much newer car, and was parked across the street from the "Universal Life Church", 12714 Chestnut Street. Neither Michael nor Mr. Pitkin has requested a transfer for the tag No. 78.

Thank you for your attention to these requests.

Sincerely yours,

May 3, 1977

Universal Life Church
12714 Chestnut Street
Clifton
Virginia 22024

Gentlemen:

As newcomers to Clifton, you are no doubt unaware of several violations of the Town's ordinances which exist on or at your property.

1. The two signs which you display have not been approved by the Clifton Town Council. Please remove them until you have secured a signed Certificate of Appropriateness from the Council.
2. Any "junk"-type cars on your property are in violation of both Town and County ordinances.
3. Any vehicles habitually parked on the premises should display Clifton Town tags. These are available from the Clerk's house, 12702 Chapel Road (next door to the Antiques of Clifton). Please call to make an appointment to purchase your tags: Mrs. Robert Achor
631-1081

Names of owners of unlicensed cars or descriptions of unlicensed cars are in the process of being sent to the Fairfax County Police Department.

Your presence is respectfully requested at the June 7, 1977, Clifton Town Council meeting, held at 8 p.m. at the Clifton Fire Hall. At that time you may submit drawings of any signs you propose to display on your property.

Sincerely yours,

Louise F. Achor, Clerk
Clifton Town Council

LFA

CHAPTER 10.

FLOOD PLAIN CONTROLS

CHAPTER 10.

ORDINANCE FOR FLOOD PLAIN CONTROLS

The Town Council of the Town of Clifton, Virginia, does ordain as follows:

SECTION I. That Chapter 10 of the Clifton Code be, and the same is hereby added and reads as follows:

1. Floodway Zoning - Intent, Purpose and Definitions.

(a) Purpose and Intent. It is the purpose of the Town Council in establishing the F-1 and F-2 area restrictions, for use in areas subject to floods and inundation, to provide land use based upon documented and factual data from flood experience and engineering studies of possible and probable future flooding conditions, so as to prevent property damage and safeguard the health, safety and general welfare of the people. This ordinance is intended to be applied to those areas which, by virtue of existing or potential construction of buildings and structures therein, or in surrounding areas, have or will have in the future the effect of creating aggravated flooding situations which theretofore, in their undeveloped or sparsely developed state, did not constitute dangers to the public health, safety or general welfare.

(b) Definitions. As used in this ordinance, unless otherwise prescribed by the context, the following meanings shall apply:

1. Designated Floodway means an area consisting of the channel of a stream and/or that portion of the adjoining flood plain which would serve both to adequately accommodate flood waters to be expected at frequent intervals in periods of heavy rainfall and which is so determined by the Flood Study of the Town of Clifton, prepared by the United States Department of Housing and Urban Development Federal Insurance Administration.

2. Restrictive Area means the portion of the floodway in its natural state or as modified by grading and fill, delineated by the flood level to be expected in a storm of 100-year intensity, constituting the overflow area from the designated floodway or the outlying or fringe area located between the limits of the designated floodway and the limits of the flood plain, where inundation which could endanger life, property and general welfare may occur, but where frequency of flooding, and depths and velocities are generally low. This area shall also be determined by the study referred to in Definition 1.

3. Structure as herein used does not include public utility facilities or electric, gas or communication lines lawfully present.

4. Flood Proof Structure is any structure which, in the opinion of the Town Building Inspector, is designed and constructed so to resist flotation, destruction or major damage by the maximum flood predicted for the structure site by the Flood Study referred to in Definition 1.

(c) F-1 - Designated Floodway Area.

A designated floodway area is hereby established to preserve a natural channel or open area to meet the need to carry abnormal flows of water in times of flood; to confine periodic floods to reasonable limits; to limit and minimize the structural developments tending to obstruct and divert the natural or directed flow and curb encroachment of floodwaters into the restrictive zone, thus limiting flood heights and flood destruction, and to prevent loss of life and excessive damage to property in the area of greatest flood hazard. The F-1 area shall be applied to those areas within the Town of Clifton conforming to the definition of the designated floodway as determined by the Flood Study referred to above. In the Designated Floodway area, the following regulations shall apply:

1. Uses Permitted. No building or structure shall be constructed, erected, moved, converted, altered or enlarged in the Designated Floodway area, nor shall any other condition be allowed which would tend to cause stream channel

alteration, or affect the carrying capacity of a floodway or otherwise constitute a threat to life and property. The following uses are permitted subject to the approval of a conditional use permit as herein provided, containing such conditions as the Planning Commission may specify to protect the public interest:

(A) Parks.

(B) Agricultural uses, including farming, grazing and livestock raising.

(C) Any other use customarily accessory or incidental to the above uses, or uses of a similar nature which do not require the construction of permanent structures and which, in the opinion of the Council, conform to the intent and purpose of this Flood Area.

2. Conditional Use Permit. Prior to the issuance of a conditional use permit for any of the uses authorized by this section, the plans for such use shall be submitted to the Planning Commission for review and approval or disapproval. In its review of plans submitted, the Planning Commission shall be guided by the following standards, keeping in mind that the purpose of this section is to prevent encroachment of flood waters on adjacent properties as well as preventing undue increase in flood heights and danger to life and property within this Flood Area:

(A) Any use permitted shall be of a type not appreciably damaged by flood waters provided that no structures for human occupation shall be permitted.

(B) No fill shall be permitted.

(C) Any structure permitted shall be flood proof, as defined in (b) 4. above, and constructed and placed on the lot so as to offer the minimum obstruction to the flow of water, such as placing the structure with open ends parallel to the flow of water, rather than at right angles to such flow.

(D) Any structure permitted shall be firmly anchored to prevent the structure from floating away.

(E) Where, in the opinion of the Planning Commission, topographic data, engineering studies or other studies are needed to determine the effects of flooding on a proposed structure and/or the effect of the structure on the floodway, the Planning Commission may require the applicant to submit such data and/or studies prepared by competent engineers or other technical people.

(F) The granting of such approval shall not constitute a representation, guarantee, or warranty of any kind or nature of the Town of Clifton or the Planning Commission, or by an officer or employee of either thereof of the practicability or safety of any structure or other plan proposed and shall create no liability upon, or a cause of action against such public body, officer or employee for any damage that may result pursuant thereto.

(d) F-2 - Flood Plain Restrictive Area

There is hereby established as a supplemental area, to be attached to existing areas, applicable to the restrictive area as hereinabove defined, a Flood Plain Restrictive Area. The F-2 Area shall be applied to areas within the Town of Clifton conforming to the definition of restrictive area. Such supplemental limitation is designed to prevent the loss of life and excessive damage to property in this area subject to flooding.

1. Uses Permitted. The following uses are permitted subject to the approval of a conditional use permit as herein provided, containing such conditions as the Planning Commission may specify to protect the public interests:

(A) All uses authorized in the F-1 area.

(B) Structures and uses presently in existence shall be allowed to continue, provided that any expansion, remodeling or conversion thereof shall require a conditional use permit as herein provided.

(C) Those uses permitted pursuant to the basic zoning as it exists or as it may be amended from time to time.

2. Conditional Use Permit. In approving conditional use permits in the F-2 area, the Planning Commission shall be guided by the standards established in the F-1 area except that subsections 2(a), 2(b) and 2(c) need not be applicable unless unusual circumstances are found to exist after a hearing by the Planning Commission.

NOTICE OF PUBLIC HEARING

The Clifton Town Council and the Clifton Planning Commission will hold a Joint Public Hearing on Monday, May 2nd, 1977, at 7:30 p.m. in the Clifton Firehall, to discuss the following items:

- 1) Flood Plain Control Ordinances
- 2) Request from Wayne Nickum to rezone his property at
7156 Main Street

Immediately following the Public Hearing, Council will conduct its May meeting.

Louise F. Achor
Clerk
Town of Clifton



THE TOWN OF
Clifton

CLIFTON, VIRGINIA 22024

For Files

January 17, 1977

Mr. Richard W. Krimm
Assistant Administrator for Flood Insurance
Department of Housing Urban Development
Federal Insurance Administration
Washington, DC 20410

RE: Town of Clifton, Virginia
Your letter of November 2, 1976

Dear Mr. Krimm:

The Town received your letter and Flood Plain Management Requirements and was to hold a public hearing last week (already advertised and arranged) for review of the proposed ordinance. Unfortunately someone from HUD in Philadelphia called a few days before the hearing and said the ordinance as we had proposed was not acceptable. He gave no specifics, other than that he would call back, and I did not get his name. He did not call back or write, and we still have not heard from him.

However, on the strength of his call, the Public Hearing of the Flood Ordinance was not held.

Attached once again is our proposed ordinance. As far as I can tell it complies in every respect with the Requirements of 1910, 3(d) and in many respects goes beyond those requirements. You will note only that our Proposal refers to FR-1 as the 100 year Flood area rather than A1-30.

Please respond quickly so we can get on to passage of this ordinance and if there are portions of it that do not comply, please be specific in explaining why.

Thank you.

Very truly yours,

Willard Bernardin
Willard Bernardin
Town Council

dlr
Enclosure

MAYOR
Phyllis B. Waters

COUNCIL MEMBERS
Woodrow W. Caples • Richard F. Chronister • Nellie M. Fairfax • M.F. McIntyre • Romans Skujins

TOWN ATTORNEY
David H.N. Bean

TOWN CLERK
Willard Bernardin

TREASURER
Mary Diane Smith

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Legal Notices

NOTICE OF PUBLIC HEARING

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- 1) Flood Plan Control Or-
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- 2) Request from Wayne Nickum
to rezone his property at 7156
Main Street.

Immediately following the
Public Hearing, Council will
conduct its May meeting.

Louise F. Achor
Clerk
Town of Clifton

4-21;4-28(2t)FD

NOTICE TO THE PUBLIC OF
INTENTION TO APPLY TO
THE VIRGINIA ALCOHOLIC
BEVERAGE CONTROL

NOTICE IS H
PURSUANT
Section 30-6,
Zoning Ordir-
meeting to be
Room of the
Tuesday, M:
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charges would rise from a total of \$1.125 to \$1.690 — a 33.4 per cent jump. Wholesale rates would increase 37.5 per cent, from 32 cents to 44 cents per 1,000 gallons. Wholesale customers would also see an increase in the extra charge imposed for every 1,000 gallons used over their 1974 levels of consumption. That charge would rise from 82 cents to \$1.43, almost a 75 per cent increase.

FCWA wholesale customers include three sanitary districts in Prince William County, Dale City, Alexandria and Fort Belvoir. Wholesale customers are expected to account for the sale of over 9 million gallons next year, or 38 per cent of total FCWA sales.

FCWA director James J. Corbalis explained that the relatively large increase to wholesale customers is necessary because the

actual cost of delivering water is also a cost of extra such as the Potomac and Prince William never really according. "We'd FCWA make water sale but "pay County ridiculous. Randall, a County with FCWA system Corbalis the rising provemen the rate customer exact available the bulk increase and the maintena

CLIFTON TOWN COUNCIL AGENDA

Tuesday, June 7, 1977

8 p.m., Clifton Firehall

Request for signs for Buckleys' Inn and Gallery - Bean

Universal Life Church, Signs

Addition to Zoning Ordinance, limiting hours of operation - Nickum

Council action: Buckleys' Inn

ed Post Office, Store, 5/31/77

McIntyre

Boyle

Layden

Mahoney

Nickum

Worsham

Achor

Boyle

Kincheloe

Post Office

Store

Council present except Mahoney and Worsham, plus Achor, Boyle, Kincheloe
14 residents, 6 visitors

Minutes - Clifton Town Council Meeting

June 7, 1977

The meeting was called to order and the minutes of the May meeting were read and approved as corrected.

1. Mac introduced Ann Lenox, president of the SYA, who said that SYA, which serves approximately 2000 in the general area, is investigating possible buildings in which they could store the sports gear - uniforms, balls, equipment, etc. Mac will get together with Mrs. Lenox to see the building and decide whether it would do for their(SYA's) purposes.
2. Mac introduced Ben Pitarelli, who's company, ~~Realty~~ World, has taken over Clifton House Realty from Dale Vincent. Mr. Pitarelli submitted a design for their proposed sign, upon which he would like to shine a couple of spotlights. He said they would operate on a 9 a.m. to 9 p.m. basis. It was suggested that the spotlights would not be needed, due to the light from the firehouse and the street light. Mr. Pitarelli also asked approval of a use permit. This precipitated a lengthy discussion re: his use of the building, which he clearly stated would be that of a real estate office, as his predecessor has been. Mr. Pitarelli mentioned that the building's owner, Mr. Boynton, anticipates conformity with building codes, etc., and that he, Mr. Boynton, will be at the July meeting. Mr. Pitarelli, operating his business at 12644 Chapel Road, will have to file for a business license, and his approximately 7-8 sales agents will also have to file as self-employed individuals. The Planning Commission was asked to review the plans for the business and report on the findings at the July meeting. Mr. Pitarelli was asked to secure a letter from Mr. Boynton, indicating that the 8-10 parking spaces needed by Realty World will indeed be available on the lot adjacent to the Gunnery. There was a motion to approve the use permit and the request for the sign, excluding the request for the spotlights. The Use Permit is to specify the hours of operation, 9 a.m. to 9 p.m., and is to indicate that the building's owner must assure the availability of 10 parking spaces for the use of Realty World. The mayor will get together with the clerk to try to locate the form for the Use Permit.
3. The Treasurer's Report was given and approved as read.
4. Mac brought up bills for payment: General liability for the Town for a year with Traveler's Company, \$341.00. Motion approved; Shanton Insurance Agency Company, one year Public Officials Liability, \$1885.00. Motion to pay was approved. It was pointed out that this covers liability for official actions only. After some discussion as to the value of membership in the Virginia Municipal League, it was determined to continue Clifton's membership on an annual basis at \$100.00, which includes 9 subscriptions to Town and City, the VML's official magazine. Motion to pay the \$100 was approved.
5. Proposed change to Zoning Ordinance, limiting hours of businesses in town (No business between 11 p.m. and 7 a.m.). There was a motion to set up a Public Hearing to discuss the pros and cons of this issue, and the Public Hearing will be held immediately preceding the July 5th Council meeting at 7:30. Notice will be placed in the Globe for June 16th and June 23rd, and this will be a joint Public Hearing held by the Town Council and the Planning Commission. Barry Schneiderman pointed out that if this decision had been made at the May Council meeting, the hearing could have been held tonight. Mac said that action will be taken on this matter at the July 5 Council meeting.
6. Sam Jackson asked about the necessity of his licensing his car, which he hasn't the money to fix up. He also said that the Universal Life Church sign was taken down, but he was reminded that although it was sitting on the porch, it was still very visible from that position. He said he would take it down. Mac announced that he would get a copy of the ordinances to Sam, so that he could see where he was in violation.

7. Request for signs from Buckleys' Inn and the Gallery. It was indicated that the present sign for the Gallery has not been approved by the town. The signs on the front of Buckleys' Inn are also not approved. There was a question from the floor whether or not the Gallery was or is a separate and new business. Mac said that the use permit for the Two Little Moppets and the Bean Pot was issued separately from that issued to Buckleys' Inn. Sheldon Hofferaman said that the recorded lease on the Old Post Office is between Suzanne Worsham and Donna Mae Bean and Buckleys' Inn. He has not been approached re: a sublease of the Old Post Office property, and he stated that the Gallery is certainly not the same business as the former one. The existing lease with Buckleys' Inn Ltd. does not cover that space. Dave Bean said the lease on the Old Post Office is still in effect. Mr. Hofferaman stated that the matter is ending in an eviction suit to be tried in court this summer. Jim Kincheloe read the old lease for Buckleys' Inn Ltd, and indicated that the lease between Suzanne Worsham, Donna Mae Bean for the Old Post Office building had not been subleased. Mac said that the Gallery should be considered a new business which does not come under the Two Little Moppets and the Bean Pot. Dave Bean will need to get a business license and a new use permit for the Gallery. Mac also indicated that action on the sign request would be held in abeyance until Council gets further information. The clerk was directed to send a letter to Buckleys' Inn Ltd, Suzanne Worsham and Donna Mae Bean, and Mr. Hofferaman, asking them for information to shed light on the controversy.

8. Mac said that in Executive session, Council has authorized the Town Attorney to proceed on all matters relating to the Buckleys' Inn Ltd. and the Hotel.

9. There was a motion to approve \$500 for the Town Attorney to be used in conjunction with matters relating to Buckleys' Inn Ltd. and the hotel. Motion approved.

10. Mac read a letter from Dave Bean re: Buckleys' Inn and Buckleys' Store. He stated that trash removal has been approved for the hotel. Attached to this letter was one from the County, listing the violations against the property. This latter letter was signed by C. G. Cooper. The letters were turned over to the Town Attorney. Dave's letter mentioned that Mr. Hofferaman had refused to do anything about bringing the building up to code. Mr. Hofferaman stated for the record that the lease speaks for itself as to whose responsibilities the corrections are - that they are clearly the responsibility of the tenant.

11. Mac reported the receipt that night of a check from Dave Bean, for his business license. It was indicated to Dave that he needed to file the necessary facts and figures with the Treasurer, and until that was done, the Town would not accept the check, as it must be computed on the gross receipts. The check was returned to Dave. It was also indicated that two and possibly three businesses housed in Buckleys' Inn Ltd. might be in need of business licenses. Buckleys' Inn needs to apply to the Town for a license to serve liquor. Mac stated that the applicant for any business is required to provide the necessary information and forms to the Treasurer in writing. According to the Business License Ordinance, the Town may invoke a late penalty payment.

12. CBA asked the Town's permission to hold a CBA Father's Day picnic on the Children's Playground Sunday, June 19th, 1 p.m. - 9 p.m. Motion approved to grant permission.

13. Mac announced that the Boyles have sold their house and move to Texas in July. Both position of Councilman and Treasurer will need to be filled. All interested parties please contact Mac or another Council member.

Motion to adjourn was approved.

Respectfully submitted,

Minutes - Clifton Town Council Meeting

June 7, 1977

The meeting was called to order and the minutes of the May meeting were read and approved as corrected.

1. Mac introduced Ann Lenox, president of the SYA, who said that SYA, which serves approximately 2000 in the general area, is investigating possible buildings in which they could store the sports gear - uniforms, balls, equipment, etc. Mac will get together with Mrs. Lenox to see the building and decide whether it would do for their(SYA's) purposes.
2. Mac introduced Ben Pitarelli, who's company, Realty World, has taken over Clifton House Realty from Dale Vincent. Mr. Pitarelli submitted a design for their proposed sign, upon which he would like to shine a couple of spotlights. He said they would operate on a 9 a.m. to 9 p.m. basis. It was suggested that the spotlights would not be needed, due to the light from the firehouse and the street light. Mr. Pitarelli also asked approval of a use permit. This precipitated a lengthy discussion re: his use of the building, which he clearly stated would be that of a real estate office, as his predecessor has been; Mr. Pitarelli mentioned that the building's owner, Mr. Boynton, anticipates conformity with building codes, etc., and that he, Mr. Boynton, will be at the July meeting. Mr. Pitarelli, operating his business at 12644 Chapel Road, will have to file for a business license, and his approximately 7-8 sales agents will also have to file as self-employed individuals. The Planning Commission was asked to review the plans for the business and report on its findings at the July meeting. Mr. Pitarelli was asked to secure a letter from Mr. Boynton, indicating that the 8-10 parking spaces needed by Realty World will indeed be available on the lot adjacent to the Gunnery. There was a motion to approve the use permit and the request for the sign, excluding the request for the spotlights. The Use Permit is to specify the hours of operation, 9 a.m. to 9 p.m., and is to indicate that the building's owner must assure the availability of 10 parking spaces for the use of Realty World. The mayor will get together with the clerk to try to locate the form for the Use Permit.
3. The Treasurer's Report was given and approved as read.
4. Mac brought up bills for payment: General liability for the Town for a year with Traveler's Company, \$341.00. Motion approved; Shanton Insurance Agency Company, one year Public Officials Liability, \$1293.00. Motion to pay was approved. It was pointed out that this covers liability for official actions only. After some discussion as to the value of membership in the Virginia Municipal League, it was determined to continue Clifton's membership on an annual basis at \$100.00, which includes 9 subscriptions to Town and City, the VML's official magazine. Motion to pay the \$100 was approved.
5. Proposed change to Zoning Ordinance, limiting hours of businesses in town (No business between 11 p.m. and 6 a.m.). There was a motion to set up a Public Hearing to discuss the pros and cons of this issue, and the Public Hearing will be held immediately preceding the July 5th Council meeting at 7:30. Notice will be placed in the Globe for June 16th and June 23rd, and this will be a joint Public Hearing held by the Town Council and the Planning Commission. Barry Schneiderman pointed out that if this decision had been made at the May Council meeting, the hearing could have been held tonight. Mac said that action will be taken on this matter at the July 5 Council meeting.
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12. CBA asked the Town's permission to hold a CBA Father's Day picnic on the Children's Playground Sunday, June 19th, 1 p.m. - 9 p.m. Motion approved to grant permission.

13. Mac announced that the Boyles have sold their house and move to Texas in July. Both positions of Councilman and Treasurer will need to be filled. All interested parties please contact Mac or another Council member.

Motion to adjourn was approved.

Respectfully submitted,

Date: 7/5/77

Approved: _____

Louise F. Achor, Clerk

June 17, 1977

TOWN COUNCIL MEMO to:

Suzanne W. Worsham
The Two Little Hoppets and the Bean Pot
Clifton, Virginia 22084

Donna Mae Bean
The Two Little Hoppets and the Bean Pot
Clifton, Virginia 22084

Buckleys' Inn Ltd.
Clifton, Virginia 22084

Sheldon C. Kofferman
4106 Port Rae Lane
Fairfax, Virginia 22030

Gentlemen:

At the June, 1977, Clifton Town Council meeting, there was considerable discussion regarding a proposed sign for the Gallery, which is operating out of the "Old Post Office" building, and whether or not the Gallery is to be considered a new business. As Council had no information in its possession, the members of Council were unable to make a determination on this matter. The request for the sign had come from Donna Bean.

Council needs the following information from you in writing, and asks if you will please provide it for us prior to July 5, so that the members may make a wise decision on this request:

1. What is the status of the lease of the Two Little Hoppets and the Bean Pot?
2. Is this lease still active?
3. If so, have you subleased the property to the operator of the Gallery?

We appreciate your assistance in this matter.

Sincerely yours,

Wynor F. McIntyre, Mayor
Town of Clifton

WFM:la

June 17, 1977

Mr. Sam Jackson
12714 Chestnut Street
Clifton
Virginia 22024

Dear Sam:

Enclosed is a set of ordinances for the Town of Clifton. The particular section which you'll want to check is in the Chapter 7, Vehicles and Traffic, see section 7-2.

I shall be glad to sell you a Town tag; please call first, 631-1091.

I apologize for item 2 in your letter of May 3rd, for I find in carefully perusing the ordinances that this prohibition does not appear to exist in our ordinances as they stand. However, I am told that County law does prohibit the parking of inoperative-type vehicles.

Sincerely yours,

Louise F. Achor, Clerk
Clifton Town Council

LFA

Enclosures - Town Ordinances - full set

June 17, 1977

TOWN COUNCIL MEMO to:

Suzanne W. Kershaw
The Two Little Hoppets and the Bean Pot
Clifton, Virginia 22024

Donna Rae Bean
The Two Little Hoppets and the Bean Pot
Clifton, Virginia 22024

Buckleys' Inn Ltd.
Clifton, Virginia 22024

Sheldon C. Kefferman
4108 Port Rae Lane
Fairfax, Virginia 22030

Gentlemen:

At the June, 1977, Clifton Town Council meeting, there was considerable discussion regarding a proposed sign for the Gallery, which is operating out of the "Old Post Office" building, and whether or not the Gallery is to be considered a new business. As Council had no information in its possession, the members of Council were unable to make a determination on this matter. The request for the sign had come from Donna Bean.

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2. Is this lease still active?
3. If so, have you subleased the property to the operator of the Gallery?

We appreciate your assistance in this matter.

Sincerely yours,

Rynor F. McIntyre, Mayor
Town of Clifton

MEW:la

June 17, 1977

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12714 Chestnut Street
Clifton
Virginia 22024

Dear Sam:

Enclosed is a set of ordinances for the Town of Clifton. The particular section which you'll want to check is in the Chapter 7, Vehicles and Traffic, see section 7-2.

I shall be glad to sell you a Town tag; please call first, 631-1081.

I apologize for item 2 in your letter of May 3rd, for I find in carefully perusing the ordinances that this prohibition does not appear to exist in our ordinances as they stand. However, I am told that County law does prohibit the parking of inoperative-type vehicles.

Sincerely yours,

Louise F. Achor, Clerk
Clifton Town Council

LFA

Enclosures - Town Ordinances - full set

June 9, 1977

Legal Department
Fairfax Globe
3847 Pickett Road
Fairfax, Virginia 22030

Attention: Mary Crowley

Dear Mrs. Crowley:

Please enter the following notice for a Public Hearing in the appropriate place in the two consecutive issues of the Fairfax Globe of June 23rd and June 30th:

The Clifton Town Council and the Clifton Planning Commission will hold a joint Public Hearing for the purpose of discussing an addition to the Clifton Zoning Ordinance. The addition limits the hours of any business in Clifton, prohibiting operation of a business between the hours of 11 p.m. and 6 a.m. The Hearing will be held on Tuesday, July 5th, at 7:30 p.m. in the Clifton Fire Hall. All interested citizens are urged to attend. Immediately following the Public Hearing, the Council will hold its regular July Town Council meeting.

Louise F. Ashor, Clerk
Town of Clifton

Billing may be sent to me at the following address:

Mrs. Robert F. Ashor
Clifton, Virginia 22030

Thank you for your attention to this request. If you have any questions, please give me a call. My telephone number is 681-1081.

Sincerely yours,

Louise F. Ashor, Clerk
Town of Clifton

LFA

Council present: Full Council ex. McIntyre (ill); Boyle, Kincheloe, Achor, plus 14 residents, 4 guests

Minutes, Clifton Town Council Meeting - Public Hearing preceding

July 5, 1977

PUBLIC HEARING on addition to Zoning Ordinance, limiting hours of businesses in town.

The proposed ordinance was recited by Barry Schneiderman, as the Mayor, who was absent due to illness, had the only copy. Wayne explained that he had written the proposal in response to a number of complaints he had received from residents re: late night noise. He said that the intent of the proposition was to apply to all businesses in existence now and any future ones coming into town.

Tor Rothman pointed out that in perusing a Country Inn guide which covers the general northern Virginia area, no Inns in the Northern Virginia area are open beyond 10 p.m., and some close earlier.

Jim Kincheloe suggested that a short, simple ordinance as proposed is unconstitutional, because it is too broad. The question was raised as to what we can do to make the proposal useable. Jim feels that limitations of this sort should be handled in an individual manner through the wording of the use permits. It was suggested that Council come up with a better measure. As citizens had the opportunity to air their views, Council voted to adjourn the public hearing. Motion approve.

TOWN COUNCIL MEETING FOR JULY

The July, 1977, Clifton Town Council meeting was called to order by Wayne Nickum, in the absence of Mac, who was ill, and the minutes of the June meeting were read and corrected and approved. The Treasurer's report was approved as read.

1. Action on Public Hearing (see above): Pat Layden proposed that the ordinance be sent to the Planning Commission for redrafting with the help of Jim Kincheloe. It was suggested that the Planning Commission draft an ordinance governing use permits. The Motion to send it to the Planning Commission for review and redrafting was approved, 4-1. (Boyle against)
2. Responses from Lessee-Lessors of The Old Post Office property: Dave Bean withdrew the request for sign for The Gallery. After considerable discussion, it was decided the discussion was still valid, and Wayne read the responses from Mr. Hofferan and Suzanne Worsham, both letters indicating that the property had not been subleased to The Gallery. The decision should be left up to the Mayor as to whether or not to press the point home with the Gallery. No response was received from either Buckleys' Inn Ltd. or The Bean Pot. Dave Bean said the Gallery is empty.
3. Unlicensed cars in Clifton: Jim Kincheloe said the Town Ordinance only applies to vehicles which are licensed by the State. If the vehicle is on State property, then the Town may require a town tag. Reference to Section 9:9 of the Zoning Ordinance
4. Request from Tor Rothman to build a garage: Tor Rothman submitted a request to build for a certificate of appropriateness and other necessary certificates to build a garage. 22x24' garage at the back of his property, facing on Ford Lane, the garage to have electricity but no plumbing. The owner of the Mayhew house gave him permission to build within 8 feet of the property line. It was suggested that Tor get this permission in writing from the adjacent property owner for the waiver of the 10 ft setback requirement. The matter was tabled until Council can determine exactly what we need from Tor.
5. Hugh Boyle's council seat will be available as of 12 midnight, July 6th, as they are moving to Texas. Interested parties contact the Mayor or Council.

6. Wayne announced that the telephone number for the Fire Services' Emergency Operation Center and after hour services is: 691-2233.

7. Wayne announced that Terry Norris had agreed to serve out the balance of Fran Boyle's term as Treasurer. The motion to appoint Terry Norris to serve as Town Treasurer effective from the expiration of Fran's term (midnight of July 6th) was approved.

8. Wayne read a letter from Century 21, indicating that there is a contract for a new house to be built in the Williamsburg style, *on Buckley's Field* contract contingent upon a perk test. Council will send forms for Certificate of Appropriateness, and other pertinent information.

9. Jim Kincheloe cited Section 9-9, subsection "b" as being overbroad in the Zoning Ordinance.

10. There was a suggestion from the floor that the town hire some of the kids in town at a fixed fee to pick up the trash around town. No action was taken on this proposal, although it was pointed out that this had been done successfully in the past by either the Council or the CRA, but had sort of petered out.

12. There was a motion to adjourn. Motion approved.

Respectfully submitted,

Louise F. Ashor, Clerk
Town of Clifton

APPROVED: _____ Date: _____

11. There was also a suggestion from the floor that the Town Council proceedings be put on cassette.

Tues

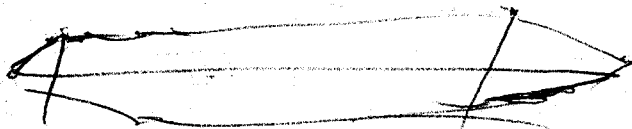


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NOTICE OF PUBLIC HEARING

AND

CLIFTON TOWN COUNCIL AGENDA

McIntyre
Boyle
Layden
Mahoney
Nickum
Worsham

Tuesday, July 5, 1977 - 7:30 p.m., Clifton Firehall

PUBLIC HEARING re: change in Zoning Ordinance, limiting hours of businesses in town, i.e., no business between 11 p.m. and 7 a.m. RESIDENTS ARE URGED TO ATTEND to discuss this change.

Ashor
Boyle
Kincheloe
Post Office
Store

COUNCIL AGENDA

1. Action on Public Hearing on change to Zoning Ordinance (see above)
2. Responses from lessees/lessors of Two Little Moppets/Bean Pot on status of "The Gallery"
3. Discussion re: unlicensed cars in town
4. Request from Rottman to build garage
Posted, Store & Post Office, 7/2/77

Council present: Full Council ex. McIntyre (ill); Boyle, Kincheloe, Achor, plus
14 residents, 4 guests

Minutes, Clifton Town Council Meeting - Public Hearing preceding

July 5, 1977

PUBLIC HEARING on addition to Zoning Ordinance, limiting hours of businesses in town.

The proposed ordinance was recited by Barry Schneiderman, as the Mayor, who was absent due to illness, had the only copy. Wayne explained that he had written the proposal in response to a number of complaints he had received from residents re: late night noise. He said that the intent of the proposition was to apply to all businesses in existence now and any future ones coming into town.

Tor Rothman pointed out that in perusing a Country Inn guide which covers the general northern Virginia area, no Inns in the Northern Virginia area are open beyond 10 p.m., and some close earlier.

Jim Kincheloe suggested that a short, simple ordinance as proposed is unconstitutional, because it is too broad. The question was raised as to what we can do to make the proposal useable. Jim feels that limitations of this sort should be handled in an individual manner through the wording of the use permits. It was suggested that Council come up with a better measure. As citizens had the opportunity to air their views, Council voted to adjourn the public hearing. Motion approved.

TOWN COUNCIL MEETING FOR JULY

The July, 1977, Clifton Town Council meeting was called to order by Wayne Nickum, in the absense of Mac, who was ill, and the minutes of the June meeting were read and corrected and approved. The Treasurer's report was approved as read.

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4. Request from Rothman to build a garage: Tor Rothman submitted a request ~~to build~~ for a certificate of appropriateness and other necessary certificates to build a garage approx. 22x24' garage at the back of his property, facing on Ford Lane, the garage to have electricity but no plumbing. The owner of the Mayhew house gave him permission to build within 8 feet of the property line. It was suggested that Tor get this permission in writing from the adjacent property owner for the waiver of the 10 ft. setback requirement. The matter was tabled until Council can determine exactly what we need from Tor.
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on Buckleup Field

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10. There was a suggestion from the floor that the town hire some of the kids in town at a fixed fee to pick up the trash around town. No action was taken on this proposal, although it was pointed out that this had been done successfully in the past by either the Council or the CBA, but had sort of petered out.

11. There was a motion to adjourn. Motion approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

APPROVED: *[Signature]*

Date: 8/2/77

11. There was also a suggestion from the floor that the Town Council proceedings be put on cassette.

approved as read



CERTIFICATE OF PROOF OF PUBLICATION

in the

Fairfax Globe

3847 Pickett Rd., Fairfax, Va. 22030

Published weekly at Fairfax Virginia

I hereby certify that the attached advertisement re: PH 7/5 addition to Clifton Zoning Ordinance

was published in the Fairfax Globe for two (2)

successive weeks, commencing with the issue of June 23, 1977

Phyllis Felt
Bookkeeper

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Legal Notices

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Louise F. Achor, Clerk
Town of Clifton

6-23;6-30(2t)FC

NOTICE is hereby given that the Fairfax County Planning Commission will hold a PUBLIC

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visory Board in consultation with the COG Board of Directors and area citizens.

Legal Notices

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Louise F. Achor, Clerk
Town of Clifton

6-23;6-30(2t)FC

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Louise F. Achor, Clerk
Town of Clifton

6-23;6-30(2t)FC

CLIFTON TOWN COUNCIL AGENDA

Tuesday, August 2, 1977 - 8 p.m., Clifton Firehall

McIntyre
Layden
Mahoney
Nickum
Worsham

1. Rothman request to build garage - drawings submitted
2. Letter from Boynton Associates re: 1) remodelling Clifton House
2) parking/Realty World
3. Appointment to fill vacant Council seat

Achor
Kincheloe
Norris
Post Office
Store

Posted, Post Office and Store, 7/26/77

Council present: McIntyre, Layden, Mahoney, Nickum, Worsham, Achor, Norris, Kincheloe, and 14 residents

Minutes, Clifton Town Council Meeting, Tuesday, August 2, 1977

The August, 1977, Clifton Town Council meeting was called to order, and the minutes of the July meeting were read and approved. The Treasurer's report was approved as read.

1. Mac announced a Public Hearing to be held at 7:30, Tuesday, September 6th, for the Budget and on the uses of the Revenue Sharing funds. The Public Hearing will be advertised in the Globe on August 25th and September 1st.
2. There were two nominations from members of Council to fill the council seat vacated by Hugh Boyle: Ken Buckley and Rommie Roth. Both nominations were seconded. (There were no nominations from the floor.) Ken Buckley was appointed on a 3-2 vote (Layden, Mahoney, McIntyre for Buckley; Nickum and Worsham for Roth.)
3. Tor Rothman submitted 2 copies of plans for his proposed 2-car garage to be built at the back of his property, facing Ford Lane. He also submitted a letter from Mr. Ward, the owner of the adjoining Mayhugh property, which stated that he had no objection to the garage being closer than the 10-ft. setback requirement. Wayne questioned the appropriateness of the proposed shingle roof, and Tor explained that as he had both tin and shingle on his house, he felt that the shingle would be an appropriate match. He also said that he understood that the cost of tin would be about double that of shingle. Wayne questioned the safety of the shingle roof; Jim Hricko said that the Certificate of Appropriateness does not address safety factors - just whether or not the materials would be appropriate. It was pointed out that the property is in a general business district. There was a motion to approve the Certificate of Appropriateness and the zoning set-back requirements. Motion approved, 3-1 (Nickum opposed).

Jim Kincheloe suggested that the guidelines be set up for the use of a Certificate of Appropriateness. The question of the Historical District and its requirements came up again, and Mac asked if the Planning Commission would present something on the Historical District at the September meeting. It was announced that the Planning Commission has a vacancy.

4. Mac apologized for forgetting the letter from Boynton Associates, but he said that although the letter said that Realty World would have adequate parking for its needs, it did not specify any number. We will ask Boynton Associates to specify the number of spaces available to Realty World in writing. Boynton Associates also should have provided Council with his remodelling plans for Clifton House, as a Certificate of Appropriateness is needed whenever exterior work is done in the Town.

Wayne suggested that perhaps we could ask the County Building Inspector to require a Certificate of Appropriateness before issuing building permits for the Town of Clifton. Mac will ask Mr. Cooper about this. A letter will go to Boynton Associates dealing with both his remodelling of the building and the matter of the number of parking spaces to be used by Realty World, and Mac will see if Mr. Boynton could come to the Council meeting in September.

Pat Fairfax asked about the after-hours use of the parking lot - who would control that? A suggestion was made that a letter be provided for new businesses in town and also new residents, telling them briefly what they need in the way of Certificate of Appropriateness, Use permits, Business licenses, etc.

5. Mac announced that Wayne Nickum and Will Bernardin are to go over all the ordinances to review them, bringing the numbers into line, and then the ordinances will be duplicated and distributed to each family in town. In the meantime, Jim Kincheloe has an accurate copy of the ordinances as they now stand.

6. Pat Layden and John Mahoney are reviewing the make-up of the Board of Zoning Appeals and the Planning Commission. The Planning Commission consists of Bob Achor, Jim Hricko, Carl Mullins and Barry Schneiderman. Hugh Boyle's vacancy has not yet been filled. The Board of Zoning Appeals is set up a little differently, the members being appointed by Judge Sinclair upon recommendation of Council, for terms of 5, 4, 3, 2, and 1 year. The former Board was made up of Mac McIntyre, Pat Layden, Christine Fairfax, Bob Achor, and Dean Clamons. Most of these spots are probably vacant, due to the fact that most terms have probably run out. Those interested in serving on either the Planning Commission or the Board of Zoning Appeals should please notify Mac.

7. Mac said that he had a phone call regarding a possible new restaurant in Buckleys' Inn, but has received nothing in writing on it. We will take no action until we receive requests and information in writing.

The question was raised as to whether or not the Town could control what kind of a restaurant we will have in the town. Jim Kincheloe said that the best control would probably come through setting up guidelines for the Use Permit and the Certificate of Appropriateness. The Planning Commission was asked if they might work on guidelines for both the Use Permit and the Certificate of Appropriateness, also to be presented along with their findings on the Historical District for the September meeting. (We have no controls at present.)

8. A request was made to send a letter to the Pachecos, at 12704 Chapel Road, informing them of the necessity of procuring a Business license for their astrology business, and also submitting a request to the Town Council for their sign. (His name is Chico Pacheco.)

9. A request was made to write Mr. Burton, new owner of the Clifton Hotel, requesting him to remove the debris from the lot adjoining the hotel.

10. Pat Fairfax asked about the drainage problem in the ditch which runs along his Chapel Road side of his property. Mac said he would talk to the head engineer to see if they can clear up this problem.

11. The clerk was directed to write a letter indicating that Ken Buckley was the newly appointed Council member, so that he can be properly sworn in.

12. There being no further business, a motion to adjourn was approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Approved: *Mayor F. McIntyre*

Date 9/6/77

August 3, 1977

Clerk of the Court
Fairfax County
Fairfax, Virginia 22030

To Whom It May Concern:

At the August 2, 1977, Clifton Town Council meeting, Kenneth Buckley was appointed to fill the unexpired term of Councilman Hugh M. Boyle, who moved out of the state.

We hope this will expedite his being sworn in, so that he may assume his place on the Clifton Town Council.

Sincerely yours,

Louise F. Achor, Clerk
Town of Clifton

LFA

August 3, 1977

To Whom It May Concern:

At the July 5, 1977, Town Council meeting, the Clifton Town Council appointed Terry R. Norris to serve the balance of the unexpired term of Frances Boyle as Treasurer of the Town of Clifton.

We hope this letter will expedite matters so that Mrs. Norris may continue to conduct the financial business for the Town without interruption.

Sincerely yours,

Louise F. Achor, Clerk
Town of Clifton

LFA

August 3, 1977

Mr. and Mrs. Chico Pacheco
12704 Chapel Road
Clifton, Virginia 22024

Dear Mr. and Mrs. Pacheco:

As new residents of Clifton, you are no doubt unaware of various regulations in the town, so we will try to explain some of them in this letter.

In order to establish a business in the town limits, it is necessary to apply to the Town Treasurer, Terry Norris, for a Business License. She lives at the corner of Chestnut Street and Main Street. She can supply you with the forms you will need.

In order to hang out a business sign, it is asked that a drawing or photograph of the sign be submitted to the Town Council for approval. You can give the drawing to the Mayor or the Clerk, and ask that it be put on the September agenda, which meeting will be held on September 6, at 8 p.m. at the Clifton Firehall.

You should also check with the Division of Motor Vehicles to determine how much of a grace period you have before having to purchase Virginia State auto tags. After you have made the switch, then you will need to get a Clifton Town Tag from the Clerk, Mrs. Robert Ashor, who lives next door to you.

We think Clifton is a very special town and hope that you and your family will be happy here.

Sincerely yours,

Mynor F. McIntyre, Mayor
Town of Clifton

August 3, 1977

Mr. Douglas Boynton
Boynton & Associates
Clifton, Virginia 22024

Dear Mr. Boynton:

Thank you for your recent letter in which you state that Realty World will have sufficient parking for its needs. However, at its August meeting, the Council asked if you would please specify a specific number of spaces which will be available to Realty World, to avoid any possible misunderstandings in the future and to facilitate the issuance of a use permit to Realty World.

Another question which arose at the August Council meeting was the fact that you apparently overlooked the necessity of obtaining a Certificate of Appropriateness prior to making any visible changes to the exterior of Clifton House. Before any external changes are made to buildings in Clifton, a Certificate of Appropriateness must be submitted to Council for approval. We enclose two copies of this form, and ask that you fill them out retroactively and return them for approval to me or to the clerk, Mrs. Robert Achor, prior to the September 6th Council meeting.

The third matter, which was not discussed at the August meeting, is that you do need to have a business license with the town in order to run your business. Therefore, I have asked the treasurer, Terry Norris, to send you the forms, and request that you fill them out and return them to her as soon as possible.

Please feel free to call me if you have any questions. My telephone number is 830-3088. We hope that you will be able to take care of these requests promptly.

Sincerely yours,

Mynor F. McIntyre
Mayor
Town of Clifton

MFM:la

Council present: McIntyre, Layden, Mahoney, Nickum, Worsham, Achor, Norris, Kincheloe, and 14 residents

Minutes, Clifton Town Council Meeting, Tuesday, August 2, 1977

The August, 1977, Clifton Town Council meeting was called to order, and the minutes of the July meeting were read and approved. The Treasurer's report was approved as read.

1. Mac announced a Public Hearing to be held at 7:30, Tuesday, September 6th, for the Budget and on the uses of the Revenue Sharing funds. The Public Hearing will be advertised in the Globe on August 25th and September 1st.

2. There were two nominations from members of Council to fill the council seat vacated by Hugh Boyle: Ken Buckley and Rommie Roth. Both nominations were seconded. (There were no nominations from the floor.) Ken Buckley was appointed on a 3-2 vote (Layden, Mahoney, McIntyre for Buckley; Nickum and Worsham for Roth.)

3. Tor Rothman submitted 2 copies of plans for his proposed 2-car garage to be built at the back of his property, facing Ford Lane. He also submitted a letter from Mr. Ward, the owner of the adjoining Mayhugh property, which stated that he had no objection to the garage being closer than the 10-ft. setback requirement. Wayne questioned the appropriateness of the proposed shingle roof, and Tor explained that as he had both tin and shingle on his house, he felt that the shingle would be an appropriate match. He also said that he understood that the cost of tin would be about double that of shingle. Wayne questioned the safety of the shingle roof; Jim Hricko said that the Certificate of Appropriateness does not address safety factors - just whether or not the materials would be appropriate. It was pointed out that the property is in a general business district. There was a motion to approve the Certificate of Appropriateness and the zoning set-back requirements. Motion approved, 3-1 (Nickum opposed).

Jim Kincheloe suggested that the guidelines be set up for the use of a Certificate of Appropriateness. The question of the Historical District and its requirements came up again, and Mac asked if the Planning Commission would present something on the Historical District at the September meeting. It was announced that the Planning Commission has a vacancy.

4. Mac apologized for forgetting the letter from Boynton Associates, but he said that although the letter said that Realty World would have adequate parking for its needs, it did not specify any number. We will ask Boynton Associates to specify the number of spaces available to Realty World in writing. Boynton Associates also should have provided Council with his remodelling plans for Clifton House, as a Certificate of Appropriateness is needed whenever exterior work is done in the Town.

Wayne suggested that perhaps we could ask the County Building Inspector to require a Certificate of Appropriateness before issuing building permits for the Town of Clifton. Mac will ask Mr. Cooper about this. A letter will go to Boynton Associates dealing with both his remodelling of the building and the matter of the number of parking spaces to be used by Realty World, and Mac will see if Mr. Boynton could come to the Council meeting in September.

Pat Fairfax asked about the after-hours use of the parking lot - who would control that? A suggestion was made that a letter be provided for new businesses in town and also new residents, telling them briefly what they need in the way of Certificate of Appropriateness, Use permits, Business licenses, etc.

5. Mac announced that Wayne Nickum and Will Bernardin are to go over all the ordinances to review them, bringing the numbers into line, and then the ordinances will be duplicated and distributed to each family in town. In the meantime, Jim Kincheloe has an accurate copy of the ordinances as they now stand.

6. Pat Layden and John Mahoney are reviewing the make-up of the Board of Zoning Appeals and the Planning Commission. The Planning Commission consists of Bob Achor, Jim Hricko, Carl Mullins and Barry Schneiderman. Hugh Boyle's vacancy has not yet been filled. The Board of Zoning Appeals is set up a little differently, the members being appointed by Judge Sinclair upon recommendation of Council, for terms of 5, 4, 3, 2, and 1 year. The former Board was made up of Mac McIntyre, Pat Layden, Christine Fairfax, Bob Achor, and Dean Clamons. Most of these spots are probably vacant, due to the fact that most terms have probably run out. Those interested in serving on either the Planning Commission or the Board of Zoning Appeals should please notify Mac.

7. Mac said that he had a phone call regarding a possible new restaurant in Buckleys' Inn, but has received nothing in writing on it. We will take no action until we receive requests and information in writing.

The question was raised as to whether or not the Town could control what kind of a restaurant we will have in the town. Jim Kinchloe said that the best control would probably come through setting up guidelines for the Use Permit and the Certificate of Appropriateness. The Planning Commission was asked if they might work on guidelines for both the Use Permit and the Certificate of Appropriateness, also to be presented along with their findings on the Historical District for the September meeting. (We have no controls at present.)

8. A request was made to send a letter to the Pachecos, at 12704 Chapel Road, informing them of the necessity of procuring a Business license for their astrology business, and also submitting a request to the Town Council for their sign. (His name is Chico Pacheco.)

9. A request was made to write Mr. Burton, new owner of the Clifton Hotel, requesting him to remove the debris from the lot adjoining the hotel.

10. Pat Fairfax asked about the drainage problem in the ditch which runs along his Chapel Road side of his property. Mac said he would talk to the head engineer to see if they can clear up this problem.

11. The clerk was directed to write a letter indicating that Ken Buckley was the newly appointed Council member, so that he can be properly sworn in.

12. There being no further business, a motion to adjourn was approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Approved: _____

Date _____

TOWN OF CLIFTON
Clifton, Va.
Fiscal year Sept. - Aug.

ACTUAL 1976-77

RECEIPTS

Motor Vehicle Tags	1720.50
Share of ABC Profits	701.00
Share of Sales Tax	8087.85
Share of Cigarette Tax	1131.18
Revenue Sharing	543.00
Business License	897.42

TOTAL RECEIPTS 13,080.95

EXPENDITURES

Insurance	1676.00
Motor Vehicle Tags	258.89
Supplies and Equipment	107.12
Professional and Legal	1774.49
Playground	140.00
Advertising	120.28
Trash Collection	180.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	-
Town Hall	33.00
Town Land (Playground)	405.00
Mortgages	1828.20
Building Inspector	500.00
Playground Tax	104.40
Printing	86.52
Refunds	113.32

TOTAL EXPENSES 7,907.22

PROPOSED BUDGET 1977-78

Receipts

Motor Vehicle Tags	1750.00
Share of ABC Profits	700.00
Share of Sales Tax	8000.00
Share of Cigarette Tax	1100.00
Revenue Sharing	720.00
Business License	1000.00

TOTAL RECEIPTS 13,270.00

Expenditures

Insurance	1750.00
Motor Vehicle Tags	275.00
Supplies and Equipment	150.00
Professional and Legal	500.00
Playground	500.00
Advertising	150.00
Trash Collection	200.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	100.00
Town Hall	500.00
Town Land (Playground)	6000.00
Mortgages	1828.20
Building Inspector	-
Playground Tax	-
Printing	←150.00

TOTAL EXPENSES 12,683.20

✓ Full Council exs. Mahoney (ill), and Nickum (out of town); plus Kincheloe, Norris, Achor, and 14 residents.

Minutes for Public Hearing and Town Council Meeting, Tues., Sept. 6th, 1977

Minutes, Public Hearing:

The first item of business to be discussed was the proposed Town Budget. Mac read it through on a line by line basis. A question was raised as to frequency of trash pick-up in the town, and Mac said he would check on it.

2. There was a brief discussion re: the advisability of using the Revenue Sharing Funds to help reduce the amount due on the Town Playground.

3. Flood Plain Ordinance. Barry Schneiderman explained that our Flood Plain Ordinance recently passed doesn't jibe with the federal regulations, which would prevent townspeople from getting insurance in the event of a flood. He said that we have been provided a model ordinance by which we can design ours. Mac indicated that if we don't soon comply with this model, we may be removed from the federal list of eligible towns for flood insurance. Mac further suggested that we write an ordinance following the model provided, and that we send a letter to Hud in Philadelphia explaining that we are trying to get a new ordinance written.

The Public Hearing was adjourned.

Minutes, Town Council Meeting:

The September Clifton Town Council Meeting was called to order and the minutes of the August meeting were read and approved as read. The Treasurer's report was approved as read.

1. There was a motion to approve the budget as proposed for 1977-78. Motion approved.

2. Council decided to use the Revenue Sharing Funds and some of the Town funds to reduce the first trust on the Town Playground from \$9,000.00 to \$4,000. (Revenue Sharing Funds in the amount of \$2500.00.) A motion to do this was approved. There was also a motion that we renew the new amount of \$4,000.00 and pay the renewal costs. Motion approved.

3. Flood Plain Ordinance. Barry Schneiderman agreed to try to adapt the model ordinance provided us by Hud to fit Clifton. We will have to have a public hearing to approve the next ordinance. We will also send a letter to Hud, telling them how we are proceeding.

4. Mac announced that the present Board of Zoning Appeals consists of Bob Achor, Pat Layden, Mac McIntyre, Christine Fairfax, and Dean Clamons. The Planning Commission members are Bob Achor, Jim Hricke, Barry Schneiderman, Travis Worsham, and Ken Buckley, the latter two being duly appointed to the Planning Commission by the Mayor. Mac will appoint a Board of Zoning Appeals by the next meeting, as the Board listed above is now out of date. He said that the Board of Zoning Appeals is supposed to report quarterly to the Town on its business.

5. Planning Commission Report. A report was read, explaining the scope of the Planning Commission's study of the Historic Districts and the Use Permit Form and guidelines. There will be a Public Hearing immediately preceding the October 4th Council meeting to discuss the Use Permit and Guidelines, which will constitute Section 917 of the Zoning Ordinance. This will be advertised in the September 22 and 29th issues of the Globe.

6. Mac read a letter from the Pacheeko family regarding their request for a business license and their request for Council approval for the signs they wish to display in front of their home. They have applied for a business license and request permission to keep the present sign they already have, and ask if they may add another, advertising toy train repairs. There was a motion to approve the signs, but the matter was laid over until October, so that the business license can be issued first, and then a proper use permit given. (Motion was not acted upon.)

7. Mac read a letter received from Boynton And Associates, which stated that they would provide Realty World with 6 parking spaces. He also applied for a Certificate of Appropriateness for work already done on Clifton House, as Council had requested him to do, so that his Certificate would be a matter of record. Some discussion followed as to the appropriateness of this action on the part of Council.

8. Mac read a letter from Mr. Cooper, who stated that the County needs a letter from us indicating that we would like the County Building Inspectors to require a Certificate of Appropriateness from residents of Clifton who are applying for Building Permits. These Certificates would have to be approved by Council before the County would issue the Building Permit.

9. Mac talked to the Highway Department re: drainage on the Chapel Road side of Pat Fairfax's house. All they can do is to come out to clean it out. They can neither cover the area over nor put in pipes. They will clean it out prior to Clifton Day.

10. The question was raised re: speeders along Main Street. Jim Kincheloe explained that we can bring in citizen complaints against speeders, but that the courts would require a letter from the Council to establish a part-time magistrate for this area, and that we would need approval from the Board of Supervisors. He also said that we might have to have a valid Town Sergeant. He said the most effective way to handle the speeders would be through a Town Sergeant. Pat Layden will check with the Highway Department on the possibility of installing speed bumps, signs, etc.

11. Mac announced that we have a Playground Committee consisting of Suzie Worsham, Donna Nickum and Terry Morris, who are looking into replacing and/or adding some playground equipment.

12. There was a citizen request that we write to property owners in town re: property in need of mowing and/or bushhogging, requesting them to get their properties cut. Letters need to go to Mr. Anderson, Mr. Bean, Mr. Hofferma, and the CBA.

13. Jim Kincheloe suggested that our present Nuisance Ordinance is cumbersome and that we should have a nice tight nuisance ordinance which can be taken directly to district court.

14. It was also decided to send a letter of thanks to "Bub" Tidwell, who has been keeping Ayres' Square cut.

There being no further business, a motion to adjourn was approved.

Respectfully submitted,

Louise F. Asher, Clerk
Town of Clifton

Approved: _____

Date: _____

CLIFTON NOTICE OF PUBLIC HEARING
and
TOWN COUNCIL AGENDA

McIntyre
Buckley
Layden
Mahoney
Nickum
Worsham

- PUBLIC HEARING:
1. Discussion of Proposed Budget for 1977-78
 2. Expending of Revenue Sharing Funds - to pay off
Town Playground trust of \$2500.00
 3. Flood Plain Ordinances

Achor
Kincheloe
Norris
Post Office
Store

- COUNCIL MEETING:
1. Action of Public Hearing (see above)
 2. Appointment of Bd. of Zoning Appeals
 3. Appointment of Planning Commission vacancy
 4. Planning Commission report re: Historic Districts
Use Permit Guidelines
Cert. of Appropriateness Guidelines

POSTED Post Office, Store, 8/25/77

Full Council exc. Mahoney (ill), and Nickum (out of town); plus Kincheloe, Norris, Achor, and 14 residents.

Minutes for Public Hearing and Town Council Meeting, Tues., Sept. 6th, 1977

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The Public Hearing was adjourned.

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The Circuit Court, upon recommendation of the Council, will appoint a Bd. of Zoning Appeals.

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There being no further business, a motion to adjourn was approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Approved: _____

Date: _____

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.

ACTUAL RECEIPTS - 1976-77

Motor Vehicle Tags	\$ 1720.50
Share of ABC Profits	701.00
Share of Sales Tax	8087.85
Share of Cigarette Tax	1131.18
Revenue Sharing	543.00
Business License	897.42
TOTAL RECEIPTS	\$13,080.95

EXPENDITURES

Insurance	1676.00
Supplies and Equipment	107.12
Professional and Legal	1774.49
Motor Vehicle Tags	258.89
Playground	140.00
Advertising	120.28
Trash Collection	180.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	-
Town Hall	33.00
Town Land (Playground)	405.00
Mortgages	1828.20
Building Inspector	500.00
Playground Tax	104.40
Printing	86.52
Refunds	113.32
TOTAL EXPENSES	\$7,907.22

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.
PROPOSED BUDGET 1977-78

RECEIPTS

Motor Vehicle Tags	\$ 1750.00
Share of ABC Profits	700.00
Share of Sales Tax	8000.00
Share of Cigarette Tax	1100.00
Revenue Sharing	720.00
Business License	1000.00
TOTAL RECEIPTS	\$13,270.00

EXPENDITURES

Insurance (incl. liability insurance)	1750.00
Motor Vehicle Tags	275.00
Supplies and Equipment	150.00
Professional and Legal	500.00
Playground	500.00
Advertising	150.00
Trash Collection	200.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	100.00
Town Hall	500.00
Town Land (Playground)	6000.00
Mortgages	1828.20
Printing	150.00
TOTAL EXPENSES	\$12,683.20

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.

ACTUAL RECEIPTS - 1976-77

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Elections	-
Town Hall	33.00
Town Land (Playground)	405.00
Mortgages	1828.20
Building Inspector	500.00
Playground Tax	104.40
Printing	86.52
Refunds	113.32
 TOTAL EXPENSES	 \$7,907.22

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.
PROPOSED BUDGET 1977-78

RECEIPTS

Motor Vehicle Tags	\$ 1750.00
Share of ABC Profits	700.00
Share of Sales Tax	8000.00
Share of Cigarette Tax	1100.00
Revenue Sharing	720.00
Business License	1000.00
 TOTAL RECEIPTS	 \$13,270.00

EXPENDITURES

Insurance	1750.00
Motor Vehicle Tags	275.00
Supplies and Equipment	150.00
Professional and Legal	500.00
Playground	500.00
Advertising	150.00
Trash Collection	200.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	100.00
Town Hall	500.00
Town Land (Playground)	6000.00
Mortgages	1828.20
Printing	150.00
 TOTAL EXPENSES	 \$12,683.20

CLIFTON NOTICE OF PUBLIC HEARING
and
TOWN COUNCIL AGENDA

McIntyre
Buckley
Layden
Mahoney
Nickum
Worsham

- PUBLIC HEARING:
1. Discussion of Proposed Budget for 1977-78
 2. Expending of Revenue Sharing Funds - to pay off
Town Playground trust of \$2500.00
 3. Flood Plain Ordinances

Achor
Kincheloe
Norris
Post Office
Store

- COUNCIL MEETING:
1. Action on Public Hearing (see above)
 2. Appointment of Bd. of Zoning Appeals
 3. Appointment of Planning Commission vacancy
 4. Planning Commission report re: Historic Districts
Use Permit Guidelines
Cert. of Appropriateness Guidelines

POSTED, Post Office, Store, 8/25/77

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.

ACTUAL RECEIPTS - 1976-77

Motor Vehicle Tags	\$ 1720.50
Share of ABC Profits	701.00
Share of Sales Tax	8087.85
Share of Cigarette Tax	1131.18
Revenue Sharing	543.00
Business License	897.42
TOTAL RECEIPTS	\$13,080.95

EXPENDITURES

Insurance	1676.00
Supplies and Equipment	107.12
Professional and Legal	1774.49
Motor Vehicle Tags	258.89
Playground	140.00
Advertising	120.28
Trash Collection	180.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	-
Town Hall	33.00
Town Land (Playground)	405.00
Mortgages	1828.20
Building Inspector	500.00
Playground Tax	104.40
Printing	86.52
Refunds	113.32
TOTAL EXPENSES	\$7,907.22

TOWN OF CLIFTON
Clifton, Va.
Fiscal Year, Sept. - Aug.
PROPOSED BUDGET 1977-78

RECEIPTS

Motor Vehicle Tags	\$ 1750.00
Share of ABC Profits	700.00
Share of Sales Tax	8000.00
Share of Cigarette Tax	1100.00
Revenue Sharing	720.00
Business License	1000.00
TOTAL RECEIPTS	\$13,270.00

EXPENDITURES

Insurance	1750.00
Motor Vehicle Tags	275.00
Supplies and Equipment	150.00
Professional and Legal	500.00
Playground	500.00
Advertising	150.00
Trash Collection	200.00
Town Clerk	240.00
Town Treasurer	240.00
Va. Municipal League	100.00
Elections	100.00
Town Hall	500.00
Town Land (Playground)	6000.00
Mortgages	1828.20
Printing	150.00
TOTAL EXPENSES	\$12,683.20

September 23, 1977

Mr. Richard Bygve
Clifton
Virginia 22024

Dear Rick:

A complaint has been received by the Clifton Town Council regarding the mowing of the CRA property on Chapel Road.

We hereby request that you please have it mowed prior to October 1. If it has not been mowed by that date, the town will contract to have it done and send the billing to the CRA. We are using this particular time frame because our tenth annual Clifton Day is Sunday, October 9th, and we want the town to be at its best!

Thank you for your cooperation in this matter.

Sincerely,

Mynor F. McIntyre, Mayor
Town of Clifton

MFm:la

September 10, 1977

Mr. Sheldon Hofferan
4106 Port Rae Lane
Fairfax, Virginia 22030

Dear Mr. Hofferan:

A complaint was received by the Clifton Town Council at its September meeting regarding the high grass on your lot at the end of Chapel Road.

We hereby request that you please have it mowed prior to October 1. If it has not been mowed by that date, the town will contract to have it done and send the billing to you. We are using this particular time frame because our tenth annual Clifton Day is Sunday, October 9th, and we want the town to be at its best!

Thank you for your cooperation in this matter.

Sincerely yours,

Mynor F. McIntyre, Mayor
Town of Clifton

MFH:la

September 23, 1977

Mr. William A. Anderson
P. O. Box 91
Clifton, Virginia 22024

Dear Mr. Anderson:

A complaint has been received by the Clifton Town Council regarding the mowing of your property on Chapel Street in Clifton.

We hereby request that you please have it mowed prior to October 1. If it has not been mowed by that date, the town will contract to have it done and send you the billing. We are using this particular time frame because our tenth annual Clifton Day is Sunday, October 9th, and we want the town to be at its best!

Thank you for your cooperation in this matter.

Sincerely,

Mynor E. McIntyre, Mayor
Town of Clifton

MEH:la

P. S. A Clifton Day flier is enclosed.

MEH

September 22, 1977

Mr. C. G. Cooper, Director
Inspection Services
4100 Chain Bridge Road
Fairfax, Virginia 22030

Dear Mr. Cooper:

The Clifton Town Council requests that prior to issuing a Building Permit for exterior work to any resident of Clifton, you require him to have in his possession a Certificate of Appropriateness approved by the Town Council.

This will greatly aid us in guiding the type of development which takes place in the Town. As the Town is unusual in both its architectural character and rural atmosphere, we feel it is in the County's best interest to help keep Clifton unique.

A copy of our Certificate of Appropriateness is enclosed for your files. Blank forms are available from our town clerk, Mrs. Robert Achor, 12702 Chapel Road. Her telephone number is 631-1081.

Thank you for your cooperation in this matter.
If you have any questions, please call me at 830-3088.

Sincerely yours,

Mynor F. McIntyre, Mayor
Town of Clifton

MPM:la

Enclosure

September 22, 1977

Mr. Walter P. Pierson
Regional Director
Federal Insurance Administration
U. S. Department of Housing and Urban Development
Philadelphia, Pennsylvania

Dear Mr. Pierson:

The Clifton Town Council is in the process of having a new flood plain ordinance drafted, following the guidelines of the government-approved sample you have provided us. We hope to be able to hold a Public Hearing in early November on the matter.

We thought you would want to know where we stand.

Sincerely yours,

Mynor F. McIntyre, Mayor
Town of Clifton

MFH:la

September 22, 1977

Mr. William Tidwell
Clifton, Virginia 22024

Dear Pub:

The Clifton Town Council wishes to go on record to thank you for your public spirited contribution to the town by regularly mowing Ayers Square.

It is a focal point in the town and always looks neatly cropped, and we truly appreciate the time you have spent to achieve this.

Thank you for your dedication.

Sincerely,

Mynor F. McIntyre, Mayor
Town of Clifton

MPM:la

NOTICE OF PUBLIC HEARING

The Clifton Town Council will hold a Public Hearing on Tuesday, September 6th, at 7:30 p.m. in the Clifton Firehall, for the purpose of discussing the following subjects:

1. Discussion of Proposed Budget for 1977-78 (see below)
2. Expenditures of Revenue Sharing Funds - to pay off trust on Town Playground - \$2500.00
3. Flood Plain Ordinances

Immediately following the Public Hearing, the Council will hold its regularly scheduled September Council meeting. Interested citizens are urged to attend.

Louise F. Achor
Clerk, Town of Clifton

August 23, 1977

Dear Mrs. Crowley:

This notice above needs to appear in the August 25th and the September 1st issues of the Globe.

Please insert the right-hand half of the enclosed budget, just printing the Proposed Budget, between the word "attend" and my signature. If you have any questions, please call me - 631-1081.

Many thanks for your attention to this request. Please send billing to Mrs. Robert Norris, Treasurer, Clifton, Virginia 22024.

Sincerely yours,

Louise F. Achor
Clerk, Town of Clifton

LFA

Enclosure

Minutes for Public Hearing and Town Council Meeting, Tuesday, Oct. 4, 1977

Minutes, Public Hearing:

There was a thorough discussion of the Planning Commission's proposal for the addition of Section 9-17, Use Permits, to our Town Ordinances. Mac read through the ordinance point by point, and several changes of wording and additions were made.

There was also full discussion on the form to be used for the application for Use Permit and on the actual use permit itself. The Public Hearing was adjourned.

Minutes, Town Council meeting:

The October Clifton Town Council meeting was called to order and the minutes of the September meeting were read and approved as corrected.

1. Mac read the reply from Mr. Cooper, which indicated that the County will request a Certificate of Appropriateness for any exterior work prior to issuing a building permit. Letter attached.
2. A letter was sent to the man from HUD regarding our updating our Flood Plain Ordinance, but no reply has been received.
3. Mac said that trash is picked up weekly from the containers on the square and the other cans in town.
4. The Treasurer's report was approved as read. Wayne requested that Terry refer to cash transactions as "Cash Receipts" and "Cash Disbursements".
5. The Ordinances are with Mac and will be renumbered by Barry Schneiderman and Wayne Crowder. The re-typing of the ordinances will be done on a paid basis.
6. The question was raised regarding the property mowing which needs to be done prior to Clifton Day. 4 letters were sent out after the September ^{meeting} to Mr. Anderson, Dave Bean, the CBA, and Mr. Hofferma, requesting either mowing or removal of debris to be done by the first of October. As Mr. Bean was the only one from whom neither a reply nor action had been received, it was decided to proceed under Section 5-16, Sect. (a) (6), Section 5-19, Section 5-20, and Section 5-14 (a) (1) (A) and 5-14 (a) (3). Wayne moved that the Mayor implement the request for mowing and removal of debris as made in the September 23rd letters. There was no second. Mac moved that the Town shall cause to be abated the nuisances described in the letters dated September 23rd (sent to Messrs. Anderson, Bean, Dygve for the CBA, and Hofferma), and the Mayor proceed to procure the services required at a cost to be decided by the Mayor. Motion approved.
7. Mac read a letter from Connie Kneessi, requesting an updated use permit to add two afternoon sessions to her current three morning sessions of her kindergarten held at the Presbyterian Church, with a maximum of 25 students at each session. Application for a Use Permit (see Public Hearing above) will be sent to Mrs. Kneessi.
8. Martha Harris presented two copies of a Certificate of Appropriateness and a drawing of the proposed changes (to remove the front half of a shed and open up the original lines of the house at 12714 Chestnut Street - the Cross House). There was a motion to approve the Application for the Certificate of Appropriateness. Motion approved.
9. Wayne moved to table action on Section 917 of the ordinances. (see above). No second. Pat Layden moved that the section be adopted as amended during the discussion. Motion approved. (Nickum opposed.)
10. There was a motion to approve and adopt the application for the Use Permit and the Use Permit as discussed in the public hearing. Motion approved.

11. The Town of Clifton recognizes Sunday, October 9th, as the Official Clifton Day, with Sunday, October 16th, as the rain date. This motion was approved.

12. The reaffirmation of the Clifton Day Noise Ordinance was approved.

13. Action re: letter received at the September meeting from Chico Pacheco, requesting approval of proposed and present signs and asking for a Use Permit. If we get a statement that their anticipated income is not over \$1,000 annually for each business, no business license is required. Ken Buckley moved that the Pachecos not be required to fill out an application for a use permit and that the request for their signs be approved. His motion was approved. A Use Permit is to be issued to them.

14. Flood Plain Ordinances: Barry Schneiderman gave a quick review and said he hoped to have it ready for a Public Hearing prior to the November 1 Council meeting, at 7:30. He proposed that it be titled Chapter 10 of our ordinances.

15. A letter dated September 27th, 1977, from Lewis Huggins, requested a Use Permit for 12700 Chapel Road (Antiques of Clifton) for use as a Delicatessen and tearoom called "The Blue Onion of Clifton". They stipulate sufficient parking for 6 cars in the rear and 3 more in the front. They would not be open later than 11 p.m. The clerk was directed to send them an application for a Use Permit and also information regarding their signs.

16. A request from Wayne Crowder for a Certificate of Appropriateness. Their property is strictly residential, with the front and back footage being the same as at present, and an extension of the side footage being an extension of existing wall. He was requested to present written comment by adjoining property owner and an application for a Use Permit to the or before the next meeting.

17. Pat Layden talked to people in Richmond regarding speed bumps - no speed bumps may be placed on any state highway. We may be able to get a grant from a FEDGOV program to alleviate the speeding problem. Pat will give a report at the November meeting. It was suggested that we get a school zone sign posted. Pat said he would look into it. The numbers to call to report speeding in town are: State Police - 780-5300
Capt. Wingo - 691-2131

18. There being no further business, the meeting was adjourned by motion approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

DATE APPROVED: _____

By: _____

NOTICE OF PUBLIC HEARING
and
Clifton Town Council Agenda

McIntyre
Buckley
Layden
Mahoney
Nickum
Worsham

Tuesday, November 1 - 7:30 p.m., Clifton Firehall

PUBLIC HEARING:

Discussion of New Flood Plain Ordinance which complies with FEDGOV regulations.

Achor
Norris
Kinche-
loe
Post
Office
Store

TOWN COUNCIL AGENDA:

1. Discussion of New Flood Plain Ordinance - Schneiderman (see above)
2. Updated Use Permit - Kneessi
3. Certificate of Appropriateness - Crowder
4. Request from Travesky requesting replacement for Mullins on the Fairfax County Youth Commission
5. Request from County to appoint representative to the County Land Grant Project Committee

Posted, Post Office and Store, 10/26/77

$$\begin{array}{r} 5848 \\ 270 \\ \hline 6088 \end{array}$$

Minutes for Public Hearing and Town Council Meeting, Tuesday, Oct. 4, 1977

Minutes, Public Hearing:

There was a thorough discussion of the Planning Commission's proposal for the addition of Section 9-17, Use Permits, to our Town Ordinances. Mac read through the ordinance point by point, and several changes of wording and additions were made.

There was also full discussion on the form to be used for the application for Use Permit and on the actual use permit itself. The Public Hearing was adjourned.

Minutes, Town Council meeting:

The October Clifton Town Council meeting was called to order and the minutes of the September meeting were read and approved as corrected.

1. Mac read the reply from Mr. Cooper, which indicated that the County will request a Certificate of Appropriateness for any exterior work prior to issuing a building permit. Letter attached.
2. A letter was sent to the man from HUD regarding our updating our Flood Plain Ordinance, but no reply has been received.
3. Mac said that trash is picked up weekly from the containers on the square and the other cans in town.
4. The Treasurer's report was approved as read. Wayne requested that Terry refer to cash transactions as "Cash Receipts" and "Cash Disbursements".
5. The Ordinances are with Mac and will be renumbered by Barry Schneiderman and Wayne Crowder. The re-typing of the ordinances will be done on a paid basis.
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13. Action re: letter received at the September meeting from Chico Pacheco, requesting approval of proposed and present signs and asking for a Use Permit. If we get a statement that their anticipated income is not over \$1,000 annually for each business, no business license is required. Ken Buckley moved that the Pachecos not be required to fill out an application for a use permit and that the request for their signs be approved. His motion was approved. A Use Permit is to be issued to them.

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Capt. Wingo - 691-2131

18. There being no further business, the meeting was adjourned by motion approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

By: M. F. Achor

DATE APPROVED: November 1, 1977

NOTICE OF PUBLIC HEARING

The Clifton Town Council and the Clifton Planning Commission will hold a joint Public Hearing on Tuesday, November 1, 1977, at 3:30 p.m. in the Clifton Firehall, for the purpose of discussing a new Flood Plain Ordinance which conforms to FEDGOV requirements. All interested citizens are urged to attend.

Immediately following the Public Hearing, the Council will hold its regularly scheduled November council meeting.

Louise F. Achor, Clerk
Town of Clifton

October 24, 1977

Dear Mrs. Crowley:

Please insert the above notice of Public Hearing in the October 27th issue of the Fairfax Globe.

Billing may be sent to Mrs. Robert Norris, Clifton, Va. 22024.

Thank you for your attention to this request. If you have any questions, call me at work at 323-4839 between 9 a.m. and 3 p.m.

Sincerely yours,

Louise F. Achor

NOTICE OF PUBLIC HEARING

The Clifton Town Council and the Clifton Planning Commission will hold a joint Public Hearing on Tuesday, November 1, 1977, at 7:30 p.m. in the Clifton Firehall, for the purpose of discussing a new Flood Plain Ordinance which conforms to FEDGOV requirements. All interested citizens are urged to attend.

Immediately following the Public Hearing, the Council will hold its regularly scheduled November council meeting.

Louise F. Achor, Clerk
Town of Clifton

October 24, 1977

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Please insert the above notice of Public Hearing in the October 27th issue of the Fairfax Globe.

Billing may be sent to Mrs. Robert Norris, Clifton, Va. 22024.

Thank you for your attention to this request. If you have any questions, call me at work at 323-4839 between 9 a.m. and 3 p.m.

Sincerely yours,

Louise F. Achor

October 24, 1977

Mr. and Mrs. Enrique Pacheco
Clifton
Virginia 22024

Dear Joan and Chico:

Enclosed is a copy of the new Use Permit Ordinance, which was just passed at the October, 1977, Clifton Town Council Meeting. Also enclosed is a Use Permit, which was approved to be issued to you at that time.

As your request for a use permit preceded the approval of the Use Permit Ordinance, it was decided to waive the normal requirement for you to present an application for a Use Permit.

Your request for approval for your signs was also approved at the October Town Council meeting.

We will need to receive a statement from you, indicating that your anticipated income from either of your two businesses will not exceed \$1,000.00 annually. This can be given to Terry Norris, the Treasurer, and will negate your need to acquire a business license.

Sorry to have been so long in getting this material to you. If you have any questions, please feel free to call me at 631-1081.

Sincerely yours,

Louise F. Achor, Clerk
Town of Clifton

LFA

Enclosures

Dear "Clifton,"

9-1-77

Thank you for your friendly letter of welcome here. Before anything else, I'd like to take this opportunity to introduce ourselves. We are Enrique and Joan Pacheco. Most people call me "Chico" for simplicity's sake. We have 2 boys named Patrick and Shawn, ages 8 and 6 respectively, 2 cats (black) given to us when we moved here, named "Mickey" + "Rooney", and a Calico kitten ~~was~~ named "Kelly." We moved here July 1st after many years of waiting to be able to do so, from Brooklyn, N.Y.

We are aware of the fact that the N.Y. auto license tags must be exchanged for Virginia State tags and are willing to do so as soon as our financial situation improves some-what, and we'll be proud to own a Clifton town-tag immediately afterwards. However, we were not aware that we would need a business license or approval from the town council to hang any type of sign outside relative to the business.

I am enclosing with this letter a drawing I made of the present Astrology sign, together with another and final sign we were hoping to add in mid -

September of this year. The drawing shows what they would look like together. If for any reason(s) the council disapproves of either or both signs, then let us know by mail (or otherwise) and we will remove them - with no problems. All we ask is that if they must be removed, we would like to know why - in writing. The only reason we openly advertise these services is in hopes of supplementing our income to be able to stay in Clifton.

Our rates of charge for these services at present are as follows:

- a) Between 20 and \$35.00 for the Astrological Charts - depending on what type of chart is requested (there are several);
- b) Between 12 and \$35.00 for the toy-train repairs (plus cost of parts if any needed) again depending on what is requested to be done - Servicing, Repairing, and/or Restoring.

Neither of these trades really draw a tremendous amount of business - unfortunately for us - but we must admit, they are a bit out of the ordinary and we feel they do add a bit of distinction to Clifton's already somewhat distinct personality.

Our personal thanks to Jean (we don't

know her last name) who lives at 1705 Chapel Rd., who was kind enough to offer us water when we first moved here and didn't have any, and to Mr. & Mrs. Robert Achor and their 2 sons Tim & Billy for being such pleasant neighbors.

We love Clifton and are very happy here, and we hope to stay as long as God wills it.

Sincerely,
Enrique & Joan Pacheco

SCALE - 1/4" = 1"

ASTROLOGY

☾ **CHARTS** ☼

PREPARED

← **INQUIRE WITHIN**

LIONEL

AMERICAN FLYER

TRAINS

REPAIRED

SERVICED OR RESTORED

THE SIGNS MEASURE APPROX. 12" x 20" EACH

Aug. 77
Chico

E.A. Pacheco
12704 Chapel Rd.
Clifton, Va. 22024

The Town of Clifton
Attn: Town Council
c/o Myron F. McIntyre, Mayor

October 24, 1977

Mrs. Constance G. Kneessi
12017 Corral Drive
Fairfax Station, Virginia 22039

Dear Mrs. Kneessi:

Enclosed is a copy of the new Use Permit Ordinance and an application for a Use Permit.

The application should be filled out and submitted to the mayor, Mynor F. McIntyre, or to me as soon as possible prior to the regularly scheduled November 1 Town Council meeting.

This letter should have been sent to you immediately following the October Town Council meeting, but with Clifton Day intervening for two consecutive Sundays, the time slipped up on me.

The application for a Use Permit will need to be approved by the Council prior to the issuance of a Use Permit.

I apologize for the delay in getting this material to you and hope that you'll be able to return the application to us as soon as possible.

Sincerely yours,

Louise F. Ashor
Clerk
Town of Clifton

LFA

Enclosures

CONSTANCE G. KNEESSI

12017 CORRAL DRIVE/FAIRFAX STATION, VIRGINIA 22039

September 7, 1977

Mayor Mynor F. McIntyre
12801 Chestnut Street
Clifton, Virginia 22024

Dear Mayor McIntyre,

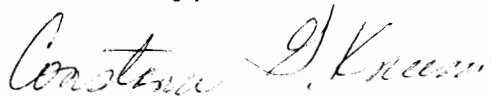
I would like to ask your approval for an expansion of The Clifton Nursery School, and to obtain an up-dated zoning use permit.

The expansion of the school, which is held at the Clifton Presbyterian Church, would consist of changing from a three morning program to a 3 morning and 2 afternoon program for a maximum of 25 children at each session.

I have already obtained the permission of the Clifton Presbyterian Church Session, and I will continue to follow the regulations set by the State and County Health Departments.

Thank you for considering this matter.

Sincerely,



Constance G. Kneessi

APPROVED BY

DATE

CONSTANCE G. KNEESSI

12017 CORRAL DRIVE/FAIRFAX STATION, VIRGINIA 22039



Major Myma McIntyre
12801 Chestnut Street
Clifton, Va. 22024

October 24, 1977

Mrs. Constance G. Kneessi
12017 Corral Drive
Fairfax Station, Virginia 22039

Dear Mrs. Kneessi:

Enclosed is a copy of the new Use Permit Ordinance and an application for a Use Permit.

The application should be filled out and submitted to the mayor, Mynor F. McIntyre, or to me as soon as possible prior to the regularly scheduled November 1 Town Council meeting.

This letter should have been sent to you immediately following the October Town Council meeting, but with Clifton Day intervening for two consecutive Sundays, the time slipped up on me.

The application for a Use Permit will need to be approved by the Council prior to the issuance of a Use Permit.

I apologize for the delay in getting this material to you and hope that you'll be able to return the application to us as soon as possible.

Sincerely yours,

Louise F. Achor
Clerk
Town of Clifton

LFA

Enclosures

October 24, 1977

Col. and Mrs. Lewis H. Huggins
6740 Surbiton Drive
P. O. Box 135
Clifton, Virginia 22024

Dear Col. and Mrs. Huggins:

Enclosed for your interest is a copy of the Use Permit Ordinance, which was just passed at the October meeting of the Clifton Town Council.

This should have been sent along to you as soon as we got them run off, but with Clifton Day intervening for two weeks running and because I knew the Planning Commission had your papers in hand, this slipped my mind.

Please excuse the delay.

Sincerely yours,

Louise F. Achor, Clerk
Clifton Town Council

LFA

Enclosure

October 24, 1977

Mr. and Mrs. Wayne Crowder
Clifton
Virginia 22024

Dear Lynn and Wayne:

Enclosed, or rather delivered to you under separate cover, is a copy of the new Use Permit Ordinance and an application for a Use Permit, which you will need to submit to the Town Council at the November, 1977, meeting on November 1.

You will need to have a Certificate of Appropriateness issued to you before you will be able to obtain a Building Permit from the County. If you have any questions, please feel free to call me, and if I can't answer them for you, I can refer you to someone who can.

Sincerely,

Louise F. Achor
Clerk
Town of Clifton

LFA

October 24, 1977

Mr. Douglas H. Boynton
Boynton and Associates
Clifton, Virginia 22024

Dear Mr. Boynton:

Enclosed is your copy of the Certificate of
Appropriateness for your files.

Thank you for your cooperation in this
matter.

Sincerely yours,

Louise F. Achor
Clerk
Town of Clifton

LFA

Enclosure

October 7, 1977

This letter authorizes the undersigned to mow the lot on Chapel Street belonging to David H. N. Bean. The property is adjacent to property owned by William Anderson on one side, and to Barry Schneiderman on the other.

Mowing is being done by request of the Clifton Town Council at its October 4, 1977, meeting, in accordance with Sections 5-14 (a) (1) (A); 5-16 (a) (3) and (a) (6); Section 5-19 and 5-20, of the Clifton Ordinances.

Mynor F. McIntyre, Mayor
for the Clifton Town Council

MEF:la

October 24, 1977

Col. and Mrs. Lewis H. Huggins
6740 Surbiton Drive
P. O. Box 135
Clifton, Virginia 22024

Dear Col. and Mrs. Huggins:

Enclosed for your interest is a copy of
the Use Permit Ordinance, which was just passed
at the October meeting of the Clifton Town Council.

This should have been sent along to you
as soon as we got them run off, but with Clifton
Day intervening for two weeks running and because
I knew the Planning Commission had your papers in
hand, this slipped my mind.

Please excuse the delay.

Sincerely yours,

Louise F. Achor, Clerk
Clifton Town Council

LFA

Enclosure

6746 Surbiton Dr
Clifton, Va. 22024

Town Council
Town of Clifton
Clifton, Va. 22024

Ladies & Gentlemen.

We would like to request a use permit for the building at 12698 Chapel Road for the purpose of engaging in a European-style delicatessen with carry out service. Our intent is to name the business "The Blue Onion of Clifton", with operating hours from 10 AM to 6 PM daily and Saturday.

There is parking for 6 cars in the rear of the building at the above location with 3-4 more parking spaces in front. Additional parking can be accommodated in the rear if necessary.

We could anticipate starting operations on or about 15 October 1977.

Requests for appropriate signage and licenses will be duly requested as soon as practicable.

Our future plans call for including a tea room dining area in the building with all required kitchen facilities and equipment. Hours for this expanded operation would not extend past 11:00 P.M.

Sincerely,

Lewis P. Huggins

Col. and Mrs.
Lewis H. Huggins
6740 Surbiton Dr.
P. O. Box 135
Clifton, Va. 22024



PROCLAIM LIBERTY THROUGHOUT ALL THE LAND
USA 13c



Town Council
Town of Clifton
Clifton, Va. 22024

October 7, 1977

This letter authorizes the undersigned to remove the pile of debris from the Clifton Hotel property at the corner of Richards Lane and Clifton Road, belonging to David H. N. Bean, and mow it if necessary.

The removal of the debris and the mowing are being done by request of the Clifton Town Council at its October 4, 1977, meeting, ordinance references being Sections 5-14 (a) (1) (A); 5-16 (a) (3) and (a) (6); Section 5-19 and 5-20 of the Clifton Town Ordinances.

Mynor F. McIntyre, Mayor
for the Clifton Town Council

MFm:la

October 7, 1977

This letter authorizes the undersigned to mow the lot on Chapel Street belonging to David H. N. Dean. The property is adjacent to property owned by William Anderson on one side, and to Barry Schneiderman on the other.

Mowing is being done by request of the Clifton Town Council at its October 4, 1977, meeting, in accordance with Sections 5-14 (a) (1) (A); 5-16 (a) (3) and (a) (8); Section 5-19 and 5-20, of the Clifton Ordinances.

Mynor F. McIntyre, Mayor
for the Clifton Town Council

MFM:la

October 7, 1977

This letter authorizes the undersigned to remove the pile of debris from the Clifton Hotel property at the corner of Richards Lane and Clifton Road, belonging to David H. N. Bean, and move it if necessary.

The removal of the debris and the mowing are being done by request of the Clifton Town Council at its October 4, 1977, meeting, ordinance references being Sections 5-14 (a) (1) (A); 5-16 (a) (3) and (a) (6); Section 5-19 and 5-20 of the Clifton Town Ordinances.

Mynor F. McIntyre, Mayor
for the Clifton Town Council

MFH:la

CLIFTON TOWN COUNCIL
RECEIVED
OCT 10 1977

NOTICE OF PUBLIC HEARING

The Clifton Town Council and the Clifton Planning Commission will hold a joint Public Hearing on Tuesday, October 4, 1977, at 7:30 p.m. in the Clifton Firehall, for the purpose of adding section 917 to the Zoning Ordinance, regarding Use Permits. All interested citizens are urged to attend.

Immediately following the Public Hearing, the Council will hold its regularly scheduled October council meeting.

Louise F. Achor, Clerk
Town of Clifton

September 15, 1977

Dear Mrs. Crowley:

Please insert the above notice of Public Hearing in the September 22nd and September 29th issues of the Fairfax Globe.

Billing may be sent to Mrs. Robert Norris, Treasurer, Clifton, Va. 22024.

Thank you for your attention to this request. If you have any questions, please call me at 631-1081 before 10:45 a.m. or after 3:30 p.m.

Sincerely yours,

Louise F. Achor

LFA

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Thank you for your attention to this request. If you have any questions, please call me at 631-1081 before 10:45 a.m. or after 3:30 p.m.

Sincerely yours,

Louise F. Achor

LFA

Full Council exc. Mahoney (death in family), plus Norris, Kincheloe, Achor,
15 residents, and 2 guests

Minutes, Clifton Town Council Meeting and Public Hearing, Tuesday, November 1, 1977

PUBLIC HEARING:

The Public Hearing was convened to regard a new Flood Plain Control Ordinance which would encompass various FEDGOV regulations. Barry Schneiderman explained that it had been written to coincide with a model provided by Mr. Robert Link of HUD. However, Barry indicated that he had just received a letter from Mr. Cooper indicating that the model ordinance which we were about to discuss disagreed in various places with the Fairfax County ~~Flood Plain Ordinance~~.
Building Code

The suggestion was made to incorporate Mr. Cooper's suggestions for changes and send the revised new ordinance back to HUD to see if they will approve it. Another suggestion was not to have an ordinance of our own at all - that we should just adopt the County's ordinance. The plan will be to modify our new one to see if it will be acceptable to both Fairfax County and to HUD. We are also to secure a copy of HUD's approval of the Fairfax County ordinance. Ted Namey made a suggestion re: change of the newly presented ordinance. The Hearing was then closed.

*Fairfax County Dept
of Environmental Mgmt
Meeting*

COUNCIL MEETING:

The minutes of the October, 1977, meeting were approved as read. The Treasurer's report was also approved as read. A suggestion was made to transfer money from our checking account to our savings account, leaving just enough in our checking account to cover the next month's obligations. Later in the meeting there was a motion to authorize the Treasurer and Mayor to make appropriate transfers of funds from the checking to the savings account. Motion approved.

1. Mac reported on the removal of debris and mowing of Dave Bean's properties. We are to send Dave a letter, enclosing the billing for the work done, asking for payment within 10 days. The letter is to be sent Certified, Return Receipt Requested, and is to state that if the billing is not paid within that time, the Town will proceed to place liens against his property to cover these costs; \$250 for the removal of the debris on the hotel property, and \$25 for the mowing of the Chapel Street lot next to the Schneidermans.
2. Kneessi request for an updated Use Permit - at present she just needs to have a current use permit for the nursery school as it has been operating for the past several years, to show the County Health Department. Her request has been turned over to the Planning Commission. Her application will be #1.2
3. Mac announced the appointment of Jim Hricko to the County Land Grant committee, in cooperation with their request for a Cliftonian to be on the committee.
4. Mac also said that he had received a letter from Marie Travesky, asking for a nominee to replace Carl Mullins on the Fairfax County Youth Commission. He, Mac, had no objection to the name of a Clifton area resident Robert Brownfield.
5. Flood Plain Ordinance - action was tabled until the December meeting, with the two options as previously discussed left to us. Letter from Mr. Cooper informing us that our ordinance didn't agree with the County ordinance was postdated November 1, 1977.
6. Plans, 3 sets of them, were received on 10/29/77 by the Clerk from Mr. Minnis, who plans to build on Randolph Buckley's property, adjacent to Calvin Cox, along with an envelope containing the specs. All was turned over to the Planning Commission for recommendations.

7. Application #2 for a Use Permit was received from Wayne Crowder, along with two copies of an Application for a Certificate of Appropriateness. The use permit application and the other specs were turned over to the Planning Commission for review, and the Clerk retained the applications for the Certificate of Appropriateness. Wayne Crowder indicated that he didn't mind if his whole proposal was to be tabled until the December meeting, awaiting recommendations from the Planning Commission, and enabling all of the items to be covered at one time by the Council.

8. Jim Chesley presented two copies of an application for a Certificate of Appropriateness for his house at 7207 Main Street, to allow him to replace the present tin roof with either tin or white asbestos shingle. He indicated that at present he leans towards the tin, although the asbestos is considerably less expensive. There was a motion to approve his Certificate of Appropriateness. Motion approved, (Nickum opposed).

9. Barry Schneiderman pointed out an error in the new Use Permit, copy attached, see corrections.

10. Request for a Use Permit for the Blue Onion of Clifton (proposed delicatessen to be run by Mr. and Mrs. Huggins) - Jim Hricko stated that the Planning Commission had received the application for a Use Permit and other pertinent information on the 8th of October, and said that the Planning Commission was requested to have a special meeting so that they could present a report at the November 1 Council meeting. He said due to scheduling difficulties, they had finally scheduled their meeting for Monday night, October 31st, and in preparation for this meeting, he called Mrs. Huggins on Wednesday night, Oct. 26th, and left a message for her to call him when she returned. As she didn't return his call, he then called her back on Saturday, the 29th, at which time she said she would like to ask the Planning Commission to withdraw her application. On that basis, the Planning Commission's meeting for Monday night, Oct. 31, was cancelled. In retrospect, Jim realizes it would have been a good thing to have requested her withdrawal in writing. Dave Smith then gave a little background on Mrs. Huggins. Sometime during the discussion of this subject it was determined that Council would not have to have information from the Planning Commission in order to make a determination on any matter of this type. Mac will call Mr. and Mrs. Huggins and ask them what their intentions are as far as their application for a Use Permit is concerned, and if they wish to withdraw it, he will request this to be put in writing for our records. There was lengthy discussion as to whether or not the Huggins were to be covered under our new Use Permit ordinance, but Council was reminded that when the application was first presented at the October meeting, it was determined that they would indeed be dealt with under the new ordinance, especially as they indicated their willingness to do so by their prompt presentation of information to comply with this new ordinance. The discussion was lengthy and at times heated.

11. There was a motion to adjourn. Motion joyfully approved!

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Date: _____ Y _____

Approved: _____

November 11, 1977

Mr. David H. N. Bean
P. O. Box 163
Clifton, Virginia 22024

Dear Dave:

On September 23, 1977, we wrote you requesting that you mow your property on Chapel Street and also mow and remove the debris from the Hotel lot, and we asked that this be done by October 1.

As you did not take care of this matter, the town contracted the two jobs out, and the billing is as follows:

Mowing, Chapel Street lot	\$25.00
Mowing, removing debris from Hotel lot	225.00
TOTAL	<u>\$250.00</u>

We therefore request that you remit the sum of \$250.00 by Cashier's Check, Certified Check, or Money Order made payable to the Town of Clifton. If we do not receive payment by November 21, 1977, we will direct our attorney to place liens against your property to cover these costs. Please don't make this necessary. We hope to receive payment before we reach that point.

Sincerely yours,

Mynor F. McIntyre
Mayor

MFM:la

CERTIFIED MAIL
Return Receipt Requested

September 23, 1977

Mr. David H. N. Bean
P. O. Box 163
Clifton, Virginia 22024

Dear Dave:

A complaint has been received by the Clifton Town Council regarding the mowing of your property on Chapel Street next to the Schneiderman's, and also the need for mowing and removing the mound of debris from the Hotel lot.

We hereby request that you please have these areas mowed and the debris removed prior to October 1. If it has not been taken care of by that date, the town will contract to have the work done and send you the billing. We are using this particular time frame because our tenth annual Clifton Day is Sunday, October 9th, and we want the town to be at its best!

Thank you for your cooperation in this matter.

Sincerely,

Mynor F. McIntyre, Mayor
Town of Clifton

MFM:la



COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX
FAIRFAX, VIRGINIA 22030



DEPARTMENT OF
HOUSING & COMMUNITY DEVELOPMENT
9001 BRADDOCK ROAD
SPRINGFIELD, VIRGINIA 22151
703 978-3200

WALTER D. WEBDALE
Director

October 4, 1977

1171.04; 1174.01; 1130

Mr. Minor S. McIntyre, Mayor
Town of Clifton
12801 Chestnut Street
Clifton, Va. 22024

Dear Mr. McIntyre:

On September 26, 1977, the Fairfax County Board of Supervisors adopted the Community Development Block Grant (CDBG) Citizen Participation Plan for the Program Year IV. As you know, this plan sets forth the requirements for membership on the CDBG Project Selection Committee. Your organization/community is, under the terms of the adopted Citizen Participation Plan, entitled to designate one representative to the Project Selection Committee.

An orientation workshop for the Program Year IV Project Selection Committee will be held the first or second week-end in November. We, therefore, request that you designate a representative from your organization/community as soon as possible. It will be appreciated if you will submit the name, address and telephone numbers (home and office) of your representative to our department no later than October 14, 1977. This will enable us to provide them with information concerning the upcoming workshop and the following meetings.

In making your appointments, please keep in mind that the guidelines adopted by the Board of Supervisors specify that no representative may serve on the Project Selection Committee for more than three consecutive years. If your representative on last year's committee has served since Program year I, he/she is, therefore, not eligible for re-appointment. In this case, you must designate a different representative to serve on the Program Year IV Committee.

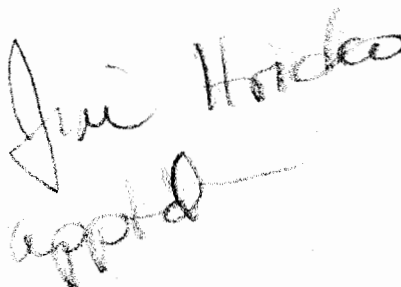
Thank you for your cooperation. We are looking forward to working with your representative again this year in the formulation of the County's CDBG application.

Very truly yours,


Martin E. Graham

Assistant Director

MEC:RAL:rpk


app'd

Sec. 9-17 Use Permits.

(a) Use permits. When required.

1. A use permit shall be obtained from the Town Council before any person shall:

A. Erect, restore, or add on to any building within the Town of Clifton.

B. Change the use, or permit or cause change in the use, of an existing building.

C. Occupy and use any vacant land except for agricultural use.

D. Make any change in the use of a non-conforming use.

E. Continue any use, except that of one dwelling or of any agricultural use, after a change in the proprietorship of such use.

(b) Application/Issuance.

1. Written application requesting issuance of a use permit for a building hereafter erected, restored or enlarged or for the use of vacant land or for a change in the use of land or a building, or for a change in a non-conforming use, or for the enlargement of a use shall be made to the Town Council.

2. Written application shall be made to the Clerk thirty (30) days before the meeting at which a decision is requested to allow the Planning Commission sufficient time to review the application and make recommendations to the Council.

3. In case of disapproval of the application, the Council shall briefly state its reasons therefore in writing. The Council may make recommendations to the applicant with respect to conformance to Town ordinances and requirements. In case of disapproval accompanied by recommendations, the applicant may again be heard before the Council if, within ninety (90) days he comes before the Council with his application so amended that it will comply with the recommendations of the Council.

4. If the proposed use is in conformance with all applicable Town ordinances and if the Council finds that the use will be in accordance with subsection 9-17 (g), the use permit shall be issued.

(c) No use permit shall be deemed to validate any violation of any provision of any law or ordinance.

(d) On the serving of a notice by the Council of any violation of any such provision or requirements with respect to any building or the use thereof or of land as provided in Article 6 of this Chapter, the permit for such use shall thereupon become null and void, and a new use permit shall be required for any further use of such building or land.

(e) Applicant's Statement.

1. A written statement describing the proposed use, giving all pertinent data, including specifically the following, must be submitted to the Clerk with the use application form:

- A. Type of use
- B. Hours of operation (opening, closing)
- C. Estimated daily number of patrons/clients/patients/etc.
- D. Proposed number of employees/attendants/teachers/etc.
- E. Estimated traffic impact of the proposed use.

(f) Plat.

1. Three (3) copies of a plat, drawn to scale, containing the following information shall be submitted to the Clerk with the application:

- A. Boundaries of entire property and distances on all bounding lines.
- B. Area of entire property, stated in square feet or acres.
- C. All existing structures, with dimensions, including height.
- D. Proposed additions, with dimensions, including height.
- E. All setback distances: front, side and rear.
- F. Public and private rights-of-way and easements, includ-

ing dimensions.

G. Ingress or egress from highway or street.

H. On site parking spaces, existing and/or proposed, indicating minimum setbacks from property lines. (See Sect. 9-7)

I. Location of well and septic field, or indication that the property is served by public sewer.

J. Where applicable, seating capacity, fencing, outside lighting, etc.

2. In the case of a commercial or industrial use, the above information shall be contained on a plat certified by a professional engineer, land surveyor, or architect licensed by the Commonwealth of Virginia.

(g) Determination.

In deciding whether a use permit application should be approved, the Town Council shall consider the following factors and may consider others when deemed necessary to promote the general health, safety, welfare, morals, or character of the community:

1. the nature of the proposed use
2. the intensity of the proposed use
3. the hours of the proposed use
4. the parking requirements of the proposed use
5. the traffic impact of the proposed use
6. the ^{compatibility} ~~compatibility~~ of the proposed use ^{with the historic district} ~~on adjacent and~~
7. ^{the impact} ~~the impact~~ of the proposed use ^{on nearby prop. owners} ~~nearby property owners~~

(h) Forms.

The Town Council shall prescribe and provide such forms as are deemed necessary for the submission of use permit applications and the issuance of approved use permits.

FAIRFAX COUNTY, VIRGINIA

11/7/77 CL-23
CL-6

MEMORANDUM

Susan Liberty
Office of the Chairman

DATE

November 8, 1977

TO:

FROM:

William B. Rucker *WBR*
Acting Executive Assistant

FILE NO:

SUBJECT:

Appointments - Fairfax County Athletic Council

REFERENCE:

On November 7, 1977, the Board of Supervisors
made the following appointments to the Fairfax
County Athletic Council:

→ Mr. Robert Brownfield
Mr. Larry Whitener

Town of Clifton *Z*
Providence District *WBR*

WBR:vb

cc: J. H. Lambert

cc: J. Larry Fones

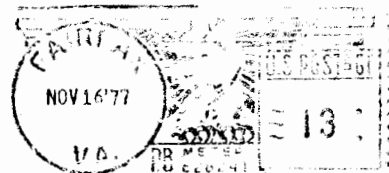
cc: ✓ Mayor M. F. McIntyre, Town of Clifton

COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX
OFFICE OF COUNTY EXECUTIVE
THE MASSEY BUILDING
4100 CHAIN BRIDGE ROAD
FAIRFAX, VIRGINIA 22030

*Pinkie
Athletic Nominee*

FAIRFAX COUNTY
INFORMATION - COMPLAINTS
CITIZEN ASSISTANCE
CALL - 691-3185

Honorable M. F. McIntyre
Mayor of Clifton
12801 Chestnut Street
Clifton, VA 22024



Full Council in attendance exco. Mahoney (ill), Layden (away), Achor, Norris, Kincheloe, 11 residents, 3 guests

Minutes, Clifton Town Council Meeting, Tuesday, December 6, 1977

The December meeting of the Clifton Town Council was called to order and the minutes were read and accepted as corrected. The Treasurer's Report was approved as read.

1. Two representatives from Fairfax County's Department of Housing and Community Development were there. The townspeople were reminded that last year the Council had passed a resolution to enter into a cooperative agreement with the County to seek \$10,000 in "passed-through Federal funds" to upgrade sidewalks in the town and between the bridge and the school path. (The money was not received.) In order to put in any bid for anything, the resolution must be passed again (on a yearly basis), in order to submit land grant applications. The Town has submitted a request for \$100,000 loan to update some sanitary facilities in the town. The request is to rehabilitate 6-8 residential buildings in the town to provide them with indoor sanitary facilities. The Town makes a survey and determines who will be eligible for this money, if we get the money. It can be also worked out that the money might be loaned, rather than granted, to be paid back at a low interest rate. Mac read the proposed resolution. The motion to approve the resolution was approved.

Wayne later requested that the Council re-submit the request from last year for sidewalks and repair, asking for \$12,500, to cover inflation, from this land grant money. The motion to do this was approved.

2. Mac said he received a letter from the Soil Erosion people, indicating that the state laws require that we have a soil erosion plan. They indicated to us that Dumfries does not have a program on erosion and sediment control and that Dumfries, with all the building going on there, is in dire straits. We can draft our own or hire someone to do it, or adopt the Fairfax County Soil and Erosion Control Program. A copy of a joint resolution was presented to us to pass, if we wish to do so. There was a motion to table the matter. Motion approved. We will write them a letter to this effect. ✓

3. Use Permits. Mac called Mr. and Mrs. Huggins, re: their request for a Use Permit for the Blue Onion delicatessen, to request a statement in writing from them as to what they want in the way of a Use Permit. Mrs. Huggins said she would like to have the request held in abeyance and she said that she would submit this request in writing. To date none has been received. She also indicated that she would not be put out by the request being put off until February or March.

Planning Commission Report on Use Permit Requests: (Report attached)

- 1) Crowder - approval recommended by Commission, with Hricko abstaining, commission vote 4-0.
- 2) Kneessi - Commission recommended approval, 5-0, to operate nursery school for a maximum of 30 children for less than 4 hours, 3 days a week.
- 3) M. Lee Minnis - requests a Use Permit to construct new house at Lot 44 Chapel Street (known as Buckley's Field). Commission recommended approval, 4-0, Hricko abstained.
- 4) Marion E. Huggins requesting Use Permit to use the Antiques of Clifton building at 12700 Chapel Road as a carry-out delicatessen and lunch room. Because of parking limitations, narrowness of driveway, and the sharing of parking facilities with the adjoining property owner, and related reasons, the Commission recommended denial of this application on a 4-0 vote, with Bob Achor abstaining.
- 5) Application on Old Post Office Building from Bill Churchwell. The Commission indicated that because the Old Post Office has no toilet facilities, except for those in Buckley's Inn, and because the electrical hook-up needs to be revised, Mr. Churchwell may be unable to obtain an occupancy permit from the County. The question was raised as to whether or not a Use Permit should be issued if no occupancy permit has been obtained. The Commission recommended conditional approval on a 4-0 vote, with one absent, the condition being that Mr. Churchwell supply a scale plat showing the parking.

4. Planning Commission Report and/or action - continued:
Council's action on the Use Permits was as follows:

- 1) Crowder - Council voted to approve their application for a Use Permit. (This application was accompanied by a waiver of the 10,000-ft. setback, with Nickum's signature.) Crowder request for a Certificate of Appropriateness was also approved.
 - 2) Kneessi - motion to approve her Use Permit to operate a school for a maximum of 30 students 3 days a week - approved.
 - 3) Minnis - motion to approve a use permit approved. Mr. Minnis' request for a Certificate of Appropriateness was also approved, subject to the submission of proof of power of attorney for Mr. Bennett by Mr. Minnis (Mr. Bennett is the co-owner of the property)
 - 4) Huggins - Mac's opinion was that action should be laid over until the February meeting, and no action taken tonight.
 - 5) Request from Churchwell for Use Permit was referred back to the Planning Commission for consideration at the January meeting. Hopefully by that time Mr. Churchwell will have provided the plat to the Commission, showing the designated parking for his Studio Gallery.
5. Business Licenses should not be issued if a Use Permit has not been approved. The Town will continue to hold a Business License Application until action on a Use Permit is completed. This will be done until Council decides otherwise.
6. Flood Plain Ordinance - Schneiderman. There was a motion to table discussion of the Flood Plain Ordinance until a Public Hearing immediately preceding the January Council meeting, to be held on Tuesday, January 10th at 7:30. This decision came about due to some apparent conflict between HUD's version and the County's version of Flood Plain use. By January it is hoped that these differences can be straightened out or reconciled by those two parties.
6. Mac read a letter from the Town of Vienna's Town Executive, expressing his desire for cooperation among the independent towns in the area.
7. Mac also announced that he had received a letter from Jack Herrity asking for an appointee to the County Improvement Commission. Wayne indicated that he might consider such a position.
8. A discussion on file cabinets for the Town Treasurer and the Clerk followed. The Treasurer was told that the cabinets should both be 4-drawer, and should have locks, and there was some question as to whether they should be fireproof as well. The motion to approve the purchase of the cabinets was approved.
9. Jim Hricko reported that the Historic District Report is in three sections. He will get copies made so that it will be possible to elicit citizen input.
10. Jim Kincheloe reported that the Town will hold a General Election the first Tuesday in May for the positions of Mayor and 5 Councilmen. Applications may be obtained from Mr. Rappleyea, and interested parties should ascertain the filing deadline for these positions. Jim also pointed out that the Council shall appoint a Clerk and a Town Sergeant.
11. There was a motion to adjourn. Approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Date: _____

Approved: _____

THE TOWN OF CLIFTON

CLIFTON, VIRGINIA

Planning Commission Report Dec. 6, 1977.

At a Planning Commission meeting on Nov. 11, 1977, the following Use Permit Applications were considered:

1. Wayne and Lynn Crowder, 7158 Main St. request a Use Permit to construct an addition to an existing residence at the above address. The proposed addition will extend no further toward the property line than the existing house which is 3.2 feet from the property line. (see plat)

Section 9-10(b)(2) ^{of THE CLIFTON CODE} states that "...." e xisting residences which are non-conforming because of rear and/or side yard requirements may be enlarged if the adjoining property owner waives the setback requirements. In no case shall any portion of the new construction project any closer to the adjoining property line than the distance as established by the existing building."

The Commission therefore recommends approval of the Application subject to approval by Wayne & Donna Nickum, by a vote of 4 for approval with Hricko abstaining.

2. Constance G. Kneessi requests a Use Permit to replace an existing Permit which was misplaced. The request is for continuance of use of the Clifton Presbyterian Church at 12748 Richard's Lane for a nursery school serving a maximum of 30 children for less than 4 hours, 3 days a week. It is the understanding of the Commission that the 30 children represent an increase of 5 over that previously allowed.

The Commission recommends approval of the Application by a vote of 5 to 0.

3. Mr. M. Lee Minnis, owner of Lot 44 on Chapel St. (Buckley's Field), requests a Use Permit to construct a new house on the above property. Submitted with the ..

Application was a letter from the Fairfax County Health Dept. approving a soil percolation test subject to certain requirements.

The plat submitted indicates that the house will be located within the required setback limits. Section 9-4 of the Zoning Ordinance allows an exception to the 45 foot front setback to a distance which conforms to the setback established by adjacent existing buildings located on the same side of the street within the same block.

The Commission recommends approval of the Application by a vote of 4 for approval with Hricko abstaining.

4. Mrs Marion E. Huggins, of R.S. Huggins Enterprises, Ltd., requests a Use Permit to use the building which was formerly Antiques of Clifton at 12700 Chapel Road as a carry-out delicatessen and lunch room. As stated on the Application, the hours of operation will be from 10 AM to 6 PM and the estimated number of patrons will be 4 to 10 per hour for the carry-out and 20 to 30 during luncheon. for the lunch room.

The plat submitted indicates 6 parking spaces at the rear of the building and 3 in front along Chapel Rd. Section 9-7(d) of the Zoning Ordinance states that setbacks for all off-street parking areas shall conform to those established for buildings for all uses other than residential. Therefore the 3 spaces shown on the plat along Chapel Rd. are non-conforming. Of the 6 remaining spaces 2 are required for the owner and employee. This leaves a balance of 4 spaces to serve the patrons. In the opinion of the Planning Commission this is not enough parking to accomodate the 20 to 30 people for lunch and the 4 to 10 for the carry-out. and would most likely result in cars parking along Chapel Rd. contrary to the intent of the Zoning Ordinance.

In addition, the 9 foot wide driveway would necessitate a one-way circulation system which would create a bottle-neck with cars entering and leaving the parking area. Furthermore, the driveway is shared by the adjacent property owner to the west. An intensively used parking area would certainly cause a hardship on these residents in trying to gain access to the driveway and garage.

In addition to the parking limitations mentioned above, the question arises as to where the patrons of a carry-out actually eat their food. The most logical answer is that this takes place in their vehicles. This situation would have the effect of further increasing the parking problem since rather than cars leaving the site to make space for other cars, they will remain parked, causing other cars to park along Chapel Rd. Therefore the nature of this type of use seems inappropriate for such a restricted location.

In light of the above, the Commission recommends denial of the Application by a vote of 4 for denial with Bob Achor abstaining.

Respectfully submitted:

James Hricko - Chairman
Bob Achor
Barry Schneiderman
Bill Worsham
Ken Buckley

CLIFTON TOWN COUNCIL AGENDA

Tuesday, December 6, 1977 - 8 p.m., Clifton Fire Hall

1. Preliminary report, Historic Zoning - Hricko
2. Use Permits - Blue Onion
Crowder
Kneesi
Minnis
3. Certificate of Appropriateness - Minnis
4. Report re: Flood Plain Ordinance
5. Discussion re: Soil Erosion Control

McIntyre
Buckley
Layden
Mahoney
Nickum
Worsham

Achor
Kincheloe
Norris
Post Office
Store

Posted, Post Office, Store, 11/30/77

Full Council in attendance exc. Mahoney (ill), Layden (away), Achor, Norris, Kincheloe, 11 residents, 3 guests

Minutes, Clifton Town Council Meeting, Tuesday, December 6, 1977

The December meeting of the Clifton Town Council was called to order and the minutes were read and accepted as corrected. The Treasurer's Report was approved as read.

1. Two representatives from Fairfax County's Department of Housing and Community Development were there. The townspeople were reminded that last year the Council had passed a resolution to enter into a cooperative agreement with the County to seek \$10,000 in "passed-through Federal funds" to upgrade sidewalks in the town and between the bridge and the school path. (The money was not received.) In order to put in any bid for anything, the resolution must be passed again (on a yearly basis), in order to submit land grant applications. The Town has submitted a request for \$100,000 loan to update some sanitary facilities in the town. The request is to rehabilitate 6-8 residential buildings in the town to provide them with indoor sanitary facilities. The Town makes a survey and determines who will be eligible for this money, if we get the money. It can be also worked out that the money might be loaned, rather than granted, to be paid back at a low interest rate. Mac read the proposed resolution. The motion to approve the resolution was approved.

Wayne later requested that the Council re-submit the request from last year for sidewalks and repair, asking for \$12,500, to cover inflation, from this land grant money. The motion to do this was approved.

2. Mac said he received a letter from the Soil Erosion people, indicating that the state laws require that we have a soil erosion plan. They indicated to us that Dumfries does not have a program on erosion and sediment control and that Dumfries, with all the building going on there, is in dire straits. We can draft our own or hire someone to do it, or adopt the Fairfax County Soil and Erosion Control Program. A copy of a joint resolution was presented to us to pass, if we wish to do so. There was a motion to table the matter. Motion approved. We will write them a letter to this effect.

3. Use Permits. Mac called Mr. and Mrs. Huggins, re: their request for a Use Permit for the Blue Onion delicatessen, to request a statement in writing from them as to what they want in the way of a Use Permit. Mrs. Huggins said she would like to have the request held in abeyance and she said that she would submit this request in writing. To date none has been received. She also indicated that she would not be put out by the request being put off until February or March.

Planning Commission Report on Use Permit Requests: (Report attached)

- 1) Crowder - approval recommended by Commission, with Hricko abstaining, commission vote 4-0.
- 2) Kneessi - Commission recommended approval, 5-0, to operate nursery school for a maximum of 30 children for less than 4 hours, 3 days a week.
- 3) M. Lee Minnis - requests a Use Permit to construct new house at Lot 44 Chapel Street (known as Buckley's Field). Commission recommended approval, 4-0, Hricko abstained.
- 4) Marion E. Huggins requesting Use Permit to use the Antiques of Clifton building at 12700 Chapel Road as a carry-out delicatessen and lunch room. Because of parking limitations, narrowness of driveway, and the sharing of parking facilities with the adjoining property owner, and related reasons, the Commission recommended denial of this application on a 4-0 vote, with Bob Achor abstaining.
- 5) Application on Old Post Office Building from Bill Churchwell. The Commission indicated that because the Old Post Office has no toilet facilities, except for those in Buckley's Inn, and because the electrical hook-up needs to be revised, Mr. Churchwell may be unable to obtain an occupancy permit from the County. The question was raised as to whether or not a Use Permit should be issued if no occupancy permit has been obtained. The Commission recommended conditional approval on a 4-0 vote, with one absent, the condition being that Mr. Churchwell supply a scale plat showing the parking.

4. Planning Commission Report and/or action - continued:
Council's action on the Use Permits was as follows:

- 1) Crowder - Council voted to approve their application for a Use Permit. (This application was accompanied by a waiver of the 10,000-ft. setback, with Nickum's signature.) Crowder request for a Certificate of Appropriateness was also approved.
- 2) Kneessi - motion to approve her Use Permit to operate a school for a maximum of 30 students 3 days a week - approved.
- 3) Minnis - motion to approve a use permit approved. Mr. Minnis' request for a Certificate of Appropriateness was also approved, subject to the submission of proof of power of attorney for Mr. Bennett by Mr. Minnis (Mr. Bennett is the co-owner of the property)
- 4) Huggins - Mac's opinion was that action should be laid over until the February meeting, and no action taken tonight.
- 5) Request from Churchwell for Use Permit was referred back to the Planning Commission for consideration at the January meeting. Hopefully by that time Mr. Churchwell will have provided the plat to the Commission, showing the designated parking for his Studio Gallery.

5. Business Licenses should not be issued if a Use Permit has not been approved. The Town will continue to hold a Business License Application until action on a Use Permit is completed. This will be done until Council decides otherwise.

6. Flood Plain Ordinance - Schneiderman. There was a motion to table discussion of the Flood Plain Ordinance until a Public Hearing immediately preceding the January Council meeting, to be held on Tuesday, January 10th at 7:30. This decision came about due to some apparent conflict between HUD's version and the County's version of Flood Plain use. By January it is hoped that these differences can be straightened out or reconciled by those two parties.

7. Mac read a letter from the Town of Vienna's Town Executive, expressing his desire for cooperation among the independent towns in the area.

8. Mac also announced that he had received a letter from Jack Herrity asking for an appointee to the County Improvement Committee. Wayne indicated that he might consider such a position. *local Task Force*

9. A discussion on file cabinets for the Town Treasurer and the Clerk followed. The Treasurer was told that the cabinets should both be 4-drawer, and should have locks, and there was some question as to whether they should be fireproof as well. The motion to approve the purchase of the cabinets was approved.

10. Jim Hricko reported that the Historic District Report is in three sections. He will get copies made so that it will be possible to elicit citizen input.

10. Jim Kincheloe reported that the Town will hold a General Election the first Tuesday in May for the positions of Mayor and 5 Councilmen. Applications may be obtained from Mr. Rappleyea, and interested parties should ascertain the filing deadline for these positions. Jim also pointed out that the Council shall appoint a Clerk and a Town Sergeant.

11. There was a motion to adjourn. Approved.

Respectfully submitted,

Louise F. Achor, Clerk
Town of Clifton

Date: January 10, 1978

Approved: M. F. McIntyre Mayor

THE TOWN OF CLIFTON

CLIFTON, VIRGINIA

Planning Commission Report Dec. 6, 1977.

At a Planning Commission meeting on Nov. 11, 1977, the following Use Permit Applications were considered:

1. Wayne and Lynn Crowder, 7158 Main St. request a Use Permit to construct an addition to an existing residence at the above address. The proposed addition will extend no further toward the property line than the existing house which is 3.2 feet from the property line. (see plat)

^{OF THE CLIFTON CODE}
Section 9-10(b)(2) states that" e xisting residences which are non-conforming because of rear and/or side yard requirements may be enlarged if the adjoining property owner waives the setback requirements. In no case shall any portion of the new construction project any closer to the adjoining property line than the distance as established by the existing building."

The Commission therefore recommends approval of the Application subject to approval by Wayne & Donna Nickum, by a vote of 4 for approval with Hricko abstaining.

✓ 2. Constance G. Kneessi requests a Use Permit to replace an existing Permit which was misplaced. The request is for continuance of use of the Clifton Presbyterian Church at 12748 Richard's Lane for a nursery school serving a maximum of 30 children for less than 4 hours, 3 days a week. It is the understanding of the Commission that the 30 children represent an increase of 5 over that previously allowed.

The Commission recommends approval of the Application by a vote of 5 to 0.

3. Mr. M. Lee Minnis, owner of Lot 44 on Chapel St. (Buckley's Field), requests a Use Permit to construct a new house on the above property. Submitted with the A

Application was a letter from the Fairfax County Health Dept. approving a soil percolation test subject to certain requirements.

The plat submitted indicates that the house will be located within the required setback limits. Section 9-4 of the Zoning Ordinance allows an exception to the 45 foot front setback to a distance which conforms to the setback established by adjacent existing buildings located on the same side of the street within the same block.

The Commission recommends approval of the Application by a vote of 4 for approval with Hricko abstaining.

✓ 4. Mrs Marion E. Huggins, of R.S. Huggins Enterprises, Ltd., requests a Use Permit to use the building which ~~was~~ ^{is} ~~formerly~~ Antiques of Clifton at 12700 Chapel Road as a carry-out delicatessen and lunch room. As stated on the Application, the hours of operation will be from 10 AM to 6 PM and the estimated number of patrons will be 4 to 10 per hour for the carry-out and 20 to 30 during luncheon. for the lunch room.

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In light of the above, the Commission recommends denial of the Application by a vote of 4 for denial with Bob Achor abstaining.

Respecfully submitted:

James Hricko - Chairman
Bob Achor
Barry Schneiderman
Bill Worsham
Ken Buckley

NOTICE OF PUBLIC HEARING

The Clifton Town Council and the Clifton Planning Commission will hold a joint public hearing on Tuesday, January 10th, at 7:30 p.m. in the Clifton Fire Hall for the purpose of discussing the final revision of the new Flood Plain Ordinance. All residents and property owners are urged to attend. Immediately following the public hearing, the Town will hold its January Town Council Meeting.

Louise F. Achor, Clerk
Town of Clifton

Dear Mrs. Crowley:

Please publish the above notice in your December 29, 1977, issue of the Globe. The billing may be sent to:

Mrs. Robert Norris, Treasurer
Clifton, Virginia 22024

Many thanks. If you have any questions, please call me at work between 7:30 a.m. and 12:30 noon, at 323-4829.

Sincerely yours,

Louise F. Achor